

EAST AYRSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD

MINUTES OF MEETING HELD ON THURSDAY 28 SEPTEMBER 2006 AT 1400 HOURS IN THE DEAN SUITE, PARK HOTEL, RUGBY PARK, KILMARNOCK

PRESENT: Councillor William Menzies and Elizabeth Morton, Depute Chief Executive/Executive Director of Corporate Support, East Ayrshire Council; Craig Lean, Senior Planner, NHS Ayrshire and Arran; Chief Inspector Alan Lawrence, Strathclyde Police; Jim Burns, External Relations Manager, Jobcentre Plus; Cathy Roarty, Lead Public Health Practitioner, Community Health Partnership; Trixie Sheddon, Community Safety Co-ordinator, Strathclyde Fire and Rescue; John Walls, Community Planning Co-ordinator, Strathclyde Partnership for Transport; Katie Chan, Social Justice Co-ordinator, Communities Scotland; Coalfield Communities Federation Representatives: Jean Smith, Ronnie Hamilton, Ian Smith; North Federation Representatives: Jean Brown, Frank Dawson and Linda Thomson; and Community Representatives from the Wider Community: Jack Campbell, Rosalie McCluskey, Gerry Cassidy; and Maurice Ashbridge.

ATTENDING: Gwen Barker, Community Planning and Partnership Manager; Helen Sinclair, Community Planning Officer; Ann Robertson, Community Partnership and Regeneration Officer; Laurie Milwain, Partnership and Regeneration Team Leader; Colin Hastings, Senior Accountant; and Robert Beaton, Administrative Officer, East Ayrshire Council.

APOLOGIES: Joyce Black, Senior Executive, Scottish Enterprise Ayrshire; Linda Kenny, Director of Enterprise, Kilmarnock College; June Lawrie, Development Worker, Council of Voluntary Organisations (East Ayrshire); Ian McCormack, Coalfields Regeneration Trust; Community Representatives John Weir, Coalfield Communities Federation; and James Miller, North Federation.

CHAIR: Councillor William Menzies, East Ayrshire Council.

WELCOME AND INTRODUCTIONS

1. The Chair welcomed everyone to the meeting, particularly Chief Inspector Alan Lawrence, Strathclyde Police, who was newly appointed to the Board.

Thereafter, at the request of the Chair, those present and attending introduced themselves in turn.

MINUTES OF PREVIOUS MEETING

2. There were submitted (circulated) and approved as a correct record, the Minutes of the meeting of the East Ayrshire Community Planning Partnership Board held on 15 June 2006.

MATTERS ARISING

3.1 B7036 Barony Road (Item 3.1)

It was noted that the Community Planning and Partnership Manager had written to the Executive Director of Development and Property Services and that 400m of

pavement and roadway on the B7036 Barony Road had been refurbished with the remainder scheduled for 2007/2008.

3.2 Social Enterprise Support Project (Item 3.2)

Noted that the Community Planning and Partnership Manager would ensure that an update on the meeting held in September 2006 would be provided at the next Board meeting.

3.3 Review of the Community Plan Aims and Aspirations (Item 5)

Noted that the Community Planning and Partnership Manager would circulate a final version of the Community Plan Aims and Aspirations to Board members.

3.4 Glaisnock House as a meeting venue (Item 7)

Noted that Glaisnock House had been inspected and that arrangements would be made to convene the next meeting of the CPP Board on 14 December 2006 at Glaisnock House.

3.5 Deployment of "Mobile" Community Wardens (Item 9)

Noted that the Community Planning and Partnership Manager had provided Ian Smith with further information on opportunities for deploying "Mobile" Community Wardens in various communities under the Anti-Social Behaviour Initiative currently promoted by the Scottish Executive. Further noted that Community Representative Ian Smith had raised the matter at a recent Coalfield Communities Federation meeting and a request to various organisations to fund this initiative was being explored. The Chair confirmed that the Community Warden Scheme was funded by the Scottish Executive as a pilot project and would be evaluated in 2008.

FINANCE REPORT

4. There was submitted a report dated 12 September 2006 (circulated) by the Community Planning and Partnership Manager which advised on a range of financial issues pertinent to the projects and initiatives supported by funding available from the Community Regeneration Fund and Community Voices Programme.

Following discussion, it was agreed:-

- (i) to note the declared underspend for Community Regeneration Fund resources in 2006/2007 and endorse the proposal that the North Federation utilises its £2,500 underspend;
- (ii) to endorse the proposal to carry forward the £20,000 declared underspend from the Community Planning and Partnership Unit to 2007/08 and reallocate to the Project Development Fund, subject to Communities Scotland clarifying the position regarding carry-forward;
- (iii) to note the allocations from the Small Project Development Fund in 2006/2007;
- (iv) to endorse the allocations from the Challenge Fund, as detailed within the report;
- (v) to note the recommendation in relation to Strathclyde European Partnership in respect of the 'Skills for Employability and Employment' project;

- (vi) to endorse the proposals for projects exiting Community Regeneration Fund/Community Voices Programme resources at the end of 2006/2007 as detailed within the report; and
- (vii) otherwise, note the content of the report.

COMMUNITY PLANNING UPDATE

5. There was submitted a report dated 13 September 2006 (circulated) by the Community Planning and Partnership Manager which updated on developments in respect of Community Planning.

Following discussion, it was agreed:-

- (i) to note the progress in respect of the Four-yearly Review;
- (ii) to note the findings of "Community Planning: an initial review";
- (iii) to note the publication of the Accounts Commission's "Audit of Best Value and Community Planning" Report and the positive conclusions contained within the report;
- (iv) to endorse the proposals for Phase 2 of the support programme in respect of the National Standards for Community Engagement; and
- (v) otherwise, note the content of the report.

ROLES AND RESPONSIBILITIES WORKSHOP

6. There was submitted a report dated 11 September 2006 (circulated) by the Community Planning and Partnership Manager which updated on the findings of the Roles and Responsibilities Workshop convened on 22 August 2006.

Following discussion, it was agreed:-

- (i) to note the feedback from the Roles and Responsibilities Workshop in respect of partnership working as detailed within the report and endorse the key proposals arising from the Workshop as detailed at section 3.7 of the report;
- (ii) to note the progress in respect of the review of the Community Planning Partnership operating structures and decision making arrangements, and receive a further report at a future meeting of the Board;
- (iii) to note the results of the Partnership Assessment Scorecard exercise undertaken in March 2006;
- (iv) to note that the Community Planning and Partnership Manager would utilise a variety of methods to disseminate information in respect of Community Planning activity, in particular regarding the launch of the Community Plan and Showcase event, including a feature article in the Council's magazine 'Headlines' as well as a newsletter circulated to all households in East Ayrshire; and
- (vi) that the Community Planning and Partnership Manager consult further with both the Coalfield Communities Federation and North Federation representatives on the involvement that Community Representatives have in the Community Planning process.

REPORTS FOR NOTING, AGREEMENT AND IMPLEMENTATION

The Community Planning and Partnership Manager requested Community Representatives to provide feedback on the current operation of the system for presenting reports for noting, agreement and implementation which is under review.

BUDGETARY CONTROL SUMMARY STATEMENT - COMMUNITY REGENERATION FUND AND RELATED PROGRAMMES TO 20 AUGUST 2006 (PERIOD 5)

7. There was submitted and noted a report dated 13 September 2006 (circulated) by the Executive Head of Finance, East Ayrshire Council, which advised of the current budgetary control position and projected outturn for the year 2006/2007 for the services within the remit of the Community Planning Partnership, namely the Community Regeneration Fund, Community Voices Programme and Community Planning Challenge Fund, for the period ended 20 August 2006 (Period 5).

COMMUNITY REGENERATION FUND/COMMUNITY VOICES PROGRAMME PROJECT ANNUAL REVIEW PROCESS 2006

8. There was submitted a report dated 11 September 2006 (circulated) by the Community Planning and Partnership Manager which presented proposals for consideration regarding the arrangements for the Annual Review process in respect of the projects and initiatives funded via the Community Regeneration Fund and Community Voices Programme in 2006/2007.

Following discussion, it was agreed:-

- (i) to endorse proposals to streamline the Community Regeneration Fund/Community Voices Programme Project Annual Review process in 2006;
- (ii) to receive a consolidated Progress Report in respect of 'flagship' projects and the posts funded by Community Regeneration Fund resources in 2006/2007, at a future meeting of the Board;
- (iii) to endorse proposals that a nominated Lead Officer from the appropriate Council Department/Partner Agency should be appointed to support projects whose funding will cease at 31 March 2007 through the exit process, and to note that there was no requirement for exiting projects to participate in the formal Annual Review process;
- (iv) to approve the list of projects requiring further review as detailed within the report;
- (v) to endorse the proposed scoring criteria to be used as part of the Annual Review process as detailed within the report;
- (vi) to remit the Chair of the Community Planning Partnership Board and the Operational Sub-group to consider and approve funding allocations for projects receiving a positive recommendation from the Annual Review meeting, which should be presented retrospectively to the Community Planning Partnership Board at its meeting on 14 December 2006;
- (vii) to consider recommendations in respect of projects exiting the Community Regeneration Fund Programme at 31 March 2007 at a special meeting of the Community Planning Partnership Board on Thursday 9 November 2006 at

1300 hrs in the Cooper Trust Suite, Mauchline Community Centre, Kilmarnock Road, Mauchline and, if this meeting is required, to note that a calling notice would be issued to Board members; and

(viii) otherwise, note the content of the report.

EAST AYRSHIRE COMMUNITY PLANNING PROCESS 'YEAR 3' 2005/2006 ANNUAL PERFORMANCE REPORT

9. There was submitted a report dated 11 September 2006 (circulated) by the Community Planning and Partnership Manager which presented the 'Year 3' 2005/2006 Annual Performance Report for Community Planning in East Ayrshire.

Following discussion, it was agreed:-

- (i) to note the progress made in respect of implementing Community Planning within East Ayrshire;
- (ii) to note and endorse the 'Year 3' 2005/2006 Annual Performance Report; and
- (iii) otherwise, note the content of the report.

DATE OF NEXT MEETING

10. It was agreed to note that the next meeting would be held on Thursday 14 December 2006, commencing at 1400 hours. Venue to be confirmed.

The meeting terminated at 1500 hours.