

**APPENDIX III**

**EAST AYRSHIRE COUNCIL**

**RECRUITMENT SUB-COMMITTEE  
OF THE POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON TUESDAY 4 MARCH 2003 AT 0900 HRS  
IN THE COUNCIL CHAMBERS, LUGAR**

**PRESENT:** Councillors Tommy Farrell, Lilian MacLean, Drew McIntyre, Harry Wilson, Finlay MacLean and Eric Jackson.

**ATTENDING:** David Montgomery, Chief Executive; John Mulgrew, Director of Educational and Social Services; Graham Haugh, Head of Personnel; and Anne Marie Carr, Senior Administrative Officer.

**APOLOGY:** Councillor Jane Darnbrough.

**CHAIR:** Councillor Tommy Farrell, Chair.

**EXCLUSION OF PRESS AND PUBLIC**

1. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act.

**POST OF HEAD OF SCHOOLS SUPPORT (Item 2, Page 3229, 99/03)**

**2. INTERVIEWS**

There was submitted a report dated 24 February 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which presented information on the five candidates selected for interview with a view to interviewing and making an appointment to the post of Head of Schools Support, together with the following documentation:-

- (i) synopsis of the interviewees;
- (ii) copy of advertisement for the post of Head of Schools Support;
- (iii) copy of job profile;
- (iv) copy of person specification; and
- (v) copy of Part B of the applications received.

There were also submitted written submissions received from the five short listed candidates (circulated).

The Committee interviewed John McCarney, Sandra Leslie, Mary Docherty and Kenneth McKinlay.

**ADJOURNMENT**

3. The Sub-Committee adjourned at 1302 hrs.

**RECONVENTION/CONTINUATION OF BUSINESS**

4. The Sub-Committee reconvened at 1330 hrs with the same Members and Officers in attendance and interviewed Ian Muchan.

**CONSIDERATION OF ITEM**

5. After consideration it was agreed:-
- (i) to offer the post of Head of Schools Support to John McCarney;
  - (ii) that all Elected Members of the Council be informed of the appointment; and
  - (iii) that the necessary arrangements be remitted to the Depute Chief Executive/ Director of Corporate Resources.

The meeting terminated at 1500 hrs.