

APPENDIX III

EAST AYRSHIRE COUNCIL

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 6 NOVEMBER 2002 AT 1135
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Daniel Coffey, Douglas Reid, Drew McIntyre, Harry Wilson, John Knapp, Finlay MacLean, Provost Jimmy Boyd and Councillor Eric Ross.

ATTENDING: Fiona Lees, Depute Chief Executive/Director of Corporate Resources; Jim Lavery, Director of Homes and Technical Services; and Christine Baillie, Administrative Officer.

APOLOGY: Councillor Tommy Farrell.

CHAIR: In the absence of the Chair, Councillor Drew McIntyre was unanimously appointed and took the Chair.

CONFERENCES AND COURSES BUDGETARY UPDATE

1. There was submitted and noted the Conferences and Courses budget for the financial year 2002/2003 which was £1,824.26 as at 30 October 2002.

CONFERENCES AND COURSES

2. **CHARTERED INSTITUTE OF HOUSING IN SCOTLAND CONFERENCE - 10-13 MARCH 2003, ABERDEEN**

There was submitted a report dated 22 October 2002 (circulated) by the Director of Homes and Technical Services which requested that the Sub-Committee consider attendance at the Annual Conference of the Chartered Institute of Housing in Scotland.

It was agreed to authorise attendance at the above Conference by one Member of the Administration, if available, the name to be notified to the Chief Executive as soon as possible.

CIVIC CEREMONIAL BUDGETARY UPDATE

3. There was submitted and noted the Civic Ceremonial budget for the financial year 2002/2003 which was £1,898.44 as at 30 October 2002.

CIVIC CEREMONIAL APPLICATIONS

- 4.1 **GATEWAY WRITERS GROUP**

There was submitted a report dated 22 October 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which requested that the Sub-Committee consider an application from the Gateway Writers Group for the provision of 2 trophies to be presented annually in respect of the Group's poetry and children's stories competition.

It was agreed:-

- (i) to provide 2 trophies to be presented annually in respect of the Group's poetry and children's stories competitions;
- (ii) that the group be given advice on alternative areas of funding with regard to the provision of book tokens; and
- (iii) to remit any necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

4.2 PATNA COMMUNITY ASSOCIATION

There was submitted a report (circulated) by the Depute Chief Executive/Director of Corporate Resources which requested that the Sub-Committee consider an application from Patna Community Association for a contribution towards their celebration of Patna's 200th Anniversary to take place on 4 December 2002.

It was agreed:-

- (i) to approve the request from Patna Community Association for a contribution of £300.00 towards the cost of the 200th Anniversary celebrations; and
- (ii) to remit the necessary arrangements to the Depute Chief Executive/Director of Corporate Resources in consultation with the Chair.

The meeting terminated at 1140 hours.