

Christine Baillie: Direct Dial Number: (01563) 576129

To: Councillors Carmichael (Chair), J McGhee, Young, D Coffey, Cree, Weir, McIntyre, Macrae, Wilson, Linton, Campbell, Murray, Knapp, Raymond, Smith, Farrell, Menzies, N McGhee, Crawford, Dinwoodie and Stewart.

21 May 2003

Dear Councillor

**COMMUNITY SERVICES COMMITTEE - 28 MAY 2003**

You are requested to attend a meeting of the **Community Services Committee** to be held on **WEDNESDAY 28 MAY 2003** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.


Yours sincerely



Fiona Lees  
Depute Chief Executive/Director of Corporate Resources  
CB/SM

**BUSINESS**

**INTIMATE APOLOGIES**

1. **ABSENCE MANAGEMENT REPORT QUARTER 1 (1 JANUARY TO 30 MARCH 2003) (pages 1-8)** - Submit report dated 14 April 2003 (copy enclosed) by the Director of Community Services advising of absence rates and absence management for the Department of Community Services for the period 1 January to 30 March 2003.  

2. **REPORT ON THE DEPARTMENTAL CONTINUOUS IMPROVEMENT PLAN 2003-06 (pages 9-55)** - Submit report dated 12 May 2003 (copy enclosed) by

the Director of Community Services advising of the contents of the Department of Community Services' Continuous Improvement Plan 2003-06.

**R**

- 3. CAPITAL PROGRAMME 2003/04 (pages 56-58)** - Submit report dated 30 April 2003 (copy enclosed) by the Director of Community Services seeking approval of the Capital Programme for the Community Services Department for the financial year 2003/04.

**R**

- 4. SURPLUS GROUND - SITE OF FORMER BURNSIDE HALL, BURNSIDE, NEW CUMNOCK (pages 59-60)** - Submit report dated 25 April 2003 (copy enclosed) by the Director of Community Services inviting the Committee to declare ground at the site of the former Burnside Hall, Burnside, New Cumnock surplus to requirements.

**R**

- 5. SCOTTISH EXECUTIVE - QUALITY OF LIFE INITIATIVE (pages 61-64)** - Submit report dated 13 May 2003 (copy enclosed) by the Director of Community Services advising of an additional allocation of funding under the Scottish Executive Quality of Life Initiative and requesting the Committee to consider and approve, if acceptable, the arrangements to implement the proposals.

**R**

- 6. FOOD STANDARDS AGENCY AUDIT OF EAST AYRSHIRE COUNCIL (pages 65-67)** - Submit report dated 12 May 2003 (copy enclosed) by the Director of Community Services advising of the outcome of an audit of the Council's Food Law Enforcement Service by the Food Standards Agency.

**R**

- 7. DOG FOULING (SCOTLAND) ACT 2003 (pages 68-70)** - Submit report dated 7 May 2003 (copy enclosed) by the Director of Community Services advising of new legislation designed to deal with the problem of dog fouling.

**R**

- 8. THE CONTROL OF SEAGULLS (pages 71-76)** - Submit report dated 15 May 2003 (copy enclosed) by the Director of Community Services on the situation regarding the problem of seagulls in this area, in comparison with other Local Authority areas, and the possible measures which may be considered for their control. This report was requested by a Local Area Committee on the basis of a working group being set up.

**R**

- 9. CATERING, INTERIOR DESIGN AND DISABLED ACCESS IMPROVEMENTS FOR THE PALACE THEATRE, KILMARNOCK (pages 77-82)** - Submit report dated 1 May 2003 (copy enclosed) by the Director of

Community Services seeking approval for the submission of an Arts Lottery Bid to the Scottish Arts Council for a programme of works to upgrade catering facilities, interior layout and disabled access at the Palace Theatre.



10. **IMPLEMENTATION OF THE NATIONAL CULTURAL STRATEGY: GUIDANCE FOR SCOTTISH LOCAL AUTHORITIES (pages 83-85)** - Submit report dated 30 April 2003 (copy enclosed) by the Director of Community Services advising of the publication by CoSLA and the Scottish Executive of "Implementation of the National Cultural Strategy: Guidance for Scottish Local Authorities".



11. **PROPOSED NORTHWEST KILMARNOCK NEIGHBOURHOOD SERVICES CENTRE - OPTIONS FOR IMPROVEMENTS TO THE HUNTER CENTRE (pages 86-88)** - Submit report dated 1 May 2003 (copy enclosed) by the Director of Community Services on the potential improvements possible at the Hunter Centre, Kilmarnock as part of the Northwest Kilmarnock Neighbourhood Services Centre and seeking approval for the submission of appropriate bids for funding to the Sports Lottery Fund.



12. **SKATEBOARDING FACILITIES (pages 89-92)** - Submit report dated 30 April 2003 (copy enclosed) by the Director of Community Services advising of the difficulties being faced in providing skateboard facilities and recommending alternative use of the available funding.



13. **ANNANHILL GOLF COURSE (pages 93-94)** - Submit report dated 25 April 2003 (copy enclosed) by the Director of Community Services advising of an approach made to the Council by Annanhill Golf Club to consider the Club purchasing the Clubhouse and operating the golf course.



14. **FOOTBALL DEVELOPMENT SCHEMES (pages 95-97)** - Submit report dated 30 April 2003 (copy enclosed) by the Director of Community Services advising of proposed changes to the funding and structure of two Football Development Schemes supported by the Council, Kilmarnock Football Club and other partners.



15. **SCOTTISH FAMILY HISTORY RESEARCH SERVICE (pages 98-103)** - Submit report dated 9 May 2003 (copy enclosed) by the Director of Community Services asking the Committee to continue the response to the consultation letter from the General Register Office for Scotland (GRO) on the establishment of a Scottish Family History Centre, its implications for the

delivery of a service at a local level and to consider options available for the development of an East Ayrshire service.

**R**

16. **EAST AYRSHIRE RESPONSE TO THE SCOTTISH OUTDOOR ACCESS CODE (pages 104-111)** - Submit report dated 1 May 2003 (copy enclosed) by the Director of Community Services requesting the Committee to consider and, if applicable, adopt the proposals in the draft Scottish Outdoor Access Code.

**R**

17. **AWARDING OF CONTRACTS (pages 112-114)** - Submit report dated 1 May 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted. The amounts shown are actual costs of the contracts and are exclusive of professional fees.

**R**