

Christine Baillie, Direct Dial: (01563) 576129

To: Councillors Carmichael (Chair), Hay, Young, Reeves, D Coffey, L MacLean, Weir, McIntyre, Wilson, Linton, Darnbrough, F MacLean, Jackson, Farrell, Faulds, Menzies, Ross, Dinwoodie and Stewart.

22 May 2002

Dear Councillor

COMMUNITY SERVICES COMMITTEE - 29 MAY 2002

You are requested to attend the Meeting of the **Community Services Committee** to be held on **WEDNESDAY 29 MAY 2002** at **1000 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
CB/ST

BUSINESS

INTIMATE APOLOGIES.

1. **EAST AYRSHIRE OUTDOOR ACCESS STRATEGY (pages 1-3)** - Submit report dated 29 April 2002 (copy enclosed) by the Director of Community Services requesting the Committee to consider and, if acceptable, adopt the East Ayrshire Outdoor Access Strategy.



2. **CEMETERY SAFETY PROGRESS (pages 4-5)** - Submit report dated 30 April 2002 (copy enclosed) by the Director of Community Services updating Members on the progress being made on Cemetery Safety.

R

3. **AVAILABILITY OF LAIRS IN EAST AYRSHIRE COUNCIL CEMETERIES (pages 6-7)** - Submit report dated 26 April 2002 (copy enclosed) by the Director of Community Services on the availability of lairs in Council cemeteries and establishing priorities for future developments.

R

4. **BURNS HOUSE MUSEUM - MAUCLINE (pages 8-9)** - Submit report dated 2 May 2002 (copy enclosed) by the Director of Community Services advising of a successful bid to the Heritage Lottery Fund to enable the Council to purchase the Burns House Museum, Mauchline and seeking formal approval to conclude this transaction.

R

5. **BURNS FESTIVAL AND HOLY FAIR 2002 (pages 10-12)** - Submit report dated 13 May 2002 (copy enclosed) by the Director of Community Services providing information on the Burns Festival and Holy Fair held in late April early May.

R

6. **GRANTS TO VOLUNTARY ORGANISATIONS SCHEME: APPLICATIONS FOR FINANCIAL ASSISTANCE (pages 13-25)** - Submit report dated 9 May 2002 (copy enclosed) by the Director of Community Services on applications for financial assistance under the Grants to Voluntary Organisations Scheme for Members' consideration.

R

7. **ART GALLERY EXHIBITION POLICY (pages 26-28)** - Submit report dated 7 May 2002 (copy enclosed) by the Director of Community Services seeking approval for the implementation of a programming policy for East Ayrshire Council's gallery spaces in the Dick Institute. This policy will govern planning and development of the temporary exhibition programme of visual arts and crafts.

R

8. **ABSENCE MANAGEMENT REPORT QUARTER 4 (1 JANUARY TO 31 MARCH 2002) (pages 29-36)** - Submit report dated 15 April 2002 (copy enclosed) by the Director of Community Services advising of absence rates and absence management for the Department of Community Services for the period 1 January to 31 March 2002.

R

9. **HEALTH AND SAFETY PLAN (pages 37-43)** - Submit report dated 9 May 2002 (copy enclosed) by the Director of Community Services on the Department's progress in response to its 2001/02 Health and Safety Action Plan.

R

10. **CAPITAL PROGRAMME 2002/03 (pages 44-46)** - Submit report dated 7 May 2002 (copy enclosed) by the Director of Community Services seeking approval of the Capital Programme for the Community Services Department for the financial year 2002/03.

R

11. **SURPLUS PROPERTY - LOCAL OFFICE, DRONGAN (pages 47-48)** - Submit report dated 29 April 2002 (copy enclosed) by the Director of Community Services inviting the Committee to declare the Local Office in Drongan surplus to requirements.

R

12. **SURPLUS PROPERTY - ELMBANK BOTHY, DICK ROAD, KILMARNOCK (pages 49-50)** - Submit report dated 19 April 2002 (copy enclosed) by the Director of Community Services inviting the Committee to declare the Grounds Maintenance bothy sited at Dick Road, Kilmarnock surplus to requirements.

R

13. **PAVILION AT MORTON PARK, KILMAURS (pages 51-52)** - Submit report dated 20 March 2002 (copy enclosed) by the Director of Community Services advising of the current condition of the pavilion at Morton Park, Kilmaurs and seeking approval for its demolition.




R

14. **STORAGE AND SALE OF FIREWORKS (pages 53-55)** - Submit report dated 3 May 2002 (copy enclosed) by the Director of Community Services advising of a number of developments concerning the storage and sale of fireworks and related matters.

R

15. **PRIVATE WATER SUPPLY REGULATION - OUTCOME OF CONSULTATION (pages 56-58)** - Submit report dated 2 April 2002 (copy enclosed) by the Director of Community Services advising of the outcome of a Consultation Document on the Regulation of Private Water Supplies in Scotland.

R

16. **CONTAMINATED LAND: ADDITIONAL CAPITAL CONSENT 2002/03 (pages 59-60)** - Submit report dated 1 May 2002 (copy enclosed) by the Director of Community Services advising of additional funding for capital works associated with the implementation of the statutory regime for the identification and remediation of contaminated land.

17. **ABANDONED VEHICLES (pages 61-62)** - Submit report dated 3 May 2002 (copy enclosed) by the Director of Community Services on forthcoming changes in Legislation to enable Local Authorities to take action in respect of vehicles which have apparently been abandoned.

18. **AWARDING OF CONTRACTS (pages 63-66)** - Submit report dated 9 May 2002 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of tenders which have been accepted. The amounts shown are actual costs of the contracts and their exclusive operational fees.

19. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following resolution:- "That, under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 8 of Schedule 7A of the Act".
20. **PANTOMIME AT THE PALACE THEATRE (pages 67-69)** - Submit report dated 3 May 2002 (copy enclosed) by the Director of Community Services advising of the 2002 arrangements for producing the Palace Theatre pantomime, seeking approval to tender the contract for the pantomime in 2003 and thereafter approve virement for the Palace Theatre budget to reflect the new arrangements for the pantomime. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**