

**APPENDIX I****EAST AYRSHIRE COUNCIL****JOINT CONSULTATIVE COMMITTEE (TEACHERS)****MINUTES OF MEETING HELD ON WEDNESDAY 27 SEPTEMBER 2000 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Tommy Farrell, Danny Coffey, Lilian MacLean, Drew McIntyre, John Knapp, Finlay MacLean and Julie Faulds; and Trades Union Representatives Iain Harvey, John McCracken, Allan O'Mara (Substitute); Bryce Wilson (representing EIS); Andrew Batton (representing SSTA); John McCallum (representing NASUWT); and Allan Scott (EIS Officer).

**ATTENDING:** David Montgomery, Chief Executive; John Mulgrew, Director of Educational and Social Services; Graham Short, Head of Schools; Graham Haugh, Head of Personnel; Janice Shaw, Principal Administrative Officer and Anne Marie Carr, Administrative Officer.

**APOLOGIES:** Councillor Eric Jackson, Ewen McLeod and Annie McLelland (nee Lawson) (EIS).

**CHAIR:** Bryce Wilson, Chair.

**EXCLUSION OF PRESS AND PUBLIC**

1. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act.

Councillor Faulds joined the meeting at this point.

**PREVIOUS MEETING**

2. There was submitted and noted the Minutes of the meeting of 29 March 2000 (circulated).

**MATTERS ARISING**

- 3.1 **MEMBERSHIP OF THE JOINT CONSULTATIVE COMMITTEE (TEACHERS) FOR THE PERIOD TO 30 JUNE 2001 - UPDATE (Item 3, Page 915)**

It was reported, for information, and noted (i) the substitution of Ewen MacLeod for Marie Clowes as an EIS member of the Committee; and (ii) the substitution of Councillors L MacLean and Faulds for Councillors Hay and Wilson.

- 3.2 **MILLENNIUM DAY HOLIDAY FOR TEACHERS (Item 15, Page 919)**

The Teachers side requested an update on the Council's position in response to their request to the Council to grant a Millennium day holiday in line with other Authorities.

It was reported and noted that following consultation with the two Ayrshire Authorities, East Ayrshire Council's position would remain unchanged and that they would not be supporting the holiday.

### **HANDBOOK FOR INDUCTEES**

4. There was submitted and noted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services which advised of a proposed booklet to be issued to new staff giving information on the Education Service in East Ayrshire.

### **PLACEMENT OF STUDENTS IN FURTHER EDUCATIONAL COLLEGES**

5. There was submitted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services which sought agreement for a proposed Standard Circular which offered guidance to Heads of Establishment on procedures to be followed in the placement of school age pupils in Further Education Colleges.

In relation to paragraph 2.1 of the draft Circular, clarification was sought from the Teachers side regarding to which Senior Officer authority would be delegated to permit attendance by students at local further educational colleges.

The Director of Educational and Social Services reported that a number of issues required to be addressed in respect of this matter in consultation with the Quality Development Team prior to its issue.

It was agreed to recommend:-

- (i) that the use of the proposed Circular on procedures for Further Education College placement of young people by schools be approved subject to further consultation with the Trades Unions in the light of the foregoing comments;
- (ii) to note that the extant Standard Circular 4 would also be issued and cross referenced with the new Standard Circular; and
- (iii) otherwise, to note the contents of the report.

### **SMOKING IN THE WORKPLACE**

6. There was submitted and noted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services which advised of the terms of the relevant Personnel Circular (Circular PER/8/2000) relating to smoking in the workplace.

### **STANDARD CIRCULAR: JOINT ASSESSMENT**

7. There was submitted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services which sought agreement for a proposed Standard Circular offering guidance to Heads of Establishment and Services on procedures to be followed in the assessment of pupils with behavioural difficulties.

It was reported and noted that the Director of Educational and Social Services would make the necessary arrangements to standardise the designations detailed in Annex A of the report to reflect the new structures within the new Department.

It was agreed to recommend:-

- (i) that the use of the proposed Circular on Joint Assessment be approved; and
- (ii) otherwise, to note the contents of the report.

**STANDARD CIRCULAR: EXCLUSION OF PUPILS**

8. There was submitted a report dated 13 September 2000 (circulated) by the Director of Educational and Social Services together with a revised Standard Circular which was tabled at the meeting and which sought agreement for a proposed Standard Circular which offered guidance to Heads of Establishment on procedures to be followed in the exclusion of pupils from schools.

It was agreed to recommend:-

- (i) that the use of this Standard Circular in relation to exclusion of pupils be approved;
- (ii) to note that certain sections would only become operative on the commencement order to be issued on 13 October 2000 in connection with the Standards in Scotland's Schools Etc Act 2000; and
- (iii) otherwise, to note the contents of the report.

The meeting terminated at 1020 hours.

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