

EAST AYRSHIRE COMMUNITY SAFETY FORUM – 4 JUNE 2003

AMENDMENT TO CONSTITUTION – FORUM MEMBERSHIP

Report by Director of Community Services

1. PURPOSE OF REPORT

- 1.1. To enable the Forum to consider amending the constitution as it relates to membership of the Forum.

2. BACKGROUND

- 2.1. Karen Gardiner has been appointed as the Domestic Abuse Forum's Strategy Implementation Officer. A proposal was made that Karen should attend the Community Safety Forum as the Domestic Abuse Forum's representative.

3. DISCUSSION

- 3.1. Accordingly, the proposed amendment is as follows and has been incorporated into a draft constitution which is attached as an appendix to this report.
 - The addition of one representative from East Ayrshire Multi-agency Domestic Abuse Forum

4. FINANCIAL AND LEGAL IMPLICATIONS

- 4.1. Nil

5. POLICY IMPLICATIONS

- 5.1. The proposed amendment accords with the Community Safety Strategy which is based upon collaboration with other agencies and consultation with local communities

6. CONCLUSIONS

- 6.1. In accordance with Section 10 of the Constitution a competent notice of amendment to the Constitution shall be placed on the agenda and, when proposed and seconded at the meeting, shall be discussed and become effective if carried by not less than two thirds of those members present and voting.

7. RECOMMENDATIONS

7.1. It is recommended that the Forum agree:

- a) To consider the amendment of Section 5 of the Constitution, relating to membership, as detailed in paragraph 3 and the draft constitution appended to this report.

W Stafford
Director of Community Services

WS/AW

19 May 2003

LIST OF BACKGROUND PAPERS

Implementation Officer – Ann Williams

EAST

AYRSHIRE

COMMUNITY

SAFETY

FORUM

CONSTITUTION

1. NAME

The name of the Forum shall be the East Ayrshire Community Safety Forum (herein after referred to as "the Forum"). The Forum shall have representation on the Scottish Accident Prevention Council (which is allied to the Royal Society for the Prevention of Accidents), and to the Scottish Local Authorities Community Safety Forum, and shall represent the interests of the local authority, East Ayrshire Council.

2. AREA

The Forum shall have jurisdiction throughout East Ayrshire.

3 AIMS AND OBJECTIVES

The aims and objectives of the Forum shall be to co-ordinate and stimulate the work of Community Safety in conjunction with the local authority.

4. METHOD

The Forum shall achieve its object by: -

- (a) acting as a co-ordinating body to assist the local authority in the establishment of a common policy on the conduct of local Community Safety activities;
- (b) encouraging the education of the public, and of children and elderly in particular, in accident prevention and the securing of the maximum of publicity by every possible means;
- (c) continuous stimulation of and assistance to the local authority to ensure that the local campaign for Community Safety represents a maximum effort;
- (d) co-operation with Strathclyde Police, Ayrshire and Arran Health Board NHS Trust, and other agencies in the promotion of schemes for Community Safety;
- (e) discussing and examining potential dangers, accident prevention methods and devices submitted to them which may be conveniently grouped under the heading Research and Investigation; studying accident, crime and any other relevant statistics; and forwarding to the local authority such proposals as they may think fit;
- (f) recommending to the local authority awards for outstanding and conspicuous service rendered in the field of Community Safety;
- (g) organising competitions and similar activities;

- (h) encouraging the interests and enthusiasm of voluntary organisations;
- (i) providing a clearinghouse for ideas, suggestions and proposals prior to submission to the appropriate authority;
- (j) encouraging participation in national safety schemes.

5. MEMBERSHIP

The Forum shall be made up of members as follows, and five shall be the quorum.

- (a) Nine members of EAC (including Chair and Vice Chair of Community Services Committee)
- (b) One representative from the Royal Society of the Prevention of Accidents
- (c) One community representative from each of the local committees
- (d) One representative from AAHB
- (e) One representative from each of the two local Health Trusts
- (f) One representative from Strathclyde Fire Brigade
- (g) Two representatives from the East Ayrshire Sub-Division (one from the north area and one from the south area) of the Ayrshire Division of Strathclyde Police
- (h) One representative from Ayrshire and Arran Tourist Industry Forum
- (i) One representative from Ayrshire Enterprise
- (j) One representative from Ayrshire Chamber of Commerce
- (k) One representative from Kilmarnock Town Centre Management Initiative
- (l) One representative from the North and one from the South Disability Forum
- (m) One representative from the North Area and one representative from the South Area Crime Prevention Panels
- (n) One representative from the Fellowship of Churches
- (o) One representative from the Council of Voluntary Organisations
- (p) Two youth representatives
- (q) Two representatives of elderly forums
- (r) Representatives of ethnic communities
- (s) One representative of each Safer Group in East Ayrshire.
- (t) One representative from Women's Aid
- (u) One representative from Victim Support.
- (v) One representative from East Ayrshire Multi-agency Domestic Abuse Forum**

Other ancillary individuals or organisations may be co-opted as required.

The Director of Community Services or his appointed officer shall be Secretary of the Committee

6 PRESS

The press will be entitled to attend meetings of the Forum and shall be sent the notice calling the meeting.

7 MEETINGS

The Forum shall meet as required, but not less than quarterly to discuss matters pertaining to Community Safety in accordance with the objectives of the Forum.

The Forum shall hold an Annual General Meeting in June of each year. At this meeting, a Chair and Vice-Chair will be appointed who shall hold office for one year.

8. FINANCE

The Forum will be financed by East Ayrshire Council **up** to a maximum figure decided by the Council each year.

9. REPRESENTATION AT NATIONAL CONGRESS/ CONFERENCES/ COURSES

The Forum may appoint representatives to the appropriate national activities of the Royal Society for the Prevention of Accidents, the Scottish Accident Prevention Council and the Scottish Local Authorities Community Safety Forum and other such national bodies as deemed necessary .

10. AMENDMENTS TO THE CONSTITUTION

Notice of amendments to the constitution must be given in writing three weeks before the meeting. Such notice shall be placed on the agenda of that meeting and, when proposed and seconded thereat, shall be discussed and become effective if carried by not less that two thirds of those members present and voting.

11. STANDING ORDERS

The Forum shall make standing orders as it may from time to time decide.