

APPENDIX I**EAST AYRSHIRE COUNCIL****JOINT CONSULTATIVE COMMITTEE (TEACHERS)****MINUTE OF MEETING HELD ON TUESDAY 27 MARCH 2001 AT 1007 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Danny Coffey, Lilian MacLean, Drew McIntyre, John Knapp, Finlay MacLean and Eric Jackson; Trades Union Representatives Iain Harvey, Bryce Wilson, John McCracken, Ewen MacLeod, Allan O'Mara (substitute) (representing EIS); Andrew Batton (representing SSTA); John McCallum (representing NASUWT); and Robert Vandal (representing PAT).

ATTENDING: David Montgomery, Chief Executive; John Mulgrew, Director of Educational and Social Services; Graham Short, Head of Schools; Fred Wildridge, Education Central Services; Jacky MacKinnon, Senior Administrative Officer (Educational and Social Services); James Lally, Senior Administrative Officer (Corporate Development and Communication) and Anne Marie Carr, Administrative Officer.

APOLOGIES: Councillors Tommy Farrell and Julie Faulds.

CHAIR: Bryce Wilson, Chair.

PROPOSED TIMETABLE FOR FUTURE MEETINGS

1. There was submitted a report dated 1 March 2001 (circulated) by the Depute Chief Executive/Director of Corporate Resources which sought approval for the dates and times for meetings for the Joint Consultative Committee (Teachers) during the year 2001.

It was agreed that the timetable detailed below for future meetings and the arrangements for pre-meetings for both Elected Members and Officers and Trades Union Representatives for the year 2001 be approved.

TIME OF MEETING	DATE OF MEETING	VENUE	PRE-MEETING - VENUE/TIME	
			MEMBERS/OFFICERS	TRADE UNION REPRESENTATIVES
1000 hours	27 June 2001	Main Meeting Room	Main Meeting Room/0930 hrs	Meeting Room 1/0930 hrs
1000 hours	27 September 2001	Main Meeting Room	Main Meeting Room/0930 hrs	Meeting Room 1/0930 hrs
1000 hours	13 December 2001	Main Meeting Room	Main Meeting Room/0930 hrs	Meeting Room 1/0930 hrs

EXCLUSION OF PRESS AND PUBLIC

2. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1972, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act.

PREVIOUS MEETING

3. There was submitted and noted the Minutes of the meeting of 27 September 2000 (circulated).

BEST VALUE UPDATE

4. There was submitted and noted a progress report dated 8 March 2001 (circulated) by the Depute Chief Executive/Director of Corporate Resources which provided an update for the Joint Consultative Committee (Teachers) on the Council's progress on Best Value.

EXAMINATION RESULTS ANALYSIS NEW STANDARD TABLES AND CHARTS

5. There was submitted and noted a report dated 13 March 2001 (circulated) by the Director of Educational and Social Services which advised of the results of an enquiry directed to Her Majesty's Inspectors (HMI) of Schools consequent from the Minute of the Education Sub-Committee of 31 October 2000.

FUNCTION OF STANDARD CIRCULARS

6. There was submitted a report dated 15 March 2001 (circulated) by the Director of Educational and Social Services which sought approval for the issue of a Standard Circular which set out the function of Standard Circulars.

It was agreed to recommend:-

- (i) that the Standard Circular on the function of Standard Circulars detailed in the Annex to the report be issued; and
- (ii) otherwise, to note the contents of the report.

IMPROVEMENT IN QUALITY AND RAISING STANDARDS WITHIN DELEGATED MANAGEMENT IN SCHOOLS

7. There was submitted a report dated 15 March 2001 (circulated) by the Director of Educational and Social Services which sought approval for the issue of a Standard Circular which set out guidelines to Heads of Establishment to assist them in improving the quality of delivery of service and raise standards within delegated management in schools.

It was agreed to recommend:-

- (i) that Standard Circular 74 on the Improvement and Quality and Raising Standards within Delegated Management in Schools detailed in the Annex to the report be issued; and
- (ii) otherwise, to note the contents of the report.

COMPOSITE CLASSES IN PRIMARY SCHOOLS - A GUIDE FOR PRIMARY HEADTEACHERS

8. There was submitted a report dated 14 March 2001 (circulated) by the Director of Educational and Social Services which sought approval for the issue of Standard Circular No 68 which had been updated to reflect best practice.

It was agreed to recommend:-

- (i) that Standard Circular 68 regarding Composite Classes in Primary Schools detailed in the Annex to the report be issued; and
- (ii) otherwise, to note the contents of the report.

HEADLICE: POLICY AND GUIDELINES

9. There was submitted a report dated 15 March 2001 (circulated) by the Director of Educational and Social Services which sought approval for the issue of a Standard Circular which set out a policy and guidelines for Headteachers to operate in dealing with Headlice.

It was agreed to recommend:-

- (i) that the Standard Circular which defines a policy and guideline for dealing with the problem of headlice detailed in the Annex to the report be issued; and
- (ii) otherwise, to note the contents of the report.

PROPOSED SCHOOL HOLIDAY ARRANGEMENTS 2002/2003

10. There was submitted a report dated 13 March 2001 (circulated) by the Director of Educational and Social Services regarding the proposed school holiday arrangements for 2002/2003.

It was reported and noted that the end of the consultation period would be 14 May 2001.

It was agreed:-

- (i) to note the appendices regarding the proposed school holiday arrangements for 2002/2003 detailed in the report which had been issued for consultation;
- (ii) to note that the Director of Educational and Social Services would submit a further report outlining the results of the consultation process to the next meeting of the Education Committee on 23 May 2001; and
- (iii) otherwise, to note the contents of the report.

GOLDEN JUBILEE HOLIDAY 2002

11. There was submitted a report dated 21 January 2001 (circulated) by the Director of Educational and Social Services which advised of the Golden Jubilee Holiday on 3 June 2002 to celebrate the 50th Anniversary of the accession of Her Majesty the Queen to the throne.

It was agreed to recommend:-

- (i) to approve a school holiday on 3 June 2002 for the Golden Jubilee;

- (ii) to refer the report to the Personnel and Property Sub-Committee of the Policy and Resources Committee, for information; and
- (iii) otherwise, to note the contents of the report.

The meeting terminated at 1020 hours.

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