

EAST AYRSHIRE COUNCIL

POLICY AND RESOURCES COMMITTEE – 19 SEPTEMBER 2006

AWARDING OF CONTRACTS

Report by the Depute Chief Executive/Executive Director of Corporate Support

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide, for information, details of tenders which have been accepted. The amount shown is the actual cost of the contracts and is exclusive of professional fees.

2. BACKGROUND

- 2.1 The Corporate Governance Committee, at its meeting held on 8 June 2006 (Item 7, Page 2273, 03/07) agreed to approve and adopt the revised Standing Orders relating to contracts, which apply to all contracts for the supply of goods and materials for the provision of services or for the execution of works. The contracts were awarded in terms of these Standing Orders.

3. CONTRACTS

- 3.1 The outcome of the tendering process in respect of the contracts is shown at Appendix I.

4. FINANCIAL IMPLICATIONS

- 4.1 The Client Department has confirmed that the cost of the works can be provided from existing budgets.

5. LEGAL/AUTHORITY IMPLICATIONS

- 5.1 The contracts are awarded in terms of Paragraph 15 of the Council's Standing Orders relating to contracts.

6. POLICY IMPLICATIONS - Nil.

7. RECOMMENDATIONS

- 7.1 The Committee is asked to note the contracts awarded to date.

Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support
4 September 2006
AMC/SMcC

LIST OF BACKGROUND PAPERS

1. Evaluation Report dated 16 February 2006 by Procurement Officer.
2. Evaluation Report dated 7 July 2006 by the Senior Procurement Officer.

Any person wishing to inspect the background papers relative to this report should contact Anne Marie Carr, Senior Administrative Officer, on Telephone Number (01563) 576134. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on Telephone Number (01563) 576135.

Implementation Officer: Anne Marie Carr, Senior Administrative Officer.

APPENDIX I

<u>CONTRACT</u>	<u>SUCCESSFUL CONTRACTORS AND AMOUNT</u>	
Supply of Franking Machines	Northern Services, East Kilbride Schedule of Rates	<p><u>Other Contractors in Alphabetical Order</u> - Close Asset Finance Ltd, Surbiton; Neopost Ltd, Livingston and Pitney Bowes, Bellshill.</p> <p><u>Offers Received in Ascending Order</u> – Two offers were received on a schedule of rates basis.</p> <p>One Tenderers did not submit a tender.</p>
*Community Planning 4 Yearly Review Consultancy Service	Tribal Consortium, Edinburgh £32,700.00	<p><u>Other Contractors in Alphabetical Order</u> - Currie &Brown UK Ltd, Glasgow; GEM, Bristol; Hall Aitken, Glasgow; Jacobyte Ltd, Dreghorn; MCM Associates Ltd, Glasgow; Oakleigh Consulting Ltd, Manchester; Ronin Associates, Dalbeattie; Scottish Community Development Centre, Glasgow and Source Associates, New Barnett.</p> <p><u>Offers Received in Ascending Order</u> – £15,159.38; £21,300.00; £30,425.00 and £32,272.00</p> <p>Five tenderers did not submit a tender</p>

*This tender was subject to an evaluation process, the award criteria being:- price - 30%; staff resourcing, knowledge and experience - 25%; methodology an project management proposals - 20%; programme of work - 15% and innovative proposals - 10%