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To: Councillors McIntyre (Chair), Reeves, D Coffey, Knapp, McDill, Farrell and Stewart.

20 April 2004

Dear Councillor

RECRUITMENT SUB-COMMITTEE OF THE CORPORATE GOVERNANCE COMMITTEE - 27 APRIL 2004

You are requested to attend a meeting of the **Recruitment Sub-Committee of the Corporate Governance Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **TUESDAY 27 APRIL 2004** at **1000 HRS**, to consider the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/
Executive Director of Corporate Support
AMC/FM

B U S I N E S S

INTIMATE APOLOGIES

- 1. EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
- 2. POST OF EXECUTIVE HEAD OF PERSONNEL (pages 1-179)** - Submit report dated 19 April 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support presenting the 25 applications received for the post of Executive Head of Personnel and asking the Sub-Committee to select a short list of candidates for interview and agree the date and arrangements for interview.

(Please note that a copy of the Recruitment Pack for the post is appended to the Agenda Papers).

Report not enclosed - Refer to Exclusion of Press and Public paragraph above.