

Christine Baillie, Direct Dial: (01563) 576129

To: Councillors Carmichael (Chair), Hay, Young, Reeves, D Coffey, L MacLean, Weir, McIntyre, Wilson, Linton, Darnbrough, F MacLean, Jackson, Farrell, Faulds, Menzies, Provost Boyd and Councillors Ross, Dinwoodie and Stewart.

11 September 2002

Dear Councillor

COMMUNITY SERVICES COMMITTEE - 18 SEPTEMBER 2002

You are requested to attend a Meeting of the **Community Services Committee** to be held on **WEDNESDAY 18 SEPTEMBER 2002 at 1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
CB/ST

BUSINESS

INTIMATE APOLOGIES

1. **BUDGETARY CONTROL PROGRESS REPORT COMMUNITY SERVICES TO 28 JULY 2002 (PERIOD 4) (pages 1-3)** - Submit joint report dated 27 August 2002 (copy enclosed) by the Directors of Finance and of Community Services advising of the current budgetary control position and the projected out-turn for the year for the Community Services Department for the period ended 28 July 2002 (Period 4).

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2. **ABSENCE MANAGEMENT REPORT QUARTER 2 (1 APRIL - 30 JUNE 2002) (pages 4-11)** - Submit report dated 16 July 2002 (copy enclosed) by the Director of Community Services on absence rates and absence management for the Department of Community Services for the period 1 April to 30 June 2002.

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3. **REPORT ON STATUTORY PERFORMANCE INDICATORS (pages 12-26)** - Submit report dated 1 August 2002 (copy enclosed) by the Director of Community Services on the outcome of Statutory Performance Indicators within the Department for the period 1 April 2001 to 31 March 2002.

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4. **STATISTICAL MANAGEMENT INFORMATION (pages 27-31)** - Submit report dated 2 September 2002 (copy enclosed) by the Director of Community Services on the statistical information which is collated within the Department for management purposes.

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5. **NATIONAL WASTE STRATEGY: PROGRESS REPORT (pages 32-34)** - Submit report dated 31 July 2002 (copy enclosed) by the Director of Community Services advising and updating the Committee of a number of meetings concerning the progression of the National Waste Strategy and the launch of the Area Waste Plan on 7 August 2002.

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6. **MEMORIAL MASONS REGISTRATION SCHEME (pages 35-36)** - Submit report dated 26 August 2002 (copy enclosed) by the Director of Community Services on the outcome of the recent public consultation, undertaken to amend the Cemetery Management Rules in relation to the introduction of the Memorial Masons Registration Scheme.








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7. **AYRSHIRE LIBRARIES FORUM - MINUTE OF AGREEMENT (pages 37-44)** - Submit report dated 26 August 2002 (copy enclosed) by the Director of Community Services seeking approval for the formal Minute of Agreement between the partners which form the Ayrshire Libraries Forum (ALF).

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8. **ACQUISITION OF A BURNS MANUSCRIPT (pages 45-46)** - Submit report dated 27 August 2002 (copy enclosed) by the Director of Community Services on the acquisition of an autograph manuscript by Robert Burns of the ballad "There was a lass, and she was fair" also known as "Bonnie Jean". This ballad is acknowledged as a fine lyrical poem and is well known throughout the world.

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9. **NATIONAL MUSEUMS AUDIT (pages 47-48)** - Submit report dated 26 August 2002 (copy enclosed) by the Director of Community Services on the report published by the Scottish Executive and the Scottish Museums Council on museum collections held in Scotland which highlights the national importance of collections held by East Ayrshire Council.

10. **REMEMBRANCE SUNDAY - 10 NOVEMBER 2002 (pages 49-52)** - Submit report dated 28 August 2002 (copy enclosed) by the Director of Community Services on the arrangements made in respect of Remembrance Day Services held in East Ayrshire in 2001 and proposing the arrangements to be made for this year's services.

11. **CIVIL MARRIAGES OUTWITH REGISTRATION OFFICES (pages 53-57)** - Submit report dated 26 August 2002 (copy enclosed) by the Director of Community Services seeking approval for licensing procedures and fees required in order to offer marriages outwith Registration Offices.

12. **GRANTS TO VOLUNTARY ORGANISATIONS: AWARDS TO BANDS (pages 58-60)** - Submit report dated 9 July 2002 (copy enclosed) by the Director of Community Services advising of a review of the Awards to Band Scheme and outlining proposals for the continuation of the scheme.

13. **NEW OPPORTUNITIES FOR PE AND SPORT INITIATIVE (pages 61-66)** - Submit joint report dated 4 September 2002 (copy enclosed) by the Directors of Educational and Social Services and of Community Services seeking the agreement of members to the recommendations for action to be submitted to the New Opportunities Fund (NOF) relating to the New Opportunities for PE and Sport Initiative.

14. **SCOTTISH EXECUTIVE ADDITIONAL FUNDING** - Submit report (copy enclosed) by the Director of Community Services on the suggested distribution of additional Scottish Executive funding.

15. **AWARDING OF CONTRACTS (pages 67-69)** - Submit report dated 17 July 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted. The amounts shown are actual costs of the contracts and are exclusive of professional fees.


16. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act”.
17. **BUDGETARY CONTROL PROGRESS REPORT - OUTDOOR AMENITIES AND LEISURE MANAGEMENT TO 28 JULY 2002 (PERIOD 4) (pages 71-74)** - Submit joint report dated 27 August 2002 (copy enclosed) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for Outdoor Amenities and Leisure Management for the period ended 28 July 2002 (Period 4). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
18. **BUDGETARY CONTROL PROGRESS REPORT - REFUSE COLLECTION AND STREET CLEANSING TO 28 JULY 2002 (PERIOD 4) (pages 75-78)** - Submit joint report dated 27 August 2002 (copy enclosed) by the Directors of Finance and of Community Services on the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 28 July 2002 (Period 4). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**