

Christine Baillie, Direct Dial: (01563) 576129

To: Councillors Carmichael (Chair), Hay, Young, Reeves, D Coffey, L MacLean, Weir, McIntyre, Wilson, Linton, Darnbrough, F MacLean, Jackson, Farrell, Faulds, Menzies, Provost Boyd and Councillors Ross, Dinwoodie and Stewart.

6 November 2002

Dear Councillor

COMMUNITY SERVICES COMMITTEE - 13 NOVEMBER 2002

You are requested to attend the next meeting of the **Community Services Committee** to be held on **WEDNESDAY 13 NOVEMBER 2002**, at **1000 hours**, in **THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources

CB/LR

BUSINESS

INTIMATE APOLOGIES

1. **BUDGETARY CONTROL PROGRESS REPORT - COMMUNITY SERVICES TO 22 SEPTEMBER 2002 (PERIOD 6) (Pages 1-3)** - Submit joint report dated 22 October 2002 (copy enclosed) by the Directors of Finance and of Community Services advising of the current budgetary control position and the projected out-turn for the year for the Community Services Department for the period ended 22 September 2002 (Period 6).

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2. **ABSENCE MANAGEMENT REPORT QUARTER 3 (1 JULY TO 29 SEPTEMBER 2002) (Pages 4-11)** - Submit report dated 14 October 2002 (copy enclosed) by the Director of Community Services on absence rates and absence management for the Department of Community Services for the period 1 July to 29 September 2002.

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3. **STRATEGIC WASTE FUND GUIDANCE (Pages 12-15)** - Submit report dated 23 October 2002 (copy enclosed) by the Director of Community Services advising of final guidance from the Scottish Executive for Local Authorities on the operation of the Strategic Waste Fund.

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4. **NATIONAL WASTE STRATEGY - THE STRATEGIC WASTE FUND (Pages 16-18)** - Submit report dated 14 October 2002 (copy enclosed) by the Director of Community Services advising of an application to the Strategic Waste Fund to promote more source segregation of household waste throughout Ayrshire.

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5. **FOOD SERVICE PLAN (Pages 19-21)** - Submit report dated 29 October 2002 (copy enclosed) by the Director of Community Services advising of slight amendments to the Food Service Plan and requesting that the Committee formally approves the Plan which reflects Food Law and Enforcement policies and procedures as recommended by the Food Standards Agency.

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6. **SCOTTISH EXECUTIVE DRAFT GUIDANCE FOR LOCAL AUTHORITIES ON THE IMPLEMENTATION OF THE NATIONAL CULTURAL STRATEGY (Pages 22-31)** - Submit joint report dated 29 October 2002 (copy enclosed) by the Directors of Community Services and of Educational and Social Services on the draft guidance and seeking approval for a response to the consultation contained within the document.

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7. **PLAYPARK IMPROVEMENT PROGRAMME (Pages 32-37)** - Submit report dated 30 October 2002 (copy enclosed) by the Director of Community Services seeking approval for the final recommendations of the Member/Officer Working Group on Playparks.

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8. **PROVISION OF SKATEBOARDING FACILITIES (Pages 38-40)** - Submit report dated 29 October 2002 (copy enclosed) by the Director of Community Services on the issues surrounding the provision of skateboarding facilities.

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9. **BURNS MONUMENT, KAY PARK, KILMARNOCK (Pages 41-43)** - Submit report dated 25 October 2002 (copy enclosed) by the Director of Community Services for consideration and approval, proposals for the revitalisation of the Burns Monument, Kay Park, Kilmarnock and to approve an application to the Heritage Lottery Fund for a “project planning grant” to carry out a feasibility study on the proposals.

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10. **STORAGE AND SALE OF FIREWORKS (Pages 44-46)** - Submit report dated 10 October 2002 (copy enclosed) by the Director of Community Services on the outcome of the deliberations of the CoSLA Fireworks Task Group.

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11. **AYRSHIRE CURLING DEVELOPMENT OFFICER - FUNDING RENEWAL (Pages 47-50)** - Submit report dated 21 October 2002 (copy enclosed) by the Director of Community Services seeking approval for the continuation of funding of the Ayrshire Curling Development Post in conjunction with the Royal Caledonian Curling Club, North Ayrshire Leisure and South Ayrshire Council.

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12. **SUMMER PROGRAMME FOR CHILDREN EVALUATION REPORT (Pages 51-57)** - Submit report dated 25 October 2002 (copy enclosed) by the Director of Community Services providing an executive summary of the evaluation process associated with the Summer Activity Programme for Children.

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13. **GRANTS TO VOLUNTARY ORGANISATION: AWARDS TO BANDS (Pages 58-60)** - Submit report dated 25 October 2002 (copy enclosed) by the Director of Community Services outlining an application for financial assistance under the Awards to Bands Scheme for Members' consideration.

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14. **CLEANSING - VEHICLE REPLACEMENT (Pages 61-65)** - Submit report dated 30 October 2002 (copy enclosed) by the Director of Community Services advising of the vehicle replacement requirements of the Cleansing DSO in financial year 2003/2004 and seeking approval for the acquisition of two refuse collection vehicles, one mechanical sweeps and four pick-ups.

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15. **AWARDING OF CONTRACT (Pages 66-67)** - Submit report dated 30 October 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of a tender which has been accepted. The amount shown is the actual cost of the contract and is exclusive of professional fees.

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16. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act”.

17. **BUDGETARY CONTROL PROGRESS REPORT - OUTDOOR AMENITIES AND LEISURE MANAGEMENT TO 22 SEPTEMBER 2002 (PERIOD 6) (Pages 68-71)** - Submit joint report dated 22 October 2002 (copy enclosed) by the Directors of Finance and of Community Services advising of the current budgetary control position and the projected out-turn for the year for Outdoor Amenities and Leisure Management for the period ended 22 September 2002 (Period 6). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

18. **BUDGETARY CONTROL PROGRESS REPORT - REFUSE COLLECTION AND STREET CLEANSING TO 22 SEPTEMBER 2002 (PERIOD 6) (Pages 72-75)** - Submit joint report dated 22 October 2002 (copy enclosed) by the Directors of Finance and of Community Services advising of the current budgetary control position and the projected out-turn for the year for Refuse Collection and Street Cleansing for the period ended 22 September 2002 (Period 6). **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**