

EAST AYRSHIRE COUNCIL

COMMUNITY SERVICES COMMITTEE – 5 FEBRUARY 2004

EAST AYRSHIRE RACE EQUALITY SCHEME DEPARTMENTAL ANNUAL MONITORING REPORT

Report by Director of Community Services

1. PURPOSE OF REPORT

- 1.1 To update members of the department's progress on the adoption and implementation of the Council's Race Equality Scheme.

2. BACKGROUND

- 2.1 At the full Council meeting on 24 October 2002 it was agreed that the Council would adopt and implement a Race Equality Scheme. The scheme was developed in accordance with the Race Equality (Amendment) Act 2000
- 2.2 The Depute Chief Executive/Director of Corporate Resources asked that each Service Department review their services in relation to the impact the Race Equality Scheme will have on their operation(s) and report back to the relevant service committee.
- 2.3 The Department of Community Services undertook a review of all functions and related policies and procedures in line with guidance provided by the Commission for Racial Equality in Scotland.
- 2.4 A report and three-year action plan was submitted to Committee on 5 February 2003 with an assessment of all departmental functions, policies and procedures as they relate to the adoption of the Council's Race Equality Scheme.
- 2.5 The Race Equality (Amendment) Act 2000 requires that the Council publish a Race Equality Monitoring report annually. The annual report covers the period 1 December 2002 to 30 November 2003.
- 2.6 The Department of Community Services has therefore to undertake a number of racial impact reports as outlined in the Departmental three year action plan by the 30 November 2003 and report back to the Department of Corporate Development on their completion.

3. PROGRESS AGAINST ACTION PLAN (2002 – 2005)

- 3.1 As part of the Council's annual monitoring report each department is responsible for reporting their progress against the three year action plan and updating the plan in light of new priorities, policies and functions.

- 3.2 The Department has undertaken 6 out of 8 Racial Impact Reports for existing and new functions and policies in line with the action plan reported to committee on the 05 February 2003. (see appendix 1)
- 3.3 The Racial Impact Reports were carried out using the agreed template supplied by Corporate Personnel.
- 3.4 Two racial impact reports not carried out are
- Operational Standards for CCTV Operators &
 - Conducting civil marriage ceremonies
- 3.5 These have been moved from year two to year three of the action plan i.e. 2004/05 and will be reported on next year.
- 3.6 The reasons for moving the racial impact reports are as follows:-
- The review of Operational Standards for CCTV operators is lead by Strathclyde Police and they have moved the completion date for this review to 2004/05.
 - New legislation for conducting civil marriage ceremonies in Scotland comes in to effect on the 01 April 2004, the racial impact report has been moved to 2004/05 to coincide with the changes to the legislation.
- 3.7 The racial impact reports have been submitted to and verified by the Corporate Development Department.

4. OUTCOMES

- 4.1 All racial impact reports completed have been assessed as requiring no further investigation.
- 4.2 Changes to the three-year assessment of functions and policies for their relevance to the general duty with action plan (2002-2005) has been updated to reflect the changes mentioned above.

5. LEGAL IMPLICATIONS

- 5.1 Failure to comply with the specific duties of the Act will lead to legal action against the Council.

6. POLICY IMPLICATIONS

- 6.1 All current and new Departmental policies, procedures and functions must be developed and monitored in line with the specific and general duties of the Act.

7. FINANCIAL IMPLICATIONS

7.1 Nil

8. RECOMMENDATIONS

8.1 It is recommended that the Committee:-

- (i) note the contents of the departmental review of achievements against the action plan submitted to committee on 5 February 2003; and
- (ii) approve the amended 3 year plan/timetable to meet the general duty of the Act set out in appendix 1.

William Stafford
Director of Community Services

WS/JC

5th January 2004

LIST OF BACKGROUND PAPERS

Nil

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APPENDIX 1: DEPARTMENT OF COMMUNITY SERVICES
Assessment of functions and policies for their relevance to the general duty (2002-2005)
With action plan updates (30 November 2003)

Section	Functions & Policies		Relevance to general duty		Degree of relevance to particular functions / policies		Prioritisation	Achievement
	Existing / proposed functions	Existing / proposed policies related to function	Part of general duty which is related to function policy * (see note below)	Is there any evidence or reason to believe that some racial groups could be differently affected	Amount of evidence / reason to believe that racial groups are / could be adversely affected	Level of public concern that functions / policies are operated in a discriminatory manner	Level of priority for 3 year plan	Racial Impact Report Achieved within time-scale
EP	Civil Emergency Planning	Statutory Responsibility	2	No Evidence	None or little	None or little	2002/2003	Yes
		Civil Emergency Plan	2	No Evidence	None or little	None or little	2002/2003	Yes
		Flood Response Plan	2	No Evidence	None or little	None or little	2002/2003	Yes
		EAC Contingency Plan	2	No Evidence	None or little	None or little	2002/2003	Yes
		Departmental Emergency Procedures	2	No Evidence	None or little	None or little	2002/2003	Yes
EHWM	Environmental Health	Enforcement Legislation	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Food Safety	Enforcement Legislation	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Health & Safety Inspections	Enforcement Legislation	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Pollution Control	Air Quality / Contaminated Land Strategy	2	No Evidence	None or little	None or little	2003/2004	Yes
EHWM	Public Health	Enforcement Legislation	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Dog Warden Service		2	No Evidence	None or little	None or little	2004/2005	
EHWM	Pest Control Service		2	No Evidence	None or little	None or little	2004/2005	
EHWM	Client Function refuse collection & street cleaning	Service Level Agreement	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Client disposal waste function	Waste Disposal Contract	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Management of civic amenity facilities	Recycling Strategy	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Recycling	Recycling Strategy	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Local Agenda 21	Local Agenda 21	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Sustainability	Bio-diversity Plan / Recycling Strategy	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Bio-diversity	Bio-diversity plan	2	No Evidence	None or little	None or little	2004/2005	
EHWM	Waste Management / minimisation	Area Waste Plan	2	No Evidence	None or little	None or little	2004/2005	
CDSO	Provision of refuse collection service	Service Level Agreement / contract	2	No Evidence	None or little	None or little	2004/2005	
CDSO	Provision of street cleaning services	Service Level Agreement / contract	2	No Evidence	None or little	None or little	2004/2005	
CDSO	Operation of a skip hire service	Service Level Agreement / contract	2	No Evidence	None or little	None or little	2004/2005	
CDSO	Provision of a bus shelter cleaning service	Service Level Agreement / contract	2	No Evidence	None or little	None or little	2004/2005	
TS	Consumer safety and the environment	Enforcement Legislation	2	No Evidence	None or little	None or little	2004/2005	
TS	Metrology and quality standards	Enforcement Legislation	2	No Evidence	None or little	None or little	2004/2005	
TS	Consumer Fraud	Enforcement Legislation	2	No Evidence	None or little	None or little	2004/2005	
TS	Consumer Advice	Service Objective	2	No Evidence	None or little	None or little	2004/2005	
TS	Business Advice	Service Objective	2	No Evidence	None or little	None or little	2004/2005	
TS	Consumer Education	Service Objective	2	No Evidence	None or little	None or little	2004/2005	
TS	Animal Health & Welfare	Enforcement Legislation	2	No Evidence	None or little	None or little	2004/2005	

Section Abbreviations: EP = Emergency Planning, EHWM = Environmental Health & Waste Management, CDSO = Cleansing Direct Service Organisation, TS = Trading Standards

* NOTE 1 = Eliminating discrimination, 2 = Promoting Equal Opportunities, 3 = Promoting Good Race Relations

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LCS	Community Safety	Community Safety Action Plans	1,2,3	No Evidence	None or little	None or little	2002/2003	Yes
LCS	CCTV	Operational Standards for CCTV Operators	1,2,3	No Evidence	None or little	None or little	2002/2003	Moved to 2004/05
LCS	Licensing	Enforcement Legislation	1,2,3	No Evidence	None or little	None or little	2004/2005	
LCS	Enforcement & Advice relating to civic government and miscellaneous licenses	Enforcement Legislation	1,2,3	No Evidence	None or little	None or little	2004/2005	
LD	Develop and promote sports & play initiatives	Cultural Strategy / Community Plan	1,2,3	No Evidence	None or little	None or little	2003/2004	Yes
LD	Encourage community health & fitness	Cultural Strategy / Community Plan	1,2,3	No Evidence	None or little	None or little	2003/2004	Yes
CR	Deliver the Leisure Management Contract	Recreation Contract / Community Plan	1,2,3	No Evidence	None or little	None or little	2004/2005	
CR	Develop the Usage of Community Facilities	Cultural Strategy / Community Plan	1,2,3	No Evidence	None or little	None or little	2003/2004	Yes
EALRIS	Provision of Public Library Services and support to Schools libraries	EALRIS Integrated Service Plan	1,2,3	No Evidence	None or little	None or little	2004/2005	
EALRIS	Provision of Information Services	EALRIS Integrated Service Plan	1,2,3	No Evidence	None or little	None or little	2004/2005	
EALRIS	Promotion of lifelong learning	EALRIS Integrated Service Plan	1,2,3	No Evidence	None or little	None or little	2004/2005	
EALRIS	Provision reference services	EALRIS Integrated Service Plan	1,2,3	No Evidence	None or little	None or little	2004/2005	
EALRIS	Public provision of access to PC's and internet	EALRIS Integrated Service Plan	1,2,3	No Evidence	None or little	None or little	2004/2005	
EALRIS	Collection of council tax income	Decentralisation Policy / Departmental Plan	2	No Evidence	None or little	None or little	2004/2005	
EALRIS	Recording of council house repairs	Decentralisation Policy / Departmental Plan	2	No Evidence	None or little	None or little	2004/2005	
EALRIS	Provision of information on council and health services	EALRIS Integrated Service Plan	1,2,3	No Evidence	None or little	None or little	2004/2005	
EALRIS	Provision of access points to all council departments	EALRIS Integrated Service Plan	1,2,3	No Evidence	None or little	None or little	2004/2005	
EALRIS	Provision of leaflets and application forms for council & health services	EALRIS Integrated Service Plan	1,2,3	No Evidence	None or little	None or little	2004/2005	
EALRIS	Registration of births, deaths and marriages	Statutory Responsibility	2	No Evidence	None or little	None or little	2004/2005	
EALRIS	Conducting of civil marriage ceremonies	Statutory Responsibility	2	No Evidence	None or little	None or little	2003/2004	Moved to 2004/05
MATS	Provision and promotion of museums, arts and theatre	Cultural Strategy / Community Plan	1,2,3	No Evidence	None or little	None or little	2003/2004	Yes
DCCP	Management of Dean Castle Country Park	Cultural Strategy	1,2,3	No Evidence	None or little	None or little	2004/2005	
DCCP	Provision of environmental education and country side services	Environmental Strategy, Outdoor Access Strategy, Cultural Strategy	1,2,3	No Evidence	None or little	None or little	2004/2005	
OA	Provision of burial services	Statutory Responsibility	2,3	No Evidence	None or little	None or little	2004/2005	
OA	Grounds Maintenance Contractor	Contract & SLA	2	No Evidence	None or little	None or little	2004/2005	

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Section Abbreviations: LCS = Licensing & Community Safety, LD = Leisure Development, CR = Community Recreation, EALRIS = East Ayrshire Libraries, Registration & Information Services, MATS = Museums, Arts & Theatres
DCCP = Dean Castle Country Park, OA = Outdoor Amenities

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