

**APPENDIX III**

**EAST AYRSHIRE COUNCIL**

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE  
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 22 MAY 2002 AT 1125 HOURS  
IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,  
KILMARNOCK**

**PRESENT:** Councillors Tommy Farrell, Daniel Coffey, Douglas Reid, Drew McIntyre, Harry Wilson, John Knapp, Finlay MacLean and Eric Ross.

**ATTENDING:** David Montgomery, Chief Executive; Fiona Lees, Depute Chief Executive/Director of Corporate Resources; Bill Walkinshaw, Administration Manager; David Hewet, Senior Policy Adviser; and Christine Baillie, Administrative Officer.

**APOLOGY:** Provost Jimmy Boyd.

**CHAIR:** Councillor Tommy Farrell, Chair.

**CONFERENCES AND COURSES BUDGETARY UPDATE**

1. There was submitted and noted the Conferences and Courses budget for the financial year 2002/2003 which was £4,200.00 and that the balance as at 15 May 2002 which was £3,277.40.

**CONFERENCES/COURSES**

**2.1 COALFIELD COMMUNITIES CAMPAIGN - ANNUAL CONFERENCE 2002 - 16/18  
SEPTEMBER 2002, SALFORD QUAYS**

There was submitted a report dated 10 May 2002 (circulated) by the Director of Development Services which advised of the Coalfield Communities Campaign Annual Conference 2002 to be held between 16 and 18 September 2002 at The Lowry, Salford Quays.

It was agreed to authorise attendance at the above Conference by one member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

**CONFERENCES AND COURSES**

3. There was submitted and noted the Civic Ceremonial budget for financial year 2002/2003 which was £9,470.00 and the balance remaining as at 15 May 2002 which was £8,560.05.

**CIVIC CEREMONIAL APPLICATIONS**

**4.1 CUMNOCK COMMUNITY COUNCIL**

There was submitted and noted a report dated 16 April 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which advised of a contribution of £125 made in terms of the delegated authority of the Depute Chief

Executive/Director of Corporate Resources, following consultation with the Chair, to Cumnock Community Council towards the cost of hosting a reception for Billy Crawford, former Chairperson of the Community Council which had been held on 17 May 2002 at which Provost Boyd had represented the Council.

## **4.2 NEW CUMNOCK GOLF CLUB**

### **4.2.1 Declaration of Interest**

Councillor Eric Ross declared a non pecuniary interest in this item.

### **4.2.2 Consideration of Item**

There was submitted a report dated 24 April 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources on an application from New Cumnock Golf Club for a contribution towards their centenary celebrations to take place on 2 November 2002.

It was agreed:-

- (i) to approve the request from New Cumnock Golf Club for a contribution towards the cost of their centenary celebrations of £300.00; and
- (ii) to remit the necessary arrangements, to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

## **4.3 SCOTTISH WOMEN'S RURAL INSTITUTE - MAUCHLINE**

There was submitted a report dated 22 April 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources on an application from SWRI Mauchline, for a contribution towards their 80th Anniversary celebrations to take place on 17 March 2003.

It was agreed:-

- (i) to approve the request from the SWRI Mauchline for a contribution towards the cost of their 80th Anniversary of £240.00; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

## **4.4 VOLUNTEERS WEEK - PRESENTATION OF CERTIFICATES**

There was submitted a report dated 7 May 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which advised of a request from East Ayrshire Volunteer Agency to host a Volunteers Certificate Event in June 2002.

It was agreed:-

- (i) to approve the request from East Ayrshire Volunteer Agency to host a Volunteers Certificate Event in June 2002; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

## **4.5 QUEEN'S GOLDEN JUBILEE CELEBRATIONS - ROYAL VISIT - 2 JUNE 2002**

There was submitted a report dated 7 May 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which advised of a letter received from R

N Martin, Clerk of the Lord Lieutenant which sought financial assistance of £5,000 from each of the Ayrshire Authorities, towards the cost of a visit by HRH Princess Anne to Ayrshire on 2 June 2002. It was also reported that both South and North Ayrshire Councils had agreed to the request.

It was agreed:-

- (i) to approve the request from the Lord Lieutenant for a contribution of £5,000 towards the cost of the Royal Visit; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

#### **PROPOSED PROTOCOL TO BE FOLLOWED FOR COUNCIL EVENTS**

5. There was submitted a report dated 7 May 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which set out for approval the consideration that should be followed when determining appropriate arrangements for representation at Council events.

It was agreed subject to minor textual amendments clarifying the role of the Chief Executive in respect of Ministerial visits:-

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| c | <ol style="list-style-type: none"><li>(i) to recommend approval of this protocol to Council; and</li><li>(ii) that the Depute Chief Executive/Director of Corporate Resources advise all Directors of the agreed protocol to be followed when organising protocols and other publicity related matters.</li></ol> | c |
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The meeting terminated at 1210 hours.

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