

APPENDIX II**EAST AYRSHIRE COUNCIL****MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE****MINUTES OF MEETING HELD ON WEDNESDAY 5 NOVEMBER 2003 AT 1145
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Brian Reeves, Daniel Coffey, Douglas Reid, Harry Wilson, Provost Jane Darnbrough and Councillors Tommy Farrell, Eric Ross and Jimmy Carmichael.

ATTENDING: Fiona Lees, Depute Chief Executive/Director of Corporate Resources; James Lavery, Director of Homes and Technical Services; Iain MacMillan, Head of Exchequer Services; Eddie Fraser, Acting Principal Officer, Community Care; and Christine Baillie, Administrative Officer.

APOLOGY: Councillor Drew McIntyre.

CHAIR: In the absence of the Chair, Councillor Tommy Farrell was unanimously appointed and took the Chair.

CONFERENCES AND COURSES BUDGETARY UPDATE

1. It was reported, and noted, that the balance of the Conferences and Courses budget for the financial year 2003/2004 was £16,091.12 as at 29 October 2003.

CONFERENCES AND COURSES**2.1 CHILDREN IN SCOTLAND ANNUAL CONFERENCE - 6-7 NOVEMBER 2003,
NEWTON HOTEL, NAIRN**

There was submitted a report dated 13 October 2003 (circulated) by the Director of Educational and Social Services which advised of the Children in Scotland's Annual Conference to be held from 6-7 November 2003 at the Newton Hotel, Nairn.

It was agreed that there be no Elected Member representation at the above Conference.

**2.2 ASSOCIATION OF DIRECTORS OF SOCIAL WORK (ADSW) - 20-21 NOVEMBER
2003, HILTON DUNBLANE HYDRO HOTEL, DUNBLANE**

There was submitted a report dated 17 October 2003 (circulated) by the Director of Educational and Social Services which advised of the ADSW Criminal Justice Bi-Annual Conference to be held at the Hilton Dunblane Hydro Hotel, Dunblane, on 20-21 November 2003.

It was agreed to authorise attendance at the above Conference by one member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

2.3 CHARTERED INSTITUTE OF HOUSING CONFERENCE - 15-18 JUNE 2004, HARROGATE

There was submitted a report dated 20 October 2003 (circulated) by the Director of Homes and Technical Services which requested that the Sub-Committee consider attendance at the Annual Conference of the Chartered Institute of Housing.

It was agreed to authorise attendance at the above Conference by one member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

2.4 CHARTERED INSTITUTE OF HOUSING IN SCOTLAND CONFERENCE - 8-11 MARCH 2004, ABERDEEN

There was submitted a report dated 20 October 2003 (circulated) by the Director of Homes and Technical Services which requested that the Sub-Committee consider attendance at the Annual Conference of the Chartered Institute of Housing in Scotland.

It was agreed to authorise attendance at the above Conference by one member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

2.5 CIPFA IN SCOTLAND ANNUAL CONFERENCE - 2-3 MARCH 2004, EDINBURGH

There was submitted a report dated 10 October 2003 (circulated) by the Director of Finance on the CIPFA in Scotland Conference which will be held at the Edinburgh International Conference Centre on 2 and 3 March 2004.

It was agreed to provisionally authorise attendance at the above Conference by one member of the Administration, subject to further discussions with the Director of Finance in consultation with the Chair.

CIVIC CEREMONIAL BUDGETARY UPDATE

3. It was reported, and noted, that the balance of the Civic Ceremonial budget for the financial year 2003/2004 was £1,933.50 as at 29 October 2003.

CIVIC CEREMONIAL APPLICATIONS

4.1 DARVEL PRIMARY SCHOOL

There was submitted a report dated 9 October 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which requested that the Sub-Committee consider an application from Darvel Primary School for a contribution towards their centenary celebrations which take place early next year.

It was agreed:-

- (i) to approve the request from Darvel Primary School for a contribution of £300.00 towards their centenary celebrations; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair of this Sub-Committee, the Chair of the Education Committee and the Head Teacher of Darvel Primary School.

4.2 ST ANDREW'S AMBULANCE ASSOCIATION

There was submitted a report dated 9 October 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which advised of a request from the St Andrew's Ambulance Association to host a civic dinner in June or July 2004.

It was agreed:-

- (i) to approve the request from the St Andrew's Ambulance Association to provide a civic dinner to take place in June or July 2004; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

The meeting terminated at 1155 hours.