

**EAST AYRSHIRE COUNCIL****DEVELOPMENT SERVICES COMMITTEE****MINUTES OF MEETING HELD ON TUESDAY 20 MAY 2003 AT 1004 HOURS IN  
THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,  
KILMARNOCK**

**PRESENT:** Councillors Eric Ross, Maureen McKay, Jim O'Neill, Stephanie Young, Brian Reeves, Daniel Coffey, Douglas Reid, Drew McIntyre, Isabella Macrae, Iain Linton, John Campbell, Ray Murray, Stuart Finlayson, Eric Jackson, George Smith, Tommy Farrell and Jimmy Carmichael.

**IN ATTENDANCE:** Councillor John Knapp.

**ATTENDING:** Stephen Chorley, Director of Development Services; David Mitchell, Head of Administrative and Legal Services; Robert Paton, Head of Economic Development and Property; Alan Neish, Head of Planning and Building Control; Jim Kane, Head of Roads and Transportation; David Morgan, Public Relations Officer; Karen McLeod, Solicitor; and Robert Beaton, Administrative Officer.

**APOLOGIES:** Councillors John McGhee, Robert McDill and Jimmy Kelly.

**CHAIR:** Councillor Eric Ross, Chair.

**MONITORING REPORTS****1.1 BUSINESS GRANTS AND LOAN SCHEMES: STATUS REPORT**

There was submitted and noted a report dated 9 May 2003 (circulated) by the Director of Development Services on companies which had received financial support under the Council's Business Grants and Loan Schemes in the period from 1 March 2003 to 30 April 2003.

**1.2 UNEMPLOYMENT IN EAST AYRSHIRE - MARCH 2003**

There was submitted and noted a report dated 30 April 2003 (circulated) by the Director of Development Services which provided an update on unemployment levels as at March 2003 for East Ayrshire and Scotland, and for East Ayrshire Wards and Local Committee areas.

**1.3 ABSENCE MANAGEMENT REPORT QUARTER 1 (2003)**

There was submitted and noted a report dated 2 May 2003 (circulated) by the Director of Development Services which advised of absence rates for the Department of Development Services for the quarterly period ended 31 March 2003.

**1.4 WEST OF SCOTLAND LOAN FUND LIMITED - MONITORING REPORT (Item 3,  
Page 854, 99/03)**

There was submitted a report dated 9 May 2003 (circulated) by the Director of Development Services on the Council's involvement in the West of Scotland Loan Fund Limited (WOSLF) and to inform the Committee of an important external evaluation of the performance of the Fund in respect of support to small and medium sized enterprises (SMES) and related financial matters.

It was agreed:-

- (i) to note the positive evaluation of the Fund in respect of Following the Public Pound and Best Value operating guidelines; and
- (ii) to note East Ayrshire's positive contribution to the Fund in terms of management and operating performance.

## **1.5 FINAL MEASUREMENTS ON CONTRACTS**

There was submitted and noted a report dated 9 May 2003 (circulated) by the Director of Development Services which informed of a final measurement for the Kilmarnock and Cumnock Bus Station Refurbishment Contract.

## **1.6 EAST AYRSHIRE EMPLOYMENT INITIATIVE (Item 5, Page 854, 99/03)**

There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services which provided a progress report on the work of the East Ayrshire Employment Initiative in accordance with Following the Public Pound operating guidelines.

It was agreed:-

- (i) to note the significant part played by the Initiative in addressing the needs of local unemployed people;
- (ii) to note that the funding requirements of the Initiative would be reviewed jointly with appropriate Officers of the Council; and
- (iii) that the Director would submit a further report following the review of the funding requirements of the Initiative.

## **REPORT ON THE SUPPLY OF UN-METERED ELECTRICITY FOR STREET LIGHTING AND OTHER STREET FURNITURE**

2. There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services which advised of the outcome of the re-tender of the contract for the supply of un-metered electricity for street lighting and other street furniture.

It was agreed:-

- (i) to note the successful re-tender for the supply of un-metered electricity for street lighting and other street furniture through the Authorities Buying Consortium; and
- (ii) to note the annual savings achieved and the benefits from the rise in "green" electricity, being achieved.

## **QUALITY OF LIFE FUNDING 2003/2004 TO 2005/2006 (Item 1, Page 3032, 99/03)**

3. There was submitted a report dated 9 May 2003 (circulated) by the Director of Development Services which recommended implementation arrangements for Quality of Life funded programmes for which Development Services was the lead Committee.

It was agreed to approve the application of the additional funding to projects as detailed within the report.

## **FUNDING FOR THE DEVELOPMENT OF POST OFFICE FACILITIES**

4. There was submitted a report dated 1 May 2003 (circulated) by the Director of Development Services which advised of funding available from the Scottish Executive for the development of post offices in both deprived, urban and rural areas.

### **4.1 Declaration of Interest**

Councillor Eric Ross declared an indirect non pecuniary interest.

### **4.2 Consideration of Item**

It was agreed:-

- (i) to authorise the Department of Development Services to prepare a protocol for all applicants to ensure that all appropriate Council Departments and Council partners are properly consulted when applications for support from urban post offices are received; and
- (ii) to request the Post Office for more information on the impact of the scheme for rural post offices in East Ayrshire.

## **THE REGENERATION OF VACANT AND DERELICT BUILDINGS AND SITES (Item 7, Page 3221, 99/03)**

5. There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services which (a) informed of those settlements and areas within settlements where the prevalence of vacant and derelict buildings were adversely affecting physical amenity and potential regeneration; and (b) updated on existing regeneration projects being progressed by the Development Services Department.

It was agreed:-

- (i) to note the progress being made with existing regeneration projects as detailed within the report; and
- (ii) that the Development Services Department should utilise the study of vacant and derelict buildings detailed within the report to help to identify a short-list of potential future regeneration projects and projects to be funded through the Revolving Fund for Demolition throughout East Ayrshire.

## **SCOTTISH PLANNING POLICY (SPP) 7: PLANNING AND FLOODING CONSULTATION DRAFT**

6. There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services (a) which aimed to outline and enable the Committee to provide constructive comment on the newly issued consultation draft of SPP7, Planning and Flooding; and (b) which provided comments as specifically requested by the Scottish Executive, on the operation of the Ayrshire Strategic Flood Appraisal Group.

It was agreed to submit a copy of this report to the Scottish Executive as representing the views of East Ayrshire Council on the Consultative Draft SPP7: Planning and Flooding.

**PROPOSED MONUMENT AT THE GALSTON ROUNDABOUT**

7. There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services which sought the Committee's view on the proposal by the Rotary Club of Galston for a monument on the roundabout adjacent to Galston at the intersection of the A719 and A71.

It was agreed:-

- (i) to defer consideration of the item;
- (ii) that the Director of Development Services consult with the Galston Secondary School Board and Galston Community Council on the recommendation; and
- (iii) that the outcome of the consultation be reported back to the next meeting.

**PUBLIC TRANSPORT FUND: KILMARNOCK TO ARDROSSAN PUBLIC  
TRANSPORT CORRIDOR (Item 17, Page 2969, 99/03)**

8. There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services which (a) advised that the Scottish Executive had provided funding for public transport improvements in the Kilmarnock to Ardrossan corridor; and (b) sought an agreement to appoint a specialist transportation consultant to carry out preliminary design and consultation.

It was agreed:-

- (i) to welcome the capital grant from the Scottish Executive's Public Transport Fund to assist with the implementation of Quality Bus Corridor measures and access measures in the Kilmarnock West Corridor;
- (ii) to appoint the transportation planning consultant: Faber Maunsell, to carry out the preliminary design and consultations on the route; and
- (iii) to remit the Director of Development Services to agree the financial arrangements and expenditure programme with North Ayrshire Council.

**NEW 30 MPH SPEED LIMIT ORDER AT A719 CROSSROADS TO GALSTON  
ROAD**

9. There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services which sought approval for the introduction of a new 30 mph speed limit on the A719 Crossroads to Galston Road to the east of the junction with the A76.

It was agreed:-

- (i) to note the contents of the report; and
- (ii) to approve the introduction of the 30 mph speed limit as detailed within the report.

**ADDITIONAL FUNDING FOR ROADS MAINTENANCE**

10. There was submitted a report dated 9 May 2003 (circulated) by the Director of Development Services which informed of additional funding which had become available to the Committee for its roads maintenance and related programmes.

It was agreed:-

- (i) to note the receipt of additional funds for roads maintenance from the Scottish Executive;
- (ii) to note the repayment of funds from the trunk road contract in operation until April 2001; and
- (iii) that these additional funds should be allocated to projects in accordance with the priorities as detailed within the report.

#### **ROADS AND TRANSPORTATION DIVISION - ADDITIONAL STAFFING REQUIREMENTS**

11. There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services which sought approval to increase the staffing structure of the Roads and Transportation Division to undertake project design and preparation work essential to deliver programme commitments.

It was agreed:-

- (i) to approve in principle, the recruitment of three additional members of staff in the Traffic and Transportation Section; and
- (ii) to note that a report detailing the proposed additional establishment would be submitted to the Corporate Governance Committee.

#### **QUALITY ASSURANCE - ISO 9001: 2000 CONVERSION TO NEW STANDARDS**

12. There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services which advised that all sections, with the exception of Transport which was not previously included, of the Roads and Transportation Division, had been successful in converting from ISO 9001:1994 to the new standard ISO 9001: 2000.

It was agreed to note the success of the Roads and Transportation Division in achieving the conversion from ISO 9001: 1994 to the new ISO 9001: 2000 standard.

#### **AWARDING OF CONTRACTS**

13. There was submitted and noted a report dated 1 May 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources, which provided, for information, details of tenders which had been accepted, as detailed in the Appendix to these Minutes.

#### **EXCLUSION OF PRESS AND PUBLIC**

14. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act.

#### **DEVELOPMENT PROPOSALS AT MOORFIELD NORTH INDUSTRIAL SITE (Item 4, Page 1407, 99/03)**

15. There was submitted a report dated 12 May 2003 (circulated) by the Director of Development Services which (a) outlined the progress to date of development

proposals at the Moorfield (North) strategic industrial site; and (b) sought support for the purchase of land at Moorfield North, currently in private ownership, by East Ayrshire Council.

It was agreed:-

- (i) to note the progress to date of development proposals at the Moorfield (North) Strategic Industrial Site;
- (ii) to support, in principle, the purchase of land by the Council at Moorfield North; and
- (iii) to refer the purchase of the land to the Corporate Governance Committee.

The meeting terminated at 1106 hours.

**APPENDIX**

<b><u>CONTRACT</u></b>	<b><u>SUCCESSFUL CONTRACTOR</u></b>	<b><u>AMOUNT</u></b>
Supply of Traffic Signs	Dee Organ Ltd., Paisley	up to the budget allocation of £25,000 (offer received was £39,829.35)
Patching 1 - North Area	Lightways Contractors, Larbert	£49,976.49
Patching B, C & U Roads - No 1	J H Moodie, Patna	£45,137.25
Urban Herbicide (Roads and Hard Landscape) 2003	W I & A Gilbert, Dalry	£38,866.96
Upgrading Meiklewood Footpath, Onthank, Kilmarnock	W H McClounie, New Cumnock	£40,684.88
Patching A713 and A70 - No 1	J H Moodie, Patna	£30,447.40
Removal, Supplying and Laying of Superimposed Road Marking Materials and the Supplying and Fixing of Road Studs Annual Contract 2003-2004	Ringway Roadmarkings Ltd., Normanton	£95,556.00
Rural Ground Maintenance North 2003	W Owen & Son, Stirling	£49,839.92
**Supply and Delivery of 5, 5.2 Tonne Panel Vans with 12m Hydraulic Platform/Lighting Tower	Versalift Distributors (UK) Ltd., Kettering	£189,119.70

<b><u>CONTRACT</u></b>	<b><u>SUCCESSFUL CONTRACTOR</u></b>
Provision of Vehicle Hire Services (Framework Agreement)	<p>As this is a Framework Agreement, all contractors were successful.</p> <p>Contractors are as follows:-</p> <p>Jack Allen, Aldridge</p> <p>Ashtead Plant Hire Company Ltd., Irvine</p> <p>N D Brown, Wolverhampton</p> <p>Arnold Clark Car and Van Rental, Stirling</p> <p>Compass Self Drive, Kilmarnock</p> <p>Europcar, Prestwick</p> <p>G P L Hire and Service, Mountsorrel</p> <p>Hamilton Brothers Engineering, Bishopton</p> <p>Alex Inglis &amp; Co (Blantyre) Ltd, Glasgow</p> <p>Kerr &amp; Smith, Cumnock</p> <p>MHS, Bristol</p> <p>Northgate Vehicle Hire Ltd., Darlington</p> <p>Swift Vehicle Rental Ltd., Glasgow</p> <p>TLS, Manchester</p> <p>Tom Airdrie Ltd., Airdrie</p> <p>Turner Hire Drive, Glasgow</p>

\*\* Tenders were evaluated on the most economically advantageous tender using a set evaluation criteria.