

EAST AYRSHIRE COMMUNITY HEALTH PARTNERSHIP**LOCALITY OFFICER GROUP - ADULT****MINUTES OF MEETING HELD ON WEDNESDAY 8 MAY 2009 AT 0930 HOURS IN DANNY COFFEY SUITE, NORTH WEST KILMARNOCK AREA CENTRE, WESTERN ROAD, KILMARNOCK**

PRESENT: Eddie Fraser, Head of Service Community Care : East Ayrshire Council, Katie Kelly, Facilitator : East Ayrshire CHP, Helen McGee, Service Manager – Area Services : East Ayrshire Council, Linda McCartan, Community Health Development Manager : East Ayrshire Council, John Pickering, Area Housing Manager : East Ayrshire Council, Marlene Harkis, Service Manager Older People : East Ayrshire Council, Andy MacDonald, Performance and Development Manager : East Ayrshire Council, Dr David Richardson, NHS Ayrshire and Arran, Linda Boyd, Health Care Manager : NHS Ayrshire and Arran, Joyce Mitchell, Community Pharmacy Advisor : NHS Ayrshire and Arran, Sharon Hardie, Health Promotion Manager : NHS Ayrshire and Arran, Carol Fisher, Health Care Manager : NHS Ayrshire and Arran, Alison Findlay, Service Manager – Adults : East Ayrshire Council, Jane Duffy, Service Manager : East Ayrshire Council, Anne Sinclair, Manager Older People : NHS Ayrshire and Arran

APOLOGIES:

Jean Hendry, Health Care Manager : NHS Ayrshire and Arran, Lesley Stobo, CHP Prescribing Advisor : NHS Ayrshire and Arran, Cathy Roarty, Lead PHP : NHS Ayrshire and Arran, Maire Currie, Health Care Manager : NHS Ayrshire and Arran, David Rowland, Head of Primary Care Development

WELCOME

1. Eddie Fraser welcomed everyone and thanked them for coming along to the meeting. For the purpose of new members to the group Eddie asked everyone to introduce themselves.

MINUTE OF LAST MEETING

2. The minute of the last meeting was approved as accurate by the group.

MATTERS ARISING

- 3.1 Item 4.2 Community Care Outcomes:

Helen McGee advised the group that an initial Pan Ayrshire meeting took place on 7 May 2009 to look at progressing a Pan Ayrshire tool to amend assessment paperwork. It has been agreed to set up a Pan Ayrshire Steering Group to achieve this task.

- 3.2 Item 8 Development of Substructure :

The group were advised that Eddie Fraser had made some changes to the Councils membership of the sub groups.

PANDEMIC FLU

4. This paper was developed in 2008 by East Ayrshire Council Social Work and NHS Ayrshire and Arran staff. A discussion took place on how to take this plan forward. It was agreed initially to look at each different client group through GP Forums/Meetings to prioritise lists of people who require continuity of service in East Ayrshire. All service areas to be included.

Eddie Fraser to speak to colleagues in Childcare and Jean Hendry for link with Health, it was suggested Angel Shevlin, Clinical Nurse Manager might be the appropriate person.

This issue was also discussed at the Strategic Alliance and a group is to be set up, any information that is discussed to the Strategic Alliance will be fed into the Adult Group.

TELECARE DEVELOPMENT PROGRAMME

5. This paper was presented to East Ayrshire Council Cabinet to update Elected Members on the progress of the programme. East Ayrshire Partnership have been successful in their bid for funding. Scottish Government giving indications that funding won't be recurring therefore monies for continuing projects will need to come from core budget.

The group were asked to consider the paper and forward any thoughts/ideas re funding to Marlene Harkis.

ADULT SUPPORT AND PROTECTION TRAINING

6. This paper was brought to the group to make colleagues aware of training that is available. To date 54 members of Local Authority staff have been trained and a one training day is available to partners. Linda Boyd advised the group that there was already someone from Health taking on this task. It was agreed that Alison Findlay would discuss with Maire Currie.

EQUIPMENT AND ADAPTATIONS GUIDANCE REVIEW – EXAMPLES OF GOOD PRACTICE

7. This was brought to the group to give everyone an opportunity to put forward any examples into the guidance.

Jane Duffy will co-ordinate.

DEVELOPMENT OF A SUBSTRUCTURE

8. The paper submitted was a follow on from the last meeting for the group to consider and agree how to take forward Appendix 1 and to ask what would be minimum performance requirements be at National/Local level for Appendix 2. Discussion took place that group member from OLG – Adults to lead on sub group and be responsible for reporting performance.

The text in red in the tables below were additions that were agreed at the meeting.

Adult Groups

GROUP	EAST AYRSHIRE COUNCIL	NHS AYRSHIRE AND ARRAN
Older People	Helen McGee	Maire Currie
Financial Inclusion	Andy MacDonald	
Mental Health and Learning Disability	Alison Findlay	Linda Boyd
Long Term Conditions	Jane Duffy	Kathleen McGuire
Rehabilitation Enablement & Falls	Marlene Harkis	Shona Johnstone

Cross Cutting

GROUP	EAST AYRSHIRE COUNCIL	NHS AYRSHIRE AND ARRAN
Health Improvement/ Equally Well	Linda McCarten	Cathy Roarty
Local Alcohol and Drugs Partnership	Eddie Fraser	Carol Fisher

AOCB

9. East Ayrshire Council Be Active magazine was distributed to the group and a verbal update of other activities/events that are taking place in East Ayrshire was given.

DATE OF FUTURE MEETINGS

10. **Wednesday 1 July 2009** at 2.30pm – 4.30pm, Danny Coffey Suite, North West Kilmarnock Area Centre, Western Road, Kilmarnock
Friday 11 September 2009 at 2.00pm – 4.00pm, Danny Coffey Suite, North West Kilmarnock Area Centre, Western Road, Kilmarnock