

APPENDIX II

EAST AYRSHIRE COUNCIL

CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE

**MINUTES OF MEETING HELD ON THURSDAY 24 OCTOBER 2002 AT 0900 HRS
IN THE MEETING ROOM, COUNCIL HEADQUARTERS,
LONDON ROAD, KILMARNOCK**

PRESENT: Councillors Drew McIntyre and Eric Jackson.

ATTENDING: Graham Haugh, Head of Personnel; and Jennifer Morrison, Administrative Officer.

CHAIR: Drew McIntyre, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act.

REQUEST FOR EARLY RETIREMENT

2. There was submitted a report dated 21 October 2002 (circulated) by the Depute Chief Executive/Director of Corporate Resources which sought approval of a request for voluntary severance from an employee within the Personnel Section of the Department of Corporate Resources (Skills Training Unit).

It was agreed:

- (i) to approve the early retiral application as detailed in Appendix A to the report; and
- (ii) otherwise to note the contents of the report.

The meeting terminated at 0904 hrs.