



**East Ayrshire Community Health Partnership Committee  
Monday 9 March 2009 at 9.30 am - INQUORATE  
Committee Room, House 1, Strathlea Resource Centre, Kilmarnock**

**1. ATTENDANCE**

**Quorum:** The meeting was inquorate, therefore, members agreed for Dr Gunning to conduct the meeting and for the Committee to homologate any decisions made by the members in attendance at the next East Ayrshire CHP Committee meeting.

**Present:** Dr Carol Davidson (NHS Ayrshire & Arran)  
Dr Allan Gunning (NHS Ayrshire & Arran)  
Mrs Rita Miller (NHS Ayrshire & Arran)

**In attendance:** Mr Eddie Fraser, Head of Service, Community Care (East Ayrshire Council)  
Ms Katie Kelly, East Ayrshire CHP Facilitator  
Mr David Rowland, Assistant Director – Access + Capacity (NHS Ayrshire & Arran)  
Dr Maggie Watts, Consultant in Public Health Medicine (NHS Ayrshire & Arran)  
Mrs Mandy Yule, Health Care Director, Integrated Care & Partner Services (NHS Ayrshire & Arran)  
Ms Pauline Sharp, Secretary to NHS Board Committees (Minutes)

**Apologies:** Councillor Elaine Dinwoodie (East Ayrshire Council)  
Councillor Drew Filson (East Ayrshire Council)  
Councillor John Mackay (East Ayrshire Council)  
Councillor Douglas Reid (East Ayrshire Council)

**2. MINUTES OF THE PREVIOUS MEETING + MATTERS ARISING**

**Action**

2.1 The minutes of the meeting held on 12 January 2009 were considered to be an accurate account of events.

2.2 Item 2.2 Integrated Resource Framework - Dr Gunning advised funding had been secured from Scottish Government to help develop the framework for 2008/09 and 2009/10 and work was starting to move forward. The Strategic Alliance had devised a draft terms of reference for the Steering Group and Ms J Atkinson had been appointed as the Programme Manager for next 2 years.

### 3. PUBLIC HEALTH PRIORITY AREAS - ALCOHOL

3.1 Dr Watts was in attendance to give a flavour of issues regarding alcohol abuse and provide a chance to discuss indications of ways to work in partnership to address these. Among the areas discussed were:

- Safe Drinking Limits – comparison with current consumption.
- Alcohol consumption from 1900-2006 (UK) – Fluctuation over years and trends eg binge drinking.
- Inequalities in alcohol related hospitalisation + mortality.
- Comparison of alcohol and drug related acute hospital discharge rates for under 21s 2005/6 – inequalities between figures for Scotland, NHS Ayrshire & Arran and East, South + North Ayrshire.
- Impact of drinking alcohol while pregnant and statistics for Foetal Alcohol Syndrome (FAS) Scotland 1980-2002.
- Hospital discharges with alcohol related diagnosis 1996 – 2005. East, North & South Ayrshire higher than Scottish Average with differences in rates in the 3 areas also giving concern.
- Rising trend in cirrhosis in Scotland far outstretches that across UK with trends in Europe falling.
- General impact of excess drinking on society and family life – domestic violence.
- Licensing in Ayrshire eg 1 licence for every 200 people over 18.
- Licensing Board, and forums – one of six objectives being promoting and protecting the public health.
- Outcomes Triangle – Major priority areas.

3.2 Among the ways to address these issues members discussed:

- Prevention Agenda – eg Interventions to prevent people developing serious illnesses.
- Use of development of Primary Care Strategy to involve GPs and frontline staff in evidence based initiatives to help address inequalities.
- Drug and Alcohol Action Team – needs assessment for children.
- Good work of Alcohol Liaison Nursing Services – pre assessment screening.
- Peer intelligence – what is the norm.
- East Ayrshire multi disciplinary work – pledge.
- Outreach work.
- Work with 12/13 year olds.
- Role models – co-ordinated messages.
- Good example of cultural change in smoking.

3.3 The Committee considered, with the establishment of the new CHP arrangement, it was a crucial moment to get behind this agenda and use the partnership working to address this massive problem. A CHP Stakeholder event has been organised for May 2009 and the Committee agreed for partners to be invited including the Licensing Board and key Elected Members to provide an opportunity to collate opinions and suggestions on ways forward.

3.4 It was agreed to circulate a copy of the presentation to all members not in attendance. The Committee also requested an update on specifics of

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initiatives being undertaken by partners within East Ayrshire CHP Committee to the next meeting to ensure the Committee is clear where it can add value to this agenda.

#### **4. SINGLE OUTCOME AGREEMENT (SOA) - UPDATE**

4.1 Ms Kelly provided the Committee with an update on progress with the East Ayrshire Community Planning Partnership Single Outcome Agreement. At its meeting on 12 January 2009 the Committee agreed to engage with the Forum at their next meeting on 22 January and seek the members' opinions and support for the SOA for 2009/10. Following this process and with the deadline for submission to the Scottish Government before the next Committee meeting, it had been agreed for the Chair to sign off the final version of the SOA on behalf of the Committee before submitting it to the Scottish Government by the end of February 2009.

4.2 The Committee noted the Scottish Government were to agree the updated SOA with the Community Planning Partnership by the end of May 2009 and that it would be signed off in the summer.

4.3 The Committee wished to receive further updates and be assured SOA outcomes were being effectively monitored and progressed.

#### **5. DEVELOPMENT OF PRIMARY CARE STRATEGY**

5.1 Mr Rowland was in attendance to provide the Committee with background on the rationale behind the development of a Primary Care Strategy and progress to date. He advised this had been developed in reply to the national policy of shifting the balance of care. The engagement process had included, so far, consultation with the NHS Board, Public Partnership Forums, Professional Groups, Secondary Care and Community Groups.

5.2 Main areas highlighted so far included:

- Disparity of service provision across Ayrshire.
- Strengthening of relationships and community infrastructure.
- Core services – clear roles and capacity.
- Improved communication and information on services available.
- Re-establish good communication and relationships with Primary Care and public eg consistency of GP support.
- Needs led culture.
- Promoting self management of conditions.
- Health promotion and anticipatory care.

5.3 Mr Rowland advised a draft strategy will be submitted to the NHS Board on 23 June. Following this there will be further public consultation and discussion with the Primary Care and Secondary Care groups around service delivery and where balance of care sits. This will be concluded by the end of October with an Action Plan being delivered to the NHS Board in December 2009. Mr Rowland would return and provide an update if the Committee required.

5.4 The Committee considered it important, in examining the way forward for Primary Care Services, for the CHP structure to have close and strong links.

Once recommendations came together members wished to have an in-depth discussion around the development and implementation of these. The Committee also considered it important that timescales aligned and that there was ongoing liaison with the Primary Care representative on the Forum with the rest of the CHP structure.

## **6. DEVELOPMENT OF HEALTH & WELLBEING PLAN OF EAST AYRSHIRE'S COMMUNITY PLAN**

- 6.1 Ms Kelly provided the Committee with a copy of the revised (March 2009) Community Plan in East Ayrshire, Improving Health & Wellbeing 2007-2011 Action Plan. This she advised now linked very much with the current work of the CHPs and had reference indicators to the SOAs. The main aims of the plan are to improve health and wellbeing and address inequalities in the whole community. Examples of ways to achieve these challenges while also realising income maximisation would be by work being carried out regarding long term conditions and community care for elderly people

The Action Plan would be going to the East Ayrshire Community Planning Board and will be a live plan from April 2009. The Committee were keen that outcomes from the Action Plan be monitored and were assured that the East Ayrshire CHP Committee would have more time to revise or add items to the Community Plan framework in the year to come.

- 6.2 Members were asked to send any comments to Ms Kelly. It was agreed for the Action Plan to go to the Officer Locality Groups (Children & Young People on 18 March and Adults & Older People on 20 March) for their agreement and to use it as part of a Work Plan for the East Ayrshire CHP Committee. **ALL**

## **7. OFFICER LOCALITY GROUP FOR CHILDREN AND YOUNG PEOPLE – 20 JANUARY MINUTES**

- 7.1 The minutes were on the agenda to inform the Committee on the transition meeting of this Officer Locality Group, the progress made and future developments. It was considered that the Group had been greatly helped by the CHP development day.

- 7.2 Mrs Yule queried the minute at Item 2 where it was noted that “the post of the Community Health Facilitator is funded by health and based in the local authority” whereas the post is actually joint funded by health and local authority. Ms Kelly to have minutes amended. **KK**

## **8. OFFICER LOCALITY GROUP FOR ADULTS AND OLDER PEOPLE – DRAFT 12 FEBRUARY MINUTES**

- 8.1 Mr Fraser highlighted the following points from the minutes of the first meeting of this Officer Locality Group:

- SOA.
- Community Plan.
- Joint Improvement Team – East Ayrshire Partnership Outcomes assessed as one of the best in country.
- Shifting the balance of care – Social Work sustainability with efficiency savings being reinvested and not impacting on care provided by

developing models to meet the needs of individuals.

- Long Term Conditions.

8.2 The Committee agreed the Officer Locality Groups would be very helpful in supporting the CHP agenda but that it would be vital, in the partnership approach, for the stakeholders in the Forum and Officer Locality Groups to have a clear understanding of the issues from day one thus allowing close working relationships with Local Authority and Health.

**9. ANY OTHER BUSINESS**

9.1 Ms Kelly advised a revised meeting cycle had been arranged for East Ayrshire CHP Forum and would be agreed at the next meeting. Pre agenda meetings of Chairs (Forum and Officer Locality Groups) have also been scheduled to establish issues appropriate for the groups to resolve.

9.2 A development session for members of the CHP Forum and Committee is to be held on 25 March at Dean Castle Country Park with workshops being provided on work being carried around adults and older people, children and young people, public health priorities and the development of the Primary Care Strategy.

**10. DATE AND TIME OF NEXT MEETING**

**9.30 am Monday 18 May 2009, Room 2B, Education Centre, Crosshouse Hospital**

Signed: ..... Date: .....

**East Ayrshire Community Health Partnership Committee**  
**Monday 12 January 2009 at 9.30 am**  
**Committee Room, House 1, Strathlea Resource Centre, Kilmarnock**

**1. ATTENDANCE**

**Present:** Councillor Drew Filson, Chair (Non Executive Board Member)  
Councillor Elaine Dinwoodie (East Ayrshire Council)  
Dr Allan Gunning (NHS Ayrshire & Arran)  
Mrs Rita Miller (NHS Ayrshire & Arran)  
Councillor John MacKay (East Ayrshire Council)

**In attendance:** Mr Eddie Fraser, Head of Service, Community Care (East Ayrshire Council)  
Ms Katie Kelly, East Ayrshire CHP Facilitator  
Mrs Anne Robertson, Community Partnership and Regeneration Officer (East Ayrshire Council)  
Mrs Mandy Yule, Health Care Director, Integrated Care & Partner Services (NHS Ayrshire & Arran)  
Ms Pauline Sharp, Secretary to NHS Board Committees (Minutes)

**Apologies:** Dr Carol Davidson (NHS Ayrshire & Arran)  
Councillor Douglas Reid (East Ayrshire Council)

**2. MINUTES OF THE PREVIOUS MEETING + MATTERS ARISING**

**Action**

2.1 The minutes of the meeting held on 27 October 2008 were considered to be an accurate account of events.

2.2 Integrated Resource Framework - Dr Gunning provided an update advising at the last meeting of the Strategic Alliance (involving members from all 3 Local Authorities and NHS Ayrshire + Arran) a way forward had been agreed. The first stage was to undertake a mapping exercise looking at local resources and it was proposed to have this completed by July 2009. The Scottish Government had been approached for financial support to accomplish this. The second stage would be to look at how the identified resources can be used in a different way to support improvements in services and also provide implications for priorities. Members discussed the importance of communicating these aims to ensure resource application is handled sensitively and used to the best effect.

**3. EAST AYRSHIRE CHP COMMITTEE – WORK PLAN**

3.1 Mrs Yule advised the East Ayrshire CHP Forum would be meeting on 22 January 2009 and the Locality Officer Groups shortly thereafter. Members were asked to consider, keeping in mind Single Outcome Agreements would steer the agenda for the Committee, what particular areas they viewed would be helpful and useful to focus on.

3.2 The Committee were keen to see inequalities in health care addressed and viewed it would be important to consider the good work already done through Community Planning and continue with these schemes, filling in where there were any gaps.

3.3 Mr Fraser suggested that to inform these processes and to identify priorities that the Officer Groups would provide status reports to the Forums, with the Forums reporting into the Committee. The importance of the Committee, Forum and Local Officer Groups working together was discussed, with Councillor Filson advising that he along with Ms Kelly would be contacting members of all the East Ayrshire CHP bodies to help build connections and ensure all understood the roles and responsibilities of each member of each group.

3.4 The Committee were advised of the CHP development event which had been organised for Friday 6 February to help clarify and provide suggestions for development within the CHP Committees, Forums and Officer Locality Groups.

#### **4. SINGLE OUTCOME AGREEMENT (SOA) - UPDATE**

4.1 The Committee were reminded all 32 Community Planning Partnerships (CPPs) are required to submit to the Scottish Government their 2009/10 SOAs by the end February 2009 with updated guidance having been issued on 31 October 2008. At the last CPP meeting there had been discussion about the sign off process with the Chief Executive of NHS Ayrshire & Arran agreeing the CHP Committee, with its local perspective, have the remit of endorsing East Ayrshire's SOA on behalf of NHS Ayrshire & Arran. The Committee were requested to consider how its sign off process would be progressed to ensure that the 2009/10 SOA is submitted to the Scottish Government by the end of February 2009.

4.2 Members expressed concern about how the outcomes are monitored with Mrs Robertson advising the guidance from Scottish Government, promised for the end of 2008, had not yet been received and that 2007/8 data was now required to be submitted by the end of April 2009 (normally it would be September). The Committee were re-assured outcomes would be monitored using tools East Ayrshire Council already have in place, therefore, providing a performance management report framework.

4.3 Although there had been a gap following the disbanding of the previous CHP Committees to the establishment of the new CHP arrangements, the Strategic Alliance as well as Local Authority and NHS Officers had all been involved in meetings contributing to the development of the current SOA presented to the Committee. Members also acknowledged the desire of partners, following a lengthy transition period, to see the new CHP structure influencing and making things happen.

4.4 Since the next Committee meeting was after the deadline for the submission of the SOA to the Scottish Government the Committee agreed to take the SOA paper, currently being discussed, to the East Ayrshire CHP Forum being held on 22 January 2009 to inform the Forum and seek the members' opinions and support for the SOA for 2009/10. Following this process it was agreed that the Chair would be tasked with signing off the final version of the SOA on behalf of the Committee before submission to the Scottish government at the end of February.

#### **5. 2009 MEETING SCHEDULE**

5.1 Members approved the meeting schedule for 2009.

**6. ANY OTHER BUSINESS**

6.1 There was no further business.

**7. DATE AND TIME OF NEXT MEETING**

**9.30 am Monday 9 March 2009, House 1, Strathlea Resource Centre,  
Kilmarnock**