

**EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION PARTNERSHIP
BOARD**

**MINUTES OF MEETING HELD ON WEDNESDAY 23 JUNE 2004 AT 1405 HOURS
IN THE RAILWAY HOTEL, AUCHINLECK**

PRESENT: Councillor William Menzies, East Ayrshire Council; Heather Knox, Director of Facilities, NHS Ayrshire and Arran; Joyce Black, Senior Executive (Skills and Learning), Scottish Enterprise Ayrshire; Sheila White (Co-Opted Member); Linda McFadzean, Health Improvement Officer, NHS Ayrshire and Arran; Chief Inspector Robert Brown, Strathclyde Police; Dave Wilcock, Community Development Manager, Kilmarnock College; Cathy Roarty, Lead Public Health Practitioner; East Ayrshire LHCC; Katie Chan, Communities Scotland; James Kelso, Council of Voluntary Organisations (East Ayrshire); Coalfield Communities Federation: Jean Smith, Ian Smith, Ronnie Hamilton and John Weir; and Community Representatives: Jack Campbell, Edward Torrance, Lillian Goudie and Alex Torrance.

ATTENDING: Gwen Barker, Community Planning and Partnership Manager; Ann Robertson, Community Partnership and Regeneration Officer; Kirstin Nichols, Accountant; Helen Strainger, Monitoring and Evaluation Co-ordinator; Laurie Milwain, Social Inclusion Team Leader; and Robert Beaton, Administrative Officer.

APOLOGIES: Councillors William Coffey and William Crawford, East Ayrshire Council; Fiona Lees, Chief Executive, East Ayrshire Council; Bob Gardiner, Director of Life-Long Learning, Ayr College; Jim Burns, Business Development Manager, Job Centre Plus; and Mike Lopez, Chair, Council of Voluntary Organisations (East Ayrshire).

CHAIR: Councillor William Menzies, Chair.

MINUTES OF PREVIOUS MEETING

1. There was submitted (circulated) and agreed as a correct record, Minutes of the previous meeting held on 11 March 2004.

2.1 MATTERS ARISING

2.2 Social Economy Proposal by Cunninghame Housing Association

The Community Planning and Partnership Manager advised that a response was still awaited from Cunninghame Housing Association and an update would be given at the next meeting.

2.3 State Aid to Credit Unions

The Community Planning and Partnership Manager reported that some positive news had been received in respect of European Funding and confirmation in writing was awaited, to allow the funding package to be secured.

2.4 Rail Network Study

The Community Planning and Partnership Manager advised that the final costs would be reported to the next meeting.

2.5 SIP Evaluation 2003 – Way Forward

The Community Planning and Partnership Manager advised that feedback about the evaluation report submitted to Communities Scotland would be reported back to a future meeting. Noted that the Community Planning and Partnership Manager was still considering the future of the Employment Working Group, and would report back to a future meeting.

2.6 Confidential Report – Staffing Review

The Community Planning and Partnership Manager confirmed that adverts for staffing had been placed in the national and local press on 18 June 2004, and requested the Coalfield Communities Federation to nominate a representative to support the interviewing process. Interviews would take place during July 2004.

FINAL OUTTURN SUMMARY STATEMENT – 2003/04 FOR THE SOCIAL INCLUSION PARTNERSHIP TO 31 MARCH 2004 AND BUDGETARY CONTROL SUMMARY STATEMENT SOCIAL INCLUSION PARTNERSHIP FUND FOR 2004/05 TO 30 MAY 2004 (PERIOD 2)

3. There was submitted and noted a report dated 14 June 2004 (circulated) by the Executive Head of Finance, East Ayrshire Council which advised of the final outturn for the year 2003/04 for the services within the remit of the East Ayrshire Coalfield Area Social Inclusion Partnership (SIP) as at 31 March 2004; and the current budgetary control position and projected outturn for the year for the services within the remit of the SIP for the period ended 30 May 2004 (Period 2).

FINANCE REPORT

4. There was submitted a report dated 14 June 2004 (circulated) by the Community Planning and Partnership Manager which reported on a range of financial issues pertinent to the projects supported by funding available to the East Ayrshire Coalfield Area Social Inclusion Partnership (SIP).

Following discussion, it was agreed:-

- (i) to approve the package of projects, as detailed at Appendix 1, totalling £46,950;
- (ii) to note the allocations made from the Project Development Fund, as detailed at 3.1 within the report;
- (iii) to endorse the package of projects for inclusion in the Regeneration Outcome Agreement, and the “in principle” three year funding package, as detailed in 4.1 of the report;
- (iv) to note the recommendations made on behalf the SIP to Strathclyde European Partnership; and
- (v) otherwise, note the content of the report.

SIP TRANSITION/INTEGRATION UPDATE

5. There was submitted a report dated 14 June 2004 (circulated) by the Community Planning and Partnership Manager which provided the Board with an update in respect of the Social Inclusion Partnership (SIP) transition/integration with Community Planning.

Following discussion, it was agreed:-

- (i) to note the progress in respect of the SIP transition/integration, as detailed in Appendix 1 of the report;
- (ii) to endorse the draft Statement of Readiness, detailed in Appendix 2 of the report, subject to minor textual changes;
- (iii) to note the timescale for the distribution and completion of the Partnership Assessment Scorecard;
- (iv) to note that the Partnership Assessment Scorecard would also be distributed to the Community Planning Joint Officers' Group for completion; and
- (v) otherwise, note the content of the report.

AMENDMENTS TO THE CONSTITUTION

6. There was submitted a report dated 10 June 2004 (circulated) by the Community Planning and Partnership Manager which sought approval for the implementation of revisions to the existing Constitution of East Ayrshire Coalfield Social Inclusion Partnership.

Following discussion, it was agreed:-

- (i) to approve and adopt the amendment to the SIP Board Constitution as detailed at 3.2 in the report;
- (ii) to remit the Community Planning and Partnership Manager to ensure that all agreed amendments are incorporated within the Constitution; and
- (iii) otherwise, to note the content of the report.

ANNUAL REPORT 2003/2004

7. There was submitted a report dated 14 June 2004 (circulated) by the Community Planning and Partnership Manager which sought the Board's endorsement of East Ayrshire Coalfield Area Social Inclusion Partnership's 2003/04 Annual Report due to be submitted to Communities Scotland by 30 June 2004.

Following discussion, it was agreed:-

- (i) to endorse the 2003/04 Annual Report, subject to minor textual changes, for submission to Communities Scotland by 30 June 2004;
- (ii) to remit the Community Planning and Partnership Manager to commission the production of the Annual Report in an interesting and attractive format, which could be widely circulated within the Coalfield Area; and
- (iii) otherwise, note the content of the report.

PROGRESS PERFORMANCE REPORT

8. There was submitted a report dated 14 June 2004 (circulated) by the Community Planning and Partnership Manager which advised of progress made by projects in meeting their final agreed target position for 2003/04 and of the proposed targets for 2004/05.

Following discussion, it was agreed:-

- (i) to note the progress and achievement made by the projects against their final targets for 2003/04, as detailed in Appendix 1 of the report;
- (ii) to endorse the targets proposed for projects to undertake in 2004/05 at Appendix 2 of the report;
- (iii) to request the Community Planning and Partnership Manager to consider including a "case study" in future reports; and
- (iv) otherwise, to note the content of the report.

THE ABSENTEE LANDLORDS

9. Ian Smith, Representative of Coalfield Communities Federation, asked for support from the Board to lobby the Scottish Executive about unlocking the potential of derelict property within communities in the Coalfield area.

Following discussion, it was agreed that the Community Planning and Partnership Manager contact the Head of Planning, Development and Building Standards for advice and report the response to the next meeting.

DATE OF NEXT MEETING

10. The Chair advised that the next meeting would be held on 23 September 2004 at a venue to be arranged.

The meeting terminated at 1507 hours.