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To: Councillors McIntyre (Chair), O'Neill, Young, Reeves, D Coffey, W Coffey, Reid, Cree, Weir, Macrae, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael

23 September 2004

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 30 SEPTEMBER 2004

You are requested to attend the next meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **THURSDAY 30 SEPTEMBER 2004 at 1000 HOURS**, in order to consider the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
AMC/FM

B U S I N E S S

INTIMATE APOLOGIES

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-
 - 1.1 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 8 SEPTEMBER 2004 (pages 1-3)** (copy enclosed).



2. **BUDGET SCRUTINY GROUP** - Submit, for noting, the Minutes of the Budget Scrutiny Group meetings as follows, viz:-

2.1 **MINUTES OF MEETING HELD ON 17 JUNE 2004 (pages 4-6)**



2.2 **MINUTES OF MEETING HELD ON 1 SEPTEMBER 2004 (pages 7-9)**



FINANCE

3. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (GENERAL FUND SERVICES) (pages 10-14)** - Submit report dated 13 September 2004 advising of the projected financial position for Revenue Services and the General Services Capital Programmes based on information provided by Executive Directors.



4. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CENTRAL SERVICES) (pages 15-16)** - Submit report dated 1 September 2004 (copy enclosed) by the Executive Head of Finance advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of the Policy and Resources (Central Services).



5. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CORPORATE SUPPORT) (pages 17-19)** - Submit joint report dated 1 September 2004 (copy enclosed) by the Executive Head of Finance and the Executive Director of Corporate Support advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Support).



6. **HOUSING REVENUE ACCOUNT TO 25 JULY 2004 (PERIOD 4) (pages 20-22)** - Submit joint report dated 20 August 2004 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position of the Housing Revenue Account for the period ended 25 July 2004 (Period 4).



7. **TREASURY MANAGEMENT ANNUAL REPORT FOR 2003/04 (pages 23-29)** - Submit report dated 7 September 2004 (copy enclosed) by the Executive Head of Finance advising of the out-turn performance of the Treasury Management Service for the financial year ended 31 March 2004.



8. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 30-32)** - Submit report dated 13 September 2004 (copy enclosed) by the Executive Head of Finance updating Members on the position of the Council with regard to billing and collection of local taxes as at 22 August 2004 (Period 5).

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9. **MATCH FUND BUDGET (pages 33-34)** - Submit report dated 13 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support recommending an award from the financial year 2004/05 Match Fund Budget in respect of a new sports project in Newmilns - the Newmilns Snow and Sports Complex.

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10. **EXTERNAL FUNDING UPDATE (Item 9, Page 838, 03/07) (pages 35-44)** - Submit report dated 13 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support reporting on progress made in securing external funding to the East Ayrshire area.

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11. **EFFICIENT GOVERNMENT (pages 45-46)** - Submit report dated 13 September 2004 (copy enclosed) by the Chief Executive advising Members of action being taken in conjunction with other organisations to take advantage of the Scottish Executive's Efficient Government Initiative.

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CORPORATE MANAGEMENT

12. **DEPARTMENT OF CORPORATE SUPPORT AND CHIEF EXECUTIVE'S OFFICE - ABSENCE MANAGEMENT REPORT (QUARTER 2, 2004) (pages 47-49)** - Submit report dated 10 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising of absence rates for the Department of Corporate support and the Chief Executive's office for the quarterly period ending 30 June 2004.

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13. **PUBLIC PERFORMANCE REPORTING ARRANGEMENTS - 2004 (Item 8, Page 437, 03/07) (pages 50-52)** - Submit report dated 14 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support updating the Committee on how the Committee will meet its obligations under the Local Governance in Scotland Act 2003 in relation to public performance reporting in the current year.

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14. **DELIVERING EQUALITY FOR DISABLED PEOPLE: A CONSULTATION ON THE EXTENSION OF THE DISABILITY DISCRIMINATION ACT (pages 53-58)** - Submit report dated 14 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support recommending the Council's response to the consultation document issued by

the Department of Work and Pension on the extension of the Disability Discrimination Act to outline the policy and operational implications for the Council of the extension of the Act.

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15. **DEPARTMENT OF CORPORATE SUPPORT HEALTH AND SAFETY ACTION PLAN 2004/05 (pages 59-64)** - Submit report dated September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support reviewing progress against the Department of Corporate Support and Department of Finance's 2002/03 Health and Safety Action Plan and recommending a prioritised Departmental Health and Safety Action Plan for the Department of Corporate Support for the period 2004/05.

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CONSULTATION

16. **NON-DOMESTIC RATES: 2005 REVALUATION TRANSITIONAL ARRANGEMENTS (pages 65-68)** - Submit report dated 14 September 2004 (copy enclosed) by the Executive Head of Finance reporting on the proposed response to the Scottish Executive's consultation on the arrangements for the 2005 Non-Domestic Rates Revaluation.

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17. **ACCOUNTS COMMISSION FOR SCOTLAND CONSULTATION ON THE 2004 STATUTORY PERFORMANCE INDICATORS DIRECTION FOR 2005/06 PERFORMANCE INDICATORS (pages 69-79)** - Submit report dated 8 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising of the receipt of the Accounts Commission's consultation paper on the 2004 Statutory Performance Indicators Direction and requesting approval for the Officers' response to the consultation document.

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18. **PAYING FOR WATER SERVICES 2006-2010: A CONSULTATION ON THE PRINCIPLES OF CHARGING FOR WATER SERVICES (pages 80-83)** - Submit report dated 3 August 2004 (copy enclosed) by the Executive Director of Neighbourhood Services advising of the Scottish Executive consultation paper, Paying for Water Services 2006-2010, The Principles of Charging for Water Services and circulating East Ayrshire Council's draft response to the consultation document.

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19. **ST ANDREW'S DAY BANK HOLIDAY CONSULTATION (pages 84-87)** - Submit report dated 2 September 2004 (copy enclosed) by the Chief Executive inviting comments on a consultation paper on the establishment of a St Andrew's Day Bank holiday.



20. **REVIEW OF COMMUNITY REPRESENTATIVE MEMBERSHIP ON LOCAL COMMITTEES (Item 3.7, Page 602, 03/07) (pages 88-96)** - Submit report dated 10 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support (i) reporting on the outcome of a survey of Elected Members and Community Representatives and Substitutes serving on Local Committees following the decision of the Council on 4 March 2004 that the Depute Chief Executive/Director of Corporate Resources carry out a review of Community Representative membership on Local Committees and report back to this Committee; and (ii) putting forward for consideration proposals regarding future requirements for Community Representative membership on Local Committees.



21. **PROPOSED DIRECT ELECTIONS TO NATIONAL HEALTH SERVICE BOARDS (pages 97-99)** - Submit report dated 24 September 2004 (copy enclosed) by the Chief Executive to apprise the Committee of a consultation initiated by Bill Butler MSP as a precursor to the development of his private Members' Bill to propose direct elections to National Health Service Boards in Scotland.



COMMUNITY PLANNING

22. **BETTER NEIGHBOURHOOD SERVICES FUND - ANNUAL REPORT 2004 (Item 16, Page 320, 03/07) (pages 100-104)** - Submit report dated 13 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support presenting to Committee for endorsement a summary of the Better Neighbourhood Services Fund (BNSF) Annual Report 2004.



23. **EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION PARTNERSHIP ANNUAL REPORT 2003/04 (Item 16, Page 320, 03/07) (pages 105-113)** - Submit report dated 8 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support presenting to Committee a summary of the published edition of East Ayrshire Coalfield Area Social Inclusion Partnership Annual Report for 2003/04.



24. **EAST AYRSHIRE NORTH SOCIAL INCLUSION PARTNERSHIP ANNUAL REPORT 2003/04 (Item 15, Page 320, 03/07) (pages 114-115)** - Submit report dated 13 September 2004 (copy enclosed) by the Depute Chief

Executive/Executive Director of Corporate Support presenting to Committee a summary of the published edition of East Ayrshire North Social Inclusion Partnership Annual Report for 2003/04.

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25. **SCOTTISH INDEX OF MULTIPLE DEPRIVATION (pages 116-130)** - Submit report dated 29 July 2004 (copy enclosed) by the Executive Director of Development and Property Services advising Members of the results of the 2004 Scottish Index of Multiple Deprivation to highlight the main issues with East Ayrshire compared with national trends and recommended further analysis.

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26. **COMMUNITY REGENERATION FUND (CRF) INDICATIVE FINANCIAL ALLOCATION 2005/06 (pages 131-133)** - Submit report dated 9 September 2004 (copy enclosed) by the Chief Executive advising of the Scottish Executive's Indicative Financial Allocation to East Ayrshire's Community Planning Partners for 2005/06 from the Community Regeneration Fund (CRF).

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27. **DIALOGUE YOUTH INITIATIVE - UPDATE REPORT (Item 16, Page 701, 03/07) (pages 134-137)** - Submit report dated 30 August 2004 (copy enclosed) by the Executive Director of Educational and Social Services providing a summary report of the progress to date of the Dialogue Youth Initiative and the priorities for the forthcoming period to March 2005.

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REVIEW ISSUES

28. **THE BEST VALUE REVIEW FOR LOOKED AFTER AND ACCOMMODATED CHILDREN (pages 138-142)** - Submit report dated 10 September 2004 (copy enclosed) by the Executive Director of Educational and Social Services seeking approval, in principle, from the Committee for the additional resources required to implement the Best Value Review for Looked After and Accommodated Children.

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29. **LOCAL GOVERNANCE (SCOTLAND) ACT 2004 - REVIEW OF ELECTORAL ARRANGEMENTS (pages 143-149)** - Submit report dated 9 September 2004 (copy enclosed) by the Chief Executive submitting for consideration of the Committee, proposals for the establishment of Member/Officer Working Group to allow the Council to participate in the consultation process with the Local Government Boundary Commission for Scotland in regard to the proposed review of Ward boundaries associated with the review of electoral arrangements under the Local Governance (Scotland) Act 2004.

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30. **THE EFFECTS OF FEUDAL REFORM (pages 150-154)** - Submit joint report dated 21 September 2004 (copy enclosed) by the Executive Director of Development and Property Services and the Head of Administrative and Legal Services (i) advising Committee on the effects of recent legislation (The Abolition of Feudal Tenure Etc (Scotland) Act 2000 and The Title Conditions (Scotland) Act 2003) on the ability of the Council to enforce title conditions in respect of Council property transactions; and (ii) seeking authority to take action where appropriate to reserve the right to continue to enforce such Title conditions; and (iii) to amend Council processes to ensure continued enforceability in respect of future transactions.

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CONTRACTS

31. **NORTHWEST KILMARNOCK PRIMARY CARE NEIGHBOURHOOD SERVICES CENTRE - FINAL MEASUREMENT OF CONTRACT FOR GROUTING OF EXISTING MINE WORKS () (pages 155-156)** - Submit report dated 9 September 2004 (copy enclosed) by the Depute Chief Executive/ Executive Director of Corporate Support informing Members of the final measurement of the contract for grouting of existing mine works required to facilitate the development of the Northwest Kilmarnock Primary Care Neighbourhood Services Centre.

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32. **AWARDING OF CONTRACTS (Item 5, Page 574, 03/08) (pages 157-160)** - Submit report dated 23 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing, for information, details of tenders which have been accepted.

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33. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraph of Schedule 7A of the Act as shown against each item".

PROPERTY

34. **PROPOSED DISPOSAL OF LAND AT GARDEN STREET, GALSTON (PARA 9) (pages 161-164)** - Submit report dated 14 September 2004 (copy enclosed) by the Executive Director of Development and Property Services seeking authority to enter into a pre-marketing agreement for the disposal of Council owned land at Garden Street, Galston. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

35. **PROPOSED DISPOSAL OF LAND AT DALSALLOCH WOOD, RUNNELS ROAD, AUCHINLECK (Item 21, Page 842, 03/07) (pages 165-169)** - Submit report dated 23 September 2004 (copy enclosed) by the Solicitor to the

Council advising Committee of the outcome of the recent joint marketing exercise with the party detailed in the report regarding the site at Dalsalloch Wood and former greyhound racetrack, Auchinleck and seeking authority to dispose of that part of the development site within Council ownership comprising land at Dalsalloch Wood, Runnels Road, Auchinleck to the party detailed in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

CHILDREN'S PANEL

- 36. PANEL OF SAFEGUARDERS (PARA 6) (pages 170-172)** - Submit report dated 6 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support to consider the appointment of a further Safeguarder to the Council's Panel of Safeguarders in the light of an examination of the operation of the Panel. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

- 37. CHILDREN'S PANEL ADVISORY COMMITTEE MEMBERSHIP (PARA 6) (pages 173-176)** - Submit report dated 8 September 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support to advise the Committee of the Children's Panel Advisory Committee's (CPAC) recommendation in respect of a Council-appointed vacancy on the CPAC and to recommend an appointment. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**