

DRAFT



**East Ayrshire Community Health Partnership Committee
Monday 12 January 2009 at 9.30 am
Committee Room, House 1, Strathlea Resource Centre, Kilmarnock**

1. ATTENDANCE

Present: Councillor Drew Filson, Chair (Non Executive Board Member)
Councillor Elaine Dinwoodie (East Ayrshire Council)
Dr Allan Gunning (NHS Ayrshire & Arran)
Mrs Rita Miller (NHS Ayrshire & Arran)
Councillor John MacKay (East Ayrshire Council)

In attendance: Mr Eddie Fraser, Head of Service, Community Care (East Ayrshire Council)
Ms Katie Kelly, East Ayrshire CHP Facilitator
Mrs Anne Robertson, Community Partnership and Regeneration Officer (East Ayrshire Council)
Mrs Mandy Yule, Health Care Director, Integrated Care & Partner Services (NHS Ayrshire & Arran)
Ms Pauline Sharp, Secretary to NHS Board Committees (Minutes)

Apologies: Dr Carol Davidson (NHS Ayrshire & Arran)
Councillor Douglas Reid (East Ayrshire Council)

2. MINUTES OF THE PREVIOUS MEETING + MATTERS ARISING Action

2.1 The minutes of the meeting held on 27 October 2008 were considered to be an accurate account of events.

2.2 Integrated Resource Framework - Dr Gunning provided an update advising at the last meeting of the Strategic Alliance (involving members from all 3 Local Authorities and NHS Ayrshire + Arran) a way forward had been agreed. The first stage was to undertake a mapping exercise looking at local resources and it was proposed to have this completed by July 2009. The Scottish Government had been approached for financial support to accomplish this. The second stage would be to look at how the identified resources can be used in a different way to support improvements in services and also provide implications for priorities. Members discussed the importance of communicating these aims to ensure resource application is handled sensitively and used to the best effect.

3. EAST AYRSHIRE CHP COMMITTEE – WORK PLAN

3.1 Mrs Yule advised the East Ayrshire CHP Forum would be meeting on 22 January 2009 and the Locality Officer Groups shortly thereafter. Members

were asked to consider, keeping in mind Single Outcome Agreements would steer the agenda for the Committee, what particular areas they viewed would be helpful and useful to focus on.

- 3.2 The Committee were keen to see inequalities in health care addressed and viewed it would be important to consider the good work already done through Community Planning and continue with these schemes, filling in where there were any gaps.
- 3.3 Mr Fraser suggested that to inform these processes and to identify priorities that the Officer Groups would provide status reports to the Forums, with the Forums reporting into the Committee. The importance of the Committee, Forum and Local Officer Groups working together was discussed, with Councillor Filson advising that he along with Ms Kelly would be contacting members of all the East Ayrshire CHP bodies to help build connections and ensure all understood the roles and responsibilities of each member of each group.
- 3.4 The Committee were advised of the CHP development event which had been organised for Friday 6 February to help clarify and provide suggestions for development within the CHP Committees, Forums and Officer Locality Groups.

4. SINGLE OUTCOME AGREEMENT (SOA) - UPDATE

- 4.1 The Committee were reminded all 32 Community Planning Partnerships (CPPs) are required to submit to the Scottish Government their 2009/10 SOAs by the end February 2009 with updated guidance having been issued on 31 October 2008. At the last CPP meeting there had been discussion about the sign off process with the Chief Executive of NHS Ayrshire & Arran agreeing the CHP Committee, with its local perspective, have the remit of endorsing East Ayrshire's SOA on behalf of NHS Ayrshire & Arran. The Committee were requested to consider how its sign off process would be progressed to ensure that the 2009/10 SOA is submitted to the Scottish Government by the end of February 2009.
- 4.2 Members expressed concern about how the outcomes are monitored with Mrs Robertson advising the guidance from Scottish Government, promised for the end of 2008, had not yet been received and that 2007/8 data was now required to be submitted by the end of April 2009 (normally it would be September). The Committee were re-assured outcomes would be monitored using tools East Ayrshire Council already have in place, therefore, providing a performance management report framework.
- 4.3 Although there had been a gap following the disbanding of the previous CHP Committees to the establishment of the new CHP arrangements, the Strategic Alliance as well as Local Authority and NHS Officers had all been involved in meetings contributing to the development of the current SOA presented to the Committee. Members also acknowledged the desire of partners, following a lengthy transition period, to see the new CHP structure influencing and making things happen.
- 4.4 Since the next Committee meeting was after the deadline for the submission of the SOA to the Scottish Government the Committee agreed to take the

SOA paper, currently being discussed, to the East Ayrshire CHP Forum being held on 22 January 2009 to inform the Forum and seek the members' opinions and support for the SOA for 2009/10. Following this process it was agreed that the Chair would be tasked with signing off the final version of the SOA on behalf of the Committee before submission to the Scottish government at the end of February.

5. 2009 MEETING SCHEDULE

5.1 Members approved the meeting schedule for 2009.

6. ANY OTHER BUSINESS

6.1 There was no further business.

7. DATE AND TIME OF NEXT MEETING

9.30 am Monday 9 March 2009, House 1, Strathlea Resource Centre, Kilmarnock

Signed: Date: