

**EAST AYRSHIRE CHP****LOCALITY OFFICER GROUP - ADULT****MINUTES OF MEETING HELD ON WEDNESDAY 18 MARCH 2009 AT  
1500 HOURS IN MEETING ROOM 1, HOUSE 1, STRATHLEA RESOURCE  
CENTRE, HOLMES ROAD, KILMARNOCK**

**PRESENT:** Eddie Fraser, Head of Service Community Care : East Ayrshire Council, Katie Kelly, Facilitator : East Ayrshire CHP, Helen McGee, Service Manager – Area Services : East Ayrshire Council, Cathy Roarty, Lead PHP : NHS Ayrshire and Arran, Linda McCartan, Community Health Development Manager : East Ayrshire Council, John Pickering, Area Housing Manager : East Ayrshire Council, Marlene Harkis, Acting Senior Manager Community Care : East Ayrshire Council, Jean Hendry, Health Care Manager : NHS Ayrshire and Arran, Andy MacDonald, Performance and Development Manager : East Ayrshire Council, Lesley Stobo, CHP Prescribing Advisor : NHS Ayrshire and Arran, Maire Currie, Health Care Manager : NHS Ayrshire and Arran, Liam Wells, Manager Substance Misuse : East Ayrshire Council, Dr David Richardson, NHS Ayrshire and Arran, Linda Boyd, Health Care Manager : NHS Ayrshire and Arran, Angela Shevlin, Clinical Nurse Manager : NHS Ayrshire and Arran, Joyce Mitchell, Community Pharmacy Advisor : NHS Ayrshire and Arran

**APOLOGIES:** Sharon Hardie, Health Promotion Manager : NHS Ayrshire and Arran, Carol Fisher, Health Care Manager : NHS Ayrshire and Arran, Yvonne Bennett, Acting Service Manager – Adults : East Ayrshire Council, Jane Duffy, Service Manager : East Ayrshire Council

**WELCOME**

1. Eddie Fraser welcomed everyone and thanked them for coming along to the meeting.

**DELIVERY REFORM**

2. A paper was submitted to the group setting out new arrangements on planning and delivering of services on alcohol and drugs. At a recent ADAT event it was agreed that the Alcohol and Drug Partnership sits within the CHP Structure. The group were asked to support the development and consider membership of a group to take this forward. It was agreed Eddie Fraser, East Ayrshire Council would lead for the Council with representation from Health still to be confirmed.

**MINUTE OF LAST MEETING**

3. The minute of the last meeting was approved as accurate by the group.

**MATTERS ARISING**

- 4.1 Social Work Sustainability :

The group were asked to consider the Social Work Sustainability paper that been presented at the previous meeting and agree to participate in looking at models of support for the next phase. Nominations are Alison Findlay, East Ayrshire Council,

Linda Boyd, NHS Ayrshire and Arran, representative from Housing still to be confirmed.

#### 4.2 Community Care Outcomes:

Colleagues attended the event; the next step is to make changes to assessment paperwork.

### MEETING CYCLE

5. A meeting cycle was submitted to the group showing how the 2 locality groups will feed into the CHP Forum and Committee with an option to hold an additional locality group if required.

### MENTAL HEALTH PARTNERSHIP PAPER

6. This paper has been agreed at Strategic Alliance it provides background to how the Mental Health Partnership was established. It was brought to the group to consider the delivery of outcomes within the CHP and in line with Single Outcome Agreement and other performance management arrangements.

### IMPROVING HEALTH AND WELLBEING ACTION PLAN 2009-2011

7. This is a very comprehensive plan and will evolve quickly as the year progresses. The plan will be reviewed annually. Some detail statistics in report were discussed and will be reviewed by Maire Currie and Lynda Boyd.

### DEVELOPMENT OF A SUBSTRUCTURE

8. A substructure paper was brought to the group to discuss and agree Chairs for the sub groups as follows, thereafter membership of the groups to be agreed.

#### Adult Groups

GROUP	EAST AYRSHIRE COUNCIL	NHS AYRSHIRE AND ARRAN
Older People	* Helen McGee	Maire Currie
Financial Inclusion	Andy MacDonald	
Mental Health and Learning Disability	Alison Findlay	Linda Boyd
Long Term Conditions	Jane Duffy	Still to be confirmed
Rehabilitation Enablement & Falls	* Marlene Harkis	

\* revised after meeting

## Cross Cutting

<b>GROUP</b>	<b>EAST AYRSHIRE COUNCIL</b>	<b>NHS AYRSHIRE AND ARRAN</b>
Health Improvement/ Equally Well		Cathy Roarty
Local Alcohol and Drugs Partnership	Eddie Fraser	

It was discussed that an Aids and Adaptations Group should be added although the group were unsure where this would sit, further discussion is needed.

### **AOCB**

9. It had been brought to the attention of Health Colleagues that there was a review of Housing being carried out. Concerns were raised on issues on the impact on joint working and clients. John Pickering advised Chris McAleavey, Head of Housing was carrying out a Best Value Review and is happy to take any concerns to Head of Housing and feedback to the group.

### **DATE OF FUTURE MEETINGS**

10. **Friday 8 May 2009** at 9.30am – 11.30am, Danny Coffey Suite, North West Kilmarnock Area Centre, Western Road, Kilmarnock  
**Wednesday 1 July 2009** at 2.30pm – 4.30pm, Danny Coffey Suite, North West Kilmarnock Area Centre, Western Road, Kilmarnock  
**Friday 11 September 2009** at 2.00pm – 4.00pm, Danny Coffey Suite, North West Kilmarnock Area Centre, Western Road, Kilmarnock