

# EAST AYRSHIRE COUNCIL

## POLICY AND RESOURCES COMMITTEE – 19 SEPTEMBER 2006

### BUDGETARY CONTROL SUMMARY STATEMENT POLICY AND RESOURCES (CORPORATE SUPPORT)

#### Joint Report by Executive Head of Finance and Executive Director of Corporate Support

## 1 PURPOSE OF REPORT

- 1.1 To advise Members of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Support).

## 2 OVERALL POSITION

- 2.1 The following report relates to services and income directly controlled by the department and excludes rechargeable costs for central services charges and debt charges.

### 2.2 Projected Out-turn

There is a favourable variance of £0.230m anticipated to 31 March 2007 for the Department of Corporate Support. The projected out-turn figures represent the views of the service director and are based on all currently available information.

### 2.3 Summary of Objective Costs

Actual Exp. To 23/07/06 £m	Actual Exp. To P4 as % of Annual Estimate	Service Division	Annual Estimate 2006/07 £m	Projected Actual to 31/3/07 £m	Variance (Favourable / Adverse £m)
0.137	29.0%	CHIEF EXECUTIVE OFFICE	0.473	0.473	0
0.076	29.8%	CENTRAL MANAGEMENT SUPPORT	0.255	0.255	0
0.164	21.0%	CORPORATE DEVELOPMENT & COMMUNICATION	0.779	0.749	(0.030)
0.370	30.4%	PERSONNEL	1.216	1.216	0
0.629	31.0%	LEGAL & ADMINISTRATION	2.029	1.999	(0.030)
0.931	32.3%	INFORMATION TECHNOLOGY	2.880	2.880	0
1.252	32.0%	FINANCE	3.914	3.744	(0.170)
0.031	80.4%	OTHER	0.039	0.039	0
-	-	INCOME RECOVERED FROM OUTWITH GENERAL FUND	(2.234)	(2.234)	0
3.590	38.4%	TOTAL	9.351	9.121	(0.230)

## **Summary of Subjective Codes**

Actual Exp. To 23/07/06 £m	Actual Exp. To P4 as % of Annual Estimate	Detail	Annual Estimate 2006/07 £m	Projected Actual to 31/3/07 £m	Variance (Favourable) / Adverse £m
3.297	28.9%	EMPLOYEE COSTS	11.404	11.254	(0.150)
0.006	30.0%	PREMISES COSTS	0.020	0.020	0
0.018	19.7%	TRANSPORT COSTS	0.089	0.089	0
0.701	26.8%	SUPPLIES & SERVICES	2.615	2.605	(0.010)
0.018	10.6%	THIRD PARTY PAYMENTS	0.171	0.171	0
4.040	28.3%	TOTAL EXPENDITURE	14.299	14.139	(0.160)
(0.450)	16.6%	INCOME	(2.714)	(2.784)	(0.070)
3.590	31.0%	TOTAL	11.585	11.355	(0.230)
-	-	INCOME RECOVERED FROM OUTWITH GENERAL FUND	(2.234)	(2.234)	0
3.590	38.4%	NET EXPENDITURE	9.351	9.121	(0.230)

### **3 ANALYSIS OF VARIANCES**

#### **3.1 Chief Executive's Office**

There are no material variances to report at this time.

#### **3.2 Central Management Support**

There are no material variances to report at this time.

#### **3.3 Corporate Development and Communication**

Employee Costs are anticipated to be £0.030m underspent at 31 March 2007 due to a delay in filling of vacancies.

#### **3.4 Personnel**

There are no anticipated material variances to report at this time. However, the Skills Training Unit is anticipating a surplus as income targets are higher than expected from Scottish Enterprise Ayrshire. This is currently being quantified and will be reported to future P&R Committee.

#### **3.5 Legal and Administration Services**

It is anticipated there will be a favourable variance of £0.020m on Employee Costs at 31 March 2007 which is principally due to the timing of filling of vacancies. There is also a £0.010m favourable variance anticipated on Supplies and Services arising from general management efficiencies.

#### **3.6 Information Technology**

There are no material variances to report at this time.

### 3.7 Finance

There is an anticipated favourable variance of £0.170m at 31 March 2007 arising from the timing of filling of vacancies and additional income secured through additional agency fees received from Scottish Water arising from improved collection rates, and additional income from the Department of Work and Pensions.

### 3.8 Other

There are no anticipated material variances to report.

### 3.9 Community Regeneration Fund (CRF) & Community Voices Programme (CVP)

The Community Regeneration Fund (CRF)/Community Voices Programme (CVP) budget for 2006-07 is £5.182m and falls within the remit of the Executive Director of Corporate Support. This is 100% grant funded by Communities Scotland and includes an element of carry forward from 2005-06 of £0.535m, as well as £1.015m set aside for the Shortlees/Riccarton Neighbourhood Services Centre which is now on target for completion in 2007-08.

As part of conditions of grant, the Community Planning Partnership is required to submit to Communities Scotland, on an annual basis, details of CRF planned spend for 2006-07, and advise of any carry forward to 2007-08, amounting to no more than 20% of the allocation. Communities Scotland has yet to advise the Council of this date, but Officers are working to a presumed date of 30 September 2006.

Due to the timing of the Shortlees/Riccarton Neighbourhood Services Centre project, at least £1.015m will require to be carried forward and equates to almost the entire allowable carry forward limit.

## 4 USE OF DEPARTMENTAL BALANCES

4.1 Detailed below is an indicative plan of how a significant part of the Corporate Support cumulative balance of £2.194m will be utilised, for the benefit of the Council as a whole, leaving an unallocated balance available for carry forward to 2007-08 of £0.484m.

	Indicative Use of Balances £m
E PROCUREMENT PER P&R REPORT 30/5/06 (3 years - £612k)	0.367
2007 ELECTION MATERIALS	0.100
DEBTORS/FINANCIAL MANAGEMENT SYSTEMS	0.200
SCHOOLS NETWORK INSTALLATION - PER CHAIRS MONITORING 22/6/06 (3 years - £558k)	0.143
SHOP MOBILITY CONTRIBUTION	0.040
DATA CENTRE/MEETING ROOM	0.750
INFORMATION TECHNOLOGY - UNALLOCATED EFFICIENCY MEASURES	0.110
	1.710

**5 FINANCIAL/LEGAL/POLICY IMPLICATIONS**

Nil

**6 RECOMMENDATIONS**

**6.1** It is recommended that Members note the contents of this report.

Alex McPhee  
**Executive Head of Finance**

Elizabeth Morton  
**Executive Director of Corporate Support**

JJ/JP  
1 September 2006

**LIST OF BACKGROUND PAPERS  
NIL**

Members wishing further information should contact Kirstin Muir, Financial Services Manager – Corporate Support, Tel: (01563) 576433.