

**EAST AYRSHIRE COUNCIL**

**COMMUNITY SERVICES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 12 NOVEMBER 2003 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Jimmy Carmichael, John McGhee, Stephanie Young, Gordon Cree, John Weir, Drew McIntyre, Isabel Macrae, Harry Wilson, Iain Linton, John Knapp, Jim Raymond, George Smith, Tommy Farrell, William Menzies, Neil McGhee, Billy Crawford and Elaine Stewart.

**ATTENDING:** David Montgomery, Chief Executive; William Stafford, Director of Community Services; David Mitchell, Head of Administrative and Legal Services; John Griffiths, Head of Leisure Services; John F Crawford, Head of Protective Services; Paul Whip, Financial Services Manager; Gerard Cairns, Library, Registration and Information Services Manager; Donald McVicar, Local Office and Registration Manager; Tammy Devlin, Play Development and Grants Manager; Sam McVie, Principal Surveyor; and Christine Baillie, Administrative Officer.

**APOLOGIES:** Councillors Daniel Coffey, John Campbell, Ray Murray and Elaine Dinwoodie.

**CHAIR:** Councillor Jimmy Carmichael, Chair.

**BUDGETARY CONTROL SUMMARY STATEMENT: COMMUNITY SERVICES TO 21 SEPTEMBER 2003 (PERIOD 6)**

1. There was submitted and noted a joint report dated 29 October 2003 (circulated) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for the Community Services Department for the period ended 21 September 2003 (Period 6).

**ABSENCE MANAGEMENT REPORT QUARTER 3 (30 JUNE TO 28 SEPTEMBER 2003)**

2. There was submitted and noted a report dated 22 October 2003 (circulated) by the Director of Community Services on absence rates and absence management for the Department of Community Services for the period 30 June to 28 September 2003.

**LANDS AT MOUNT HOUSE, KILMARNOCK**

3. There was submitted a report dated 31 October 2003 (circulated) by the Director of Community Services which sought authority to declare surplus lands at Mount House, Kilmarnock.

It was agreed:-

- (i) to declare the lands at Mount House, Kilmarnock, surplus to requirements; and
- (ii) to refer the matter to the Director of Development Services for disposal.

Following a point of clarification from Councillor Linton, it was noted that, whilst the Committee were being asked to declare all lands surplus to requirements, the only specific proposal at this time related to the site to the rear of Mount House.

Councillor Weir joined the meeting during discussion of the above item.

#### **CIVIL PARTNERSHIP REGISTRATION - CONSULTATION PAPER**

4. There was submitted a report dated 24 October 2003 (circulated) by the Director of Community Services seeking approval of a proposed response to the Scottish Executive's consultation paper on Civil Partnership Registration.

It was agreed:-

- (i) to approve the response to the Civil Partnership Ceremony consultation paper as shown in Appendix I to the report; and
- (ii) otherwise, to note the contents of the report.

#### **LICENSING OF HOUSES IN MULTIPLE OCCUPATION: OFFER OF ADDITIONAL FUNDING (Item 14, Page 1261, 99/02)**

5. There was submitted a report dated 22 October 2003 (circulated) by the Director of Community Services on progress in Licensing of Houses in Multiple Occupation and which sought authority to appoint a temporary Officer to achieve further targets set out by the Scottish Executive.

It was agreed:-

- (i) to note that the funding offered by the Scottish Executive would allow the temporary employment of a part-time Officer to be given the remit of securing the objectives set out for the Council, i.e. have 30 licences in force by March 2005;
- (ii) to note that the Officer appointed will also develop and implement a strategy to raise awareness of Licensing of Houses in Multiple Occupation among landlords and tenants;
- (iii) to remit the appointment of a temporary Officer to the Corporate Governance Committee in respect of their interest; and
- (iv) otherwise, to note the contents of the report.

#### **STRATEGIC WASTE FUND - PROGRESS (Item 17, Page 280, 03/07)**

6. There was submitted and noted a report dated 22 October 2003 (circulated) by the Director of Community Services which advised of action taken to progress a number of matters resulting from the recent successful bid to the Strategic Waste Fund for the implementation of the three bin system.

#### **SUMMER PROGRAMME FOR CHILDREN EVALUATION REPORT**

7. There was submitted and noted a report dated 20 October 2003 (circulated) by the Director of Community Services which provided an executive summary of the evaluation process associated with the Summer Activity Programme for Children.

#### **LEISURE UNITED PROGRESS REPORT**

8. There was submitted a report dated 21 October 2003 (circulated) by the Director of Community Services which provided a progress report associated with the "Leisure United Project" which aimed to develop leisure provision for children with learning

difficulties and which highlighted the need for additional funding to ensure project sustainability.

It was agreed:-

- (i) to remit to the Director of Community Services to consider the future sustainability and funding options beyond the initial funding periods as stated within Paragraph 2.2 of the report; and
- (ii) otherwise, to note the progress of the Leisure United Project to date.

Councillor Linton left the meeting during discussion of the above item.

### **COMMUNITY ACTIVITY TO COMMUNITY HEALTH (C.A.T.C.H.) PROJECT**

9. There was submitted a report dated 15 October 2003 (circulated) by the Director of Community Services on the progress and plans for the Community Activity to Community Health (C.A.T.C.H.) project.

It was agreed:-

- (i) to remit to the Director of Community Services to provide progress reports, to a future meeting of this Committee, relating to this project; and
- (ii) otherwise, to note the contents of the report.

### **ANNANHILL GOLF COURSE (Item 13, Page 85, 03/07)**

10. There was submitted a report dated 14 October 2003 (circulated) by the Director of Community Services which provided an update on discussions with the Annanhill Golf Club regarding purchasing the Clubhouse and operating the golf course.

It was agreed to note that Annanhill Golf Club had withdrawn its interest in purchasing the Clubhouse at Annanhill Golf Course and in operating the golf course.

### **DUNLOP AND DISTRICT COMMUNITY COMPANY - REQUEST TO LEASE DUNLOP VILLAGE HALL AND APPLICATION FOR FINANCIAL ASSISTANCE**

11. There was submitted a report dated 14 October 2003 (circulated) by the Director of Community Services on the outcome of negotiations with Trade Unions regarding the transfer of the Dunlop Village Hall to community management.

It was agreed:-

- (i) to approve the request from the Dunlop and District Community Company to lease the Dunlop Village Hall;
- (ii) to approve the request for three year revenue funding at £10,150 per year, to be paid on a pro-rata basis related to the date of commencement of the lease;
- (iii) to remit to the Director of Development Services and Head of Administrative and Legal Services to negotiate an appropriate concessionary lease for approval by the Corporate Governance Committee;
- (iv) to remit to the Director of Community Services and Head of Administrative and Legal Services to negotiate an appropriate Service Level Agreement with the company to include revenue support;
- (v) to remit to the Director of Community Services to report back on progress with this project in due course; and

(vi) otherwise, to note the contents of the report.

**BETTER NEIGHBOURHOOD SERVICE FUND: TEENAGE RECREATION AREAS  
(Item 7, Page 3206, 99/02)**

12. There was submitted and noted a report dated 28 October 2003 (circulated) by the Director of Community Services on progress being made with the Better Neighbourhood Services funded Teenage Recreation Areas.

**AWARDING OF CONTRACTS**

13. There was submitted a report dated 27 October 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which provided, for information, details of tenders which have been accepted in respect of contracts as follows:-

<u>CONTRACT</u>	<u>SUCCESSFUL CONTRACTOR</u>	<u>AMOUNT</u>
Supply and Delivery of Two Refuse Freighters	Lex Commercials, Glasgow	£112,110.00 each - total £224,220.00
Supply and Delivery of One Road Sweeper	Kerr & Smith Ltd., Glasgow	£90,719.00
Supply, Delivery and Maintenance of Eight Pedestrian Sweepers	Applied Sweepers, Falkirk	£216,628.00
Supply and Delivery of Two Car Derived Vans	Belmont Citroen, Stirling	£8,350 each - total £16,700.00
Supply of Refuse, Recycling and Compost Bins - Lots 1 & 2: Plastic Wheeled Bins	Plastic Omnium Urban Systems Ltd., Shropshire	Schedule of Rates Basis
Supply of Refuse, Recycling and Compost Bins - Lot 3: Wheeled Galvanised Bins	E H Taylor & Co Ltd., Worcestershire	Schedule of Rates Basis
Erection and Dismantling of Seasonal Street and Tree Lighting, 2003/2004 Programme	John Girvan & Sons Ltd., Ayr	£39,790.50
Install Two Public Area Cameras, Northwest Area, Kilmarnock	ADT Fire & Security Plc., Uddingston	£15,656.55
Supply and Delivery of One 3.5 Tonne Chassis with Luton Body and Tail Lift	Kerr & Smith, Glasgow	£21,067.00
Supply and Delivery of One 5.2 Tonne Van	Kerr & Smith, Glasgow	£26,183.00

**EXCLUSION OF PRESS AND PUBLIC**

14. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act.

**BUDGETARY CONTROL SUMMARY STATEMENT: REFUSE COLLECTION AND STREET CLEANSING TO 21 SEPTEMBER 2003 (PERIOD 6)**

15. There was submitted and noted a joint report dated 29 October 2003 (circulated) by the Directors of Finance and of Community Services which advised of the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 21 September 2003 (Period 6).

**BUDGETARY CONTROL SUMMARY STATEMENT: OUTDOOR AMENITIES AND LEISURE MANAGEMENT TO 21 SEPTEMBER 2003 (PERIOD 6)**

16. There was submitted and noted a joint report dated 29 October 2003 (circulated) by the Directors of Finance and of Community Services which advised of the current budgetary control position and the projected out-turn for the year for Outdoor Amenities and Leisure Management for the period ended 21 September 2003 (Period 6).

The meeting terminated at 1040 hours.