

Julie Armstrong, Direct Dial (01563) 576147

To: Councillors Knapp (Chair), Menzies, Farrell, Dinwoodie and D Coffey.

13 August 2003

Dear Councillor

**APPEALS SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE**

You are requested to attend a meeting of the **APPEALS SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE** to be held on **WEDNESDAY 20 AUGUST 2003** at **0930 HRS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to discuss the undernoted business.

Yours sincerely



Fiona Lees  
Depute Chief Executive/  
Director of Corporate Resources  
JA/FM

**B U S I N E S S**

**INTIMATE APOLOGIES**

1. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
2. **GRIEVANCE/DISPUTES APPEAL NO G1/03**
  - 2.1 Submit procedure to be followed at the meeting (copy enclosed) (pages 1-2).

**2.2** Submit summary report prepared by the Head of Personnel enclosing submissions by appellants and submissions by the Department of Community Services (pages 3-16).

**Reports not enclosed - Refer to Exclusion of Press and Public paragraph above.**