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To: Councillors Jackson (Chair), Murray, O'Neill, Young, Reid, Cree, Weir, McIntyre, Macrae, Wilson, Linton, Knapp, Raymond, Finlayson, McDill, Kelly, Farrell, Menzies, N McGhee, Crawford, and Stewart.

13 May 2005

Dear Councillor

### **SOCIAL WORK COMMITTEE - 19 MAY 2005**

You are requested to attend the next meeting of the **SOCIAL WORK COMMITTEE** to be held on **THURSDAY 19 MAY 2005** at **1000 HOURS**, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton  
Depute Chief Executive/Executive Director of Corporate Support  
JM/LM

## **BUSINESS**

### **INTIMATE APOLOGIES**

- 1. ABSENCE MANAGEMENT - QUARTER 4 2004 AND QUARTER 1 2005 (pages 1-8)** - Submit report dated 10 May 2005 (copy enclosed) by the Executive Director of Educational and Social Services advising of staff absence rates for Social Services, including Resource Support (Social Work) for the quarterly periods 1 October 2004 ending 31 December 2004 and 1 January 2005 ending 31 March 2005, and seeking endorsement of an outline action plan within Social Work to address absence.

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2. **EUROPEAN FOUNDATION FOR QUALITY MANAGEMENT (EFQM) ASSESSMENT (pages 9-31)** - Submit report dated 26 April 2005 (copy enclosed) by the Executive Director of Educational and Social Services informing of the results of a self evaluation exercise using the European Foundation for Quality Management (EFQM) Model, and seeking endorsement of an Improvement Action Plan arising from the evaluation.



3. **THE SUPPORTING PEOPLE PROGRAMME (pages 32-35)** - Submit joint report dated 14 April 2005 (copy enclosed) by the Executive Directors of Neighbourhood Services and of Educational and Social Services advising of continuing funding arrangements in respect of The Supporting People Programme.



4. **ELIGIBILITY CRITERIA FOR COMMUNITY CARE SERVICES (pages 36-40)** - Submit report dated 3 May 2005 (copy enclosed) by the Executive Director of Educational and Social Services seeking Committee endorsement for an eligibility criteria framework for the provision of community care services.



5. **CARE SERVICE PERFORMANCE 2004/05 (pages 41-44)** – Submit report dated 10 May 2005 (copy enclosed) by the Executive Director of Educational and Social Services (i) informing of the Council's latest analysis of Social Work performance for period 2004-2005 in relation to a range of direct care services and (ii) seeking Committee approval to commission a qualitative survey to seek views on Social Work performance from service users, carers, staff and other stakeholders.



6. **FUNDING TO IMPROVE FOSTERING SERVICES (pages 45-46)** - Submit report dated 5 May 2005 (copy enclosed) by the Executive Director of Educational and Social Services advising of the allocation of money from the Scottish Executive for the purposes of improving fostering services in East Ayrshire.



7. **TRANSITION INTO SUPPORTIVE EDUCATION AND EMPLOYMENT (pages 47-48)** - Submit report dated 27 April 2005 (copy enclosed) by the Executive Director of Educational and Social Services informing of a joint initiative with the DARE Foundation to assist young people with a disability make the transition to the world of work.



8. **STANDARDS AND QUALITY REPORT (pages 49-57)** - Submit report dated 10 May 2005 (copy enclosed) by the Executive Director of Educational and Social Services informing of the publication of the Annual Standards and Quality report for the Department of Educational and Social Services.



9. **AWARDING OF CONTRACTS (pages 58-60)** - Submit report dated 26 April 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing for information details of tenders which have been accepted. The amount shown is the actual cost of the contracts and is exclusive of professional fees.



10. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraph of Schedule 7A of the Act as shown against each item".

11. **SERVICES TO VULNERABLE ADULTS (PARA 1 & 11) (pages 61-63)** - Submit report dated 3 May 2005 (copy enclosed) by the Executive Director of Educational and Social Services seeking development of the Social Work establishment to meet requirements of new legislation and Scottish Executive policy. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

12. **STRENGTHENING FRONTLINE SERVICES (PARAS 1 & 11) (pages 64-70)** - Submit report dated 4 May 2005 (copy enclosed) by the Executive Director of Educational and Social Services (i) advising of outcomes of service reviews of Social Work training and community use support functions; (ii) advising of recommendations for consolidation of arrangements of management support services to frontline operations; and (iii) seeking agreement to implement recommendations arising from the above reviews/proposals. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

13. **JOINT MANAGER - SUBSTANCE MISUSE (PARA 1) (Pages 71-73)** - Submit report dated 20 April 2005 (copy enclosed) by the Executive Director of Educational and Social Services advising of and seeking approval for proposals to create a temporary joint Manager post (Substance Misuse). The post will develop and implement an East Ayrshire Substance Misuse Strategy in partnership with other Departments of the Council, NHS Ayrshire & Arran, Local Voluntary Organisations and Strathclyde Police. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**