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To: Councillors McIntyre (Chair), Knapp, Reeves, Reid, Wilson, Murray and Farrell.

16 June 2004

Dear Councillor

**RECRUITMENT SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE - 23 JUNE 2004**

You are requested to attend a meeting of the **Recruitment Sub-Committee of the Corporate Governance Committee** to be held in the **COUNCIL CHAMBERS, LUGAR**, on **WEDNESDAY 23 JUNE 2004** at **0900 HOURS**, to consider the undernoted business.

Yours sincerely



David Mitchell  
Acting Executive Director of Corporate Support

AMC/SR

**BUSINESS**

**INTIMATE APOLOGIES**

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act.

2. **POST OF DEPUTE CHIEF EXECUTIVE/EXECUTIVE DIRECTOR OF CORPORATE SUPPORT ( ) (pages 1-67)** - Submit report dated 16 June 2004 (copy enclosed) by the Acting Executive Director of Corporate Support to present information to the Sub-Committee on the five candidates selected for interview with a view to interviewing and making an appointment to the post of Depute Chief Executive/Executive Director of Corporate Support.

**(Please note that a copy of the Recruitment Pack for the post is appended to the Agenda papers).**

**Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**