

Lynn Chapman, Direct Dial (01563) 576283

To: Members of East Ayrshire Community Safety Forum

26 May 2003

Dear Member

**EAST AYRSHIRE COMMUNITY SAFETY FORUM: ANNUAL GENERAL MEETING: 4 JUNE 2003**

You are requested to attend the **Annual General Meeting** of the **East Ayrshire Community Safety Forum** to be held on **WEDNESDAY 4 JUNE 2003** at **1100 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely









William Stafford  
Secretary

**BUSINESS**

**INTIMATE APOLOGIES**

- 1. WELCOME BY WILLIAM STAFFORD, DIRECTOR OF COMMUNITY SERVICES AND SECRETARY TO THE FORUM.**
- 2. APPOINTMENT OF CHAIR AND VICE CHAIR** - The Committee is invited to appoint a Chair and Vice Chair.
- 3. PRESENTATION ON DRUG TRAFFICKING AND OTHER SERIOUS CRIMES** - Presentation by Officers from Strathclyde Police and Homes and Technical Services on Drug Trafficking and other serious crimes.

4. **MINUTES OF LAST MEETING (Pages 1-4)** - Submit, for approval as a correct record, the Minutes of the meeting of the East Ayrshire Community Safety Forum held on 5 March 2003 (copy enclosed).  

5. **ACTIVITIES OF FORUM MEMBERS** - Members present are invited to report on Community Safety Activities with which their organisations are involved.
6. **AMENDMENT TO CONSTITUTION - FORUM MEMBERSHIP (Pages 5-9)** - Submit report dated 19 May 2003 (copy enclosed) by the Director of Community Services enabling the Forum to consider amending the constitution as it relates to membership of the Forum.  

7. **SCOTTISH ACCIDENT PREVENTION COUNCIL (SAPC) HOME SAFETY COMMITTEE MEETING ON 5 MARCH 2003 (Pages 10-11)** - Submit report dated 20 May 2003 (copy enclosed) by the Director of Community Services advising of the business dealt with at the last meeting of the SAPC Home Safety Committee.  

8. **SCOTTISH ACCIDENT PREVENTION COUNCIL WATER AND LEISURE COMMITTEE (Pages 12-13)** - Submit report dated 21 May 2003 (copy enclosed) by the Director of Community Services updating on the discussion at the last meeting of the Water and Leisure Safety Committee of the Scottish Accident Prevention Council.  

9. **COMMUNITY SAFETY CO-ORDINATOR - REVIEW OF EVENTS AND INITIATIVES (Pages 14-18)** - Submit report dated 19 May 2003 (copy enclosed) by the Director of Community Services advising of developments and initiatives undertaken by the Community Safety Co-ordinator.  

10. **ROAD SAFETY PROGRAMME (Pages 19-21)** - Submit report dated 19 May 2003 (copy enclosed) by the Director of Development Services informing of work carried out by the road safety training staff in the Department of Development Services.  

11. **FUTURE MEETINGS** - Report that meetings of the East Ayrshire Community Safety Forum will take place on Wednesday 24 September 2003 at 1100 hours and on Wednesday 3 December 2003 at 1100 hours, both in the Meeting Room, Council Headquarters, London Road, Kilmarnock.