



## Draft Minutes of East Ayrshire CHP Forum

Wednesday 22 July 2009 at 2.00pm in Committee Room, Strathlea Resource Centre, Kilmarnock

### 1. WELCOME AND INTRODUCTIONS

- 1.1 **Present** Mrs Rita Miller, Chair  
Ms Louise Benson, Allied Health Professionals  
Dr Mike Lavender, Public Health  
Mrs Liz Moore, Healthcare Director  
Mrs Nicola Pirie, Area Pharmaceutical Professionals Committee  
Mr Archie Pryce, EA North Communities Federation  
Dr David Richardson, Chair Officers Locality Group  
Mrs Fiona Skilling, CVO  
Mr Ian Smith, Coalfield Communities Federation
- In Attendance** Mrs Angie Bennett, Leisure Development Manager – Item 3  
Mrs Diane Burns, Child Protection Co-ordinator - Item 4  
Mrs Maire Currie, Health Care Manager, Elderly & Vulnerable Adults - Item 10  
Mrs Kay Gilmour, Chair Locality Group Children  
Mrs Ann Gow, Assistant Director of Nursing - Item 5  
Mr Jeff Holt, Scottish Health Council (observer)  
Ms Katie Kelly, CHP Facilitator  
Ms Linda McCartan, Community Health Development Manager - Item 3  
Mrs Gillian MacFarlane, Scottish Health Council (observer)  
Ms Pauline Sharp (Minutes)
- 1.2 **Apologies** Mr Jim Crichton, Director of Mental Health Services  
Mrs Brenda Emmerson, PPF  
Mr Eddie Fraser, Chair Locality Group Adult  
Dr William McAlpine, Area Medical Professional Committee  
Mr Ronnie Stevenson, Area Optical Professional Committee  
Mr Ian Willians, Area Dental Professional Committee  
Mrs Susan Wilson, Area Nursing & Midwifery Professional Cttee  
Mrs Mandy Yule, Healthcare Director – Integrated Care & Partner Services
- 1.3 **Welcome** Mrs Miller welcomed Dr Mike Lavender to his first EA CHP Forum. Dr Lavender is the new Public Health representative and his remit is adult health in East Ayrshire. Mr Holt and Mrs MacFarlane were also

introduced as observers from the Scottish Health Council.

## **2. MINUTES OF THE PREVIOUS MEETING**

2.1 The minutes of the 5 June 2009 meeting were considered an accurate account of events and approved by the Forum.

### **2.2 Matters Arising**

All matters arising were covered on the agenda.

## **3. HEALTHY WEIGHT CATRINE PATHFINDER INITIATIVE**

3.1 Mrs Bennett and Ms McCartan provided background on the initiative. The Scottish Government had announced an investment of 1.4 million pounds for Healthy Weight Community pilot programmes throughout Scotland to help tackle obesity. East Ayrshire Council had successfully been selected as one of eight communities to deliver pilots until April 2011. The concept of a Healthy Weight Community is inspired by very successful projects in France where obesity trends were reversed by engaging with the whole community in one single programme around healthy lifestyles supporting children, families and communities.

3.2 The intention is to pull together existing services, using the infra-structure in Catrine eg nursery and primary schools, catering departments and GPs. Broad examples of the proposed interventions were listed within the paper although these were not exhaustive. Meetings have been held with the Steering Group with the aim to form and implement groups below this consisting of as many partners as possible. Partnership and Marketing Officers have been seconded to start in September, help drive the initiative forward and create a sustainable infrastructure. A whole range of activities including a stakeholder(s) event are planned. "Healthy Weight Catrine" is a working title and after feedback from these events a definitive title will be chosen.

3.3 Members of the Forum discussed the following:

- The Local Pharmacy which is already involved with "Keep Well" is very keen to be involved.
- The importance of not undertaking work already being carried out.
- The importance of measuring levels of activity and not just weight.
- To share learning and good practice with other national pilots.
- Target all age groups and the positive impact of having champions in community - local people having ownership and selling the initiative.
- Having a holistic approach.

3.4 Mrs Miller thanked Mrs Bennett and Ms McCartan for the very informative

presentation and considered the initiative had huge potential to be beneficial for the community backed by good partnership working. Members wished to receive updates on progress of the programme in order they could support and contribute to the initiative.

#### **4. CHILD PROTECTION PRESENTATION**

4.1 Mrs Burns, Child Protection Co-ordinator provided a Powerpoint presentation (see appendix 1 attached) on the work and planned work of the East Ayrshire Child Protection Committee (CPC). Areas she highlighted included:

- 4.2
- Role of CPC – Primary forum for developing and implementing child protection strategy across and between agencies in East Ayrshire. Key functions are public information; continuous improvement and strategic planning.
  - Vision - “Working together to keep our children safe in East Ayrshire” – had looked at this as part of a Development Day.
  - Strategic Issues –
    - Development of MARS – complex child protection issues – build on community expertise.
    - Self Evaluation and Inspection 2009 – ongoing at moment.
    - Child trafficking – developing protocol.
    - The Protection of Children in England: A progress Report (Lord Laming) – see what can learn from this and report on Baby P.
    - Review of Child Protection Inter Agency Procedures – because of crossover looking at reviewing these with different local authorities and on a pan Ayrshire and the West of Scotland basis.
  - Key Priorities/Work – supported by sub groups – 2 way information sharing process.

4.3 HM Inspectorate of Education (HMIe) had undertaken an inspection and report had been issued in 2008 identifying a number of strengths and key action points to be processed. From this the CPC had developed an Action Plan. Mrs Burns outlined the work ongoing for the follow up inspection 2009, raising awareness of the inspection and the work being undertaken on quality indicators.

4.4 The Committee noted East Ayrshire had the highest number of child protection rates per 1000 across Scotland, this Mrs Burns highlighted was mainly due to substance abuse and could also be due to proactive assessing. This was something the CPC was investigating since child protection rates were increasing generally and to help ensure staff were appropriately supported. Mrs Burns to provide a breakdown of child protection figures for the Forum. Members noted one of the SOA

**DB**

indicators looked at re-registration. Another area members discussed was the importance of improving the sharing of information about children at risk across agencies. The Forum was also reminded of Child Protection Training provided for independent contractors through East Ayrshire Council and NHS Ayrshire & Arran.

## **5. PRIMARY CARE STRATEGY CONSUTLATION**

5.1 Mrs Gow provided a PowerPoint presentation (see appendix 2 attached) on the next stage and consultation process for the Primary Care Strategy. The recommendations had been presented to the NHS Board on 24 June and endorsed with a consultation period starting 1 August and running to 31 October. The results of the consultation will be analysed and taken back to the NHS Board in December 2009 or January 2010.

5.2 The consultation process will involve meetings throughout Ayrshire & Arran with a number of community groups rather than big events and ensure there is regular community based engagement. A Public Engagement Steering Group will be established to develop and oversee the implementation of a Transformational Relationship Strategy providing opportunity for joint ownership of service change. Other aims include consistency whether in access or standard of service, developing alternatives to hospital based care eg anticipatory care and improving relationships with hospitals.

5.3 The CHP Forums are to lead the consultation and establish around 15 focus groups (including LA, voluntary, seldom heard people and professionals) across their patch with Glasgow University analysing the outcomes. The OLGs will provide a very important link into a whole range of groups. Mrs Irene Campbell has been seconded to co-ordinate the process and Mr Kenny Milne, PPF Coordinator also is involved in coordinating the community consultation locally. Overall conclusions from the CHP will be submitted with all views accepted and specified if different from the majority. Mrs Gow and Dr Grant McHattie had met with consultants and specialist nurses about working to redesign patients services with the importance of ensuring quality of service being emphasised.

5.4 Paperwork was being produced for the consultation period and was to be ready for the middle of August. Ms Kelly to arrange for PDF copies to be sent to the Federation members as soon as they are ready. Mrs Skilling advised the CVOs were holding a joint conference on 9 September and this would be an ideal opportunity for the Primary Care Team to have a stand. Other areas to promote the consultation discussed were the Council as the biggest employer in East Ayrshire and the Chamber of Commerce for local companies. Members also considered it was very important that the dates of meetings eg the public meeting in Kilmarnock

**KK**

be published as early as possible.

- 5.5 The Committee thanked Mrs Gow for the ongoing progress report and looked forward to future updates.

## **6. EAST AYRSHIRE CHP OFFICER LOCALITY GROUP MINUTES**

- 6.1 **Children & Young People draft 1 July minutes** – noted.

- 6.2 **Adult & Older people draft 1 July minutes** – noted.

## **7. INTEGRATED RESOURCE FRAMEWORK**

- 7.1 The Forum to be updated at the next meeting but if any information was received before then Ms Kelly advised she would circulate to all members. **KK**

## **8. PUBLIC PARTNERSHIP FORUM**

- 8.1 Mrs Emmerson had been unable to attend but had submitted an update for the information of members including the following:

- 8.2
- PPF surgeries to start in September.
  - The local ambulance service had attended their last meeting providing an overview of their work.
  - The PPF had met with Ms Kelly and Mrs Campbell regarding their involvement in the Primary Care Strategy consultation.
  - The PPF had discussed the practice of using an “In Case of Emergency” (ICE) number on mobile phones. Members considered this would be good practice in general.

## **9. COMMUNITIES FEDERATION**

- 9.1 Mr Smith advised the Coalfield Communities Federation AGM would be held on 26 August.

- 9.2 Both the Coalfield Communities Federation and the EA North Communities Federation expressed their concern about the decision to close the Johnnie Walker factory in Kilmarnock. With the existing inequalities in East Ayrshire the Forum acknowledged this could impact on their work to improve and raise the standard of health of the local population.

## **10. FUTURE OF EAST AYRSHIRE COMMUNITY HOSPITAL, CUMNOCK**

- 10.1 Mrs Currie was in attendance to help allay the concerns expressed about proposed changes at the East Ayrshire Community Hospital. She provided background and advised from the opening of the hospital there

had been an under-utilisation of the bed capacity mainly due to the success of initiatives in the community preventing admission to hospital in the first place. Following the development of a consultant led rehabilitation service (averaging 5/6 patients) there had been much better use of the Burnock Ward in the GP unit.

10.2 Earlier this year a start had been made to look at making better use of the under-utilised space by examining the occupancy levels but ensuring there were enough beds for frail elderly and mental health patients for the future. At this time NHS Ayrshire & Arran had been successful in obtaining funding for a new Dental Facility (2.5 million) and it had been proposed to use this under-utilised space for this unit. Jean Hendry, Health Care Manager had started a new Operational Group to involve staff, who have the best expertise, in advising on proposed developments. The press had unfortunately wrongly reported that 2 elderly wards would be closing causing great anxiety and concern for families of patients and the local community in general. Mrs Currie advised she had met with Ward Sisters and Managers along with the architect on 21 July and a good discussion had been held on what is required to provide the very best service for elderly patients. Further meetings would be held on 23 July with other services and staff in general along with Human Resources and staff-side during the week beginning 27 July. These wide discussions would allow a range of options to be looked at and narrowed down. The aim was to improve all services and meet the needs of the local community.

10.3 The Forum requested they be kept up to date and be consulted on proposals when they have been developed. It was agreed it would be helpful if a presentation was provided to the Forum on the range of services available and potentially available at the East Ayrshire Community Hospital. This would allow this information to be cascaded to associates of the Forum members.

**LM/MY**

## **11. ANY OTHER BUSINESS**

11.1 Ms Kelly to circulate a new meeting schedule shortly for 2009/10. It was agreed Wednesday would be the most suitable day for the majority of members.

**KK**

11.2 There was no further business.

## **12. DATE AND TIME OF NEXT MEETING**

**2.00 p m M onday 28 S eptember 20 09, C ommittee R oom, H ouse 1, Strathlea Resource Centre, Kilmarnock**

Signed (Chair) ..... Date.....