

**EAST AYRSHIRE COUNCIL**

**DEVELOPMENT SERVICES COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 12 MARCH 2003 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors George Smith, Stephanie Young, Daniel Coffey, Douglas Reid, Lilian MacLean, Drew McIntyre, John Knapp, Jim Raymond, Finlay MacLean, Robert McDill, Eric Jackson, Jimmy Kelly, Julie Faulds, Provost Jimmy Boyd and Councillors Elaine Stewart and Jimmy Carmichael.

**ATTENDING:** David Montgomery, Chief Executive; Stephen Chorley, Director of Development Services; David Mitchell, Head of Administrative and Legal Services; Robert Paton, Head of Economic Development; Alan Neish, Head of Planning and Building Control; Jim Kane, Head of Roads and Transportation; John Robertson, Senior Accountant, Finance Department; David Morgan, Public Relations Officer; and Robert Beaton, Administrative Officer.

**APOLOGIES:** Councillors Eric Ross (Chair), Harry Wilson, Iain Linton and Tommy Farrell.

**CHAIR:** Councillor George Smith, Vice-Chair.

**CHAIR'S REMARKS**

1. The Chair intimated and it was noted that the Scottish Executive had made an award to the Ayrshire Woodlands Strategy for Outstanding Performance and Quality in Development Planning.

**MONITORING REPORTS**

**2.1 BUSINESS GRANTS AND LOANS: STATUS REPORT**

There was submitted and noted a report dated 27 February 2003 (circulated) by the Director of Development Services on companies which had received financial support under the Council's Business, Grants and Loans Schemes for the period from 1 December 2002 to 28 February 2003.

**2.2 UNEMPLOYMENT IN EAST AYRSHIRE - JANUARY 2003**

There was submitted and noted a report dated 24 February 2003 (circulated) by the Director of Development Services on unemployment levels as at January 2003 for East Ayrshire and Scotland and December 2002 for East Ayrshire Wards and Local Committee Areas.

**2.3 ABSENCE MANAGEMENT REPORT FOR QUARTER 4 (2002)**

There was submitted and noted a report dated 18 February 2003 (circulated) by the Director of Development Services which advised of absence rates for the Department of Development Services for the quarterly period ended 31 December 2002.

## **2.4 BUDGETARY CONTROL SUMMARY STATEMENT - DEVELOPMENT SERVICES TO 15 DECEMBER 2002 (PERIOD 9)**

There was submitted and noted a joint report dated 21 February 2003 (circulated) by the Director of Finance and Director of Development Services which advised of the current budgetary control position and the projected out-turn for the year for the Development Services Department for the period ended 15 December 2002 (Period 9).

### **CAPITAL PROGRAMME (Item 2, Page 3033, 99/03)**

3. There was submitted a report dated 27 February 2003 (circulated) by the Director of Development Services which recommended a capital programme for 2003/2004 for expenditure within the Committee's capital allocation.

It was agreed to approve the capital programme for 2003/2004 as detailed within the report.

### **WEST OF SCOTLAND ARCHAEOLOGY SERVICE (Item 2, Page 2279, 99/03)**

4. There was submitted a report dated 24 February 2003 (circulated) by the Director of Development Services which advised of the performance of the West of Scotland Archaeology Service (WoSAS) in the financial year 2001/2002, and which reported on the budgetary position in terms of the Code of Practice on Funding External Bodies, Following the Public Pound.

It was agreed:-

- (i) to note that WoSAS continued to provide a valued service;
- (ii) to note the previous agreement to maintain a 2% increase up to 2004/2005;
- (iii) in principle, subject to future Council budget decisions, to make a contribution of £11,907 for the financial year 2005/06; and
- (iv) to note that the Council's funding agreement beyond April 2006 be reviewed subject to WoSAS Management Sub-Group findings.

### **REPORT ON THE ADOPTION OF THE COUNCIL'S RACE EQUALITY SCHEME (Item 8, Page 2864, 99/03)**

5. There was submitted a report dated 19 February 2003 (circulated) by the Director of Development Services which advised of the impact on the Department of the adoption of the Council's Race Equality Scheme.

It was agreed:-

- (i) to note the contents of the Departmental assessment of the impact of the Race Relations (Amendment) Act 2000 as detailed within the report;
- (ii) to approve the three year plan/timetable to meet the general duty of the Act as detailed within the report; and
- (iii) to note that the Personnel Section of Corporate Resources would be considering corporate training and race equality issues to raise awareness of staff in all Departments.

### **DEPARTMENTAL HEALTH AND SAFETY PLAN**

6. There was submitted a report dated 25 February 2003 (circulated) by the Director of Development Services which recommended approval of the departmental health and safety action plan for 2003/2004.

It was agreed to approve the health and safety plan for the Development Services Department as detailed within the report.

### **PROPOSED SHOPMOBILITY SCHEME (Item 16, Page 1040, 99/03)**

7. There was submitted a report dated 25 February 2003 (circulated) by the Director of Development Services which updated on the progress of the proposed Shopmobility Scheme within the Kilmarnock Town Centre.

It was agreed:-

- (i) to remit to Council the requirement to nominate appropriate Member representation among the founding Directors of the proposed company;
- (ii) to authorise the Solicitor to the Council to complete the Memorandum and Articles of Association and proceed with registration of the Company;
- (iii) to hold premises at 24 The Foregate, Kilmarnock, vacant for six months to allow funding applications to be progressed;
- (iv) to contribute £10,000 per annum through reduced rental or grant once the project is established;
- (v) to note that the company would pursue Community Fund Lottery Funding as its main funding source;
- (vi) to note that a further report would be submitted to the Committee once funding had been secured covering administration and consultation arrangements including proposals for Council representation on the Board once the Scheme was fully operational;
- (vii) to request the Director of Development Services to extend the hours of opening to include Saturday from 9.00 a.m. - 5.00 p.m; and
- (viii) to contribute £500.00 towards the administrative costs of the Pathfinder Group.

### **GRANTS TO EXTERNAL BODIES AND PARTNERSHIPS - 2003/2004**

8. There was submitted a report dated 25 February 2003 (circulated) by the Director of Development Services which sought approval for grants to external bodies for 2003/2004.

It was agreed to make payments to partnerships and special projects in accordance with the proposals as detailed within the report.

### **PROPOSED ADDITIONAL FLOOD PREVENTION MEASURES IN THE IRVINE VALLEY (Item 2, Page 2812, 99/03)**

9. There was submitted a report dated 24 February 2003 (circulated) by the Director of Development Services (a) which informed of progress on the Council's proposed flood prevention works for Galston; (b) sought approval for a public consultation exercise on the proposed flood prevention works for Galston; (c) sought approval for

the preparation of a contract and tender issue for costs, for the promotion of a formal Flood Prevention Scheme under the Flood Prevention (Scotland) Act 1961, post public consultation; and (d) which advised that a further report would be submitted setting out funding implications for the progression of the promotion of a formal Flood Prevention Scheme under the Flood Prevention (Scotland) Act 1961.

It was agreed:-

- (i) to note the progress on the Council's proposed flood prevention works for Galston;
- (ii) to approve the public consultation exercise on proposed flood prevention works for Galston;
- (iii) to approve the preparation of a contract and tender issue for costs, for the promotion of a formal Flood Prevention Scheme under the Flood Prevention (Scotland) Act 1961, including assistance with public consultation; and
- (iv) to note that a further report would be submitted setting out the recommended option for the protection of Galston from flooding from the River Irvine.

#### **ACCIDENTS ON RURAL ROADS (Item 13, Page 2968, 99/03)**

- 10.** There was submitted a report dated 25 February 2003 (circulated) by the Director of Development Services which recommended that route action plans be undertaken to tackle road safety issues on rural A class roads.

It was agreed:-

- (i) in principle, to implement route action plans to improve safety on "A" class roads between communities in East Ayrshire;
- (ii) to note that a further report would be submitted to this Committee in due course setting out a prioritised implementation programme;
- (iii) to note that Strathclyde Police would be asked to consider the provision of further speed cameras at appropriate locations; and
- (iv) to request that the Director of Development Services arrange appropriate publicity to raise public awareness regarding the accident statistics detailed within the report.

#### **KILMARNOCK TOWN CENTRE TRAFFIC CIRCULATION (Item 5, Page 2981, 99/03)**

- 11.** There was submitted a report dated 25 February 2003 (circulated) by the Director of Development Services which sought approval for a bus lane proposal in Kilmarnock Town Centre.

It was agreed:-

- (i) that a contra-flow bus lane in Sturrock Street would not be provided; and
- (ii) that a with-flow bus lane would be provided in John Finnie Street from John Dickie Street to the West George Street junction.

### AWARDING OF CONTRACTS

12. There was submitted and noted a report dated 24 February 2003 (circulated) by the Depute Chief Executive/Director of Corporate Resources which provided, for information, details of tenders which had been accepted. The amounts shown are the actual costs of the contracts and are exclusive of professional fees:-

<u>CONTRACT</u>	<u>SUCCESSFUL CONTRACTOR</u>	<u>AMOUNT</u>
A71 and A76 Public Transport Corridor Improvements: Preliminary Design and Consultation	Faber Maunsell, Glasgow	£50,647.77
The Glebe Area Phase 2 Kilmarnock Lighting Improvement	McGivney Construction Ltd., Kilmarnock	£38,866.00
Supply, Installation and Commissioning of Traffic Signal Controllers and Related Traffic Signal Equipment	Siemens Traffic Controls, Glasgow	£24,580.00
Machine Patching 2	Hillhouse Quarry Co., Troon	£45,238.07
Footway Resurfacing - Mauchline, Logan and Ochiltree	Wallace Dick & Sons, Darvel	£30,061.14
Proposed Millennium Project at St Marnock Street/Waterside Street, Kilmarnock	Ayrshire Construction Ltd., Auchinleck	£25,405.28
Glaisnock Shopping Precinct Footway Resurfacing	Alistair Dick Contracts, Darvel	£17,928.10
East Ayrshire's Twenty's Plenty Projects	G & B Road Markings, Airdrie	£36,586.00
Patching Urban Areas	J H Moodie, Patna	£30,514.73

### EXCLUSION OF PRESS AND PUBLIC

13. The Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act.

Councillor Reid left the meeting during discussion of the above item.

**ROADS DLO - TRADING SERVICES TO 15 DECEMBER 2002 (PERIOD 9)**

14. There was submitted and noted a joint report dated 21 February 2003 (circulated) by the Director of Finance and the Director of Development Services which advised of the current budgetary control position and the projected out-turn for the year for the Roads DLO - Trading Services for the period ended 15 December 2002 (Period 9).

**BUDGETARY CONTROL SUMMARY STATEMENT - VEHICLE MAINTENANCE  
DSO - TRADING SERVICES TO 15 DECEMBER 2002 (PERIOD 9)**

15. There was submitted and noted a joint report dated 21 February 2003 (circulated) by the Director of Finance and the Director of Development Services which advised of the current budgetary control position and the projected out-turn for the year for the Vehicle Maintenance DSO - Trading Services for the period ended 15 December 2002 (Period 9).

**STREET LIGHTING BUSINESS PLAN (Item 6, Page 2981, 99/03)**

16. There was submitted a report dated 3 March 2003 (circulated) by the Director of Development Services which sought approval of the proposed Service Level Agreement and Business Plan for the new street lighting unit for 2003-2004.

It was agreed to approve the Business Plan for the new street lighting maintenance unit within the Roads Division of the Department.

Councillor Reid re-joined the meeting during discussion of the above item.

**TRANSPORT SERVICES - PROCUREMENT ARRANGEMENTS AND  
TRANSPORT SERVICES UNIT BUSINESS PLAN**

17. There was submitted a report dated 24 February 2003 (circulated) by the Director of Development Services which updated on the current procurement arrangements for Transport Services and which sought approval for the Transport Services Business Plan for 2003/2004.

It was agreed to approve the Business Plan for the Transport Services Unit for the year 2003/2004.

**AYRSHIRE AND ARRAN TOURIST BOARD (Item 1, Page 2849, 99/03)**

18. There was submitted a report dated 25 February 2003 (circulated) by the Director of Development Services which requested consideration of a funding request from the Ayrshire and Arran Tourist Board (AATB) as part of a larger package to help consolidate and develop the organisation through an important transitional period in line with other Area Tourist Boards in Scotland.

It was agreed to contribute £33,300 as a one-off payment for 2002/2003.

The meeting terminated at 1110 hours.