

## EAST AYRSHIRE COUNCIL

### POLICY AND RESOURCES COMMITTEE – 30 SEPTEMBER 2004

#### BUDGETARY CONTROL SUMMARY STATEMENT POLICY AND RESOURCES (CORPORATE SUPPORT)

##### Joint Report by Executive Head of Finance and Executive Director of Corporate Support

## 1 PURPOSE OF REPORT

- 1.1 To advise Members of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Support).

## 2 OVERALL POSITION

- 2.1 The following report relates to services and income directly controlled by the department and excludes rechargeable costs for central services charges and debt charges.

### 2.2 Projected Out-turn

There is a £70,000 favourable variance anticipated to 31 March 2005 for the Department of Corporate Support. The projected out-turn figures represent the views of the service director and are based on all currently available information.

### 2.3 Summary of Objective Costs

| Actual                             |                              |                                       | Annual                | Projected           | Variance        |
|------------------------------------|------------------------------|---------------------------------------|-----------------------|---------------------|-----------------|
| Expend to<br>25-Jul-04<br>Period 4 | Actual<br>as % of<br>Ann Est |                                       | Estimate<br>2004/2005 | Actual<br>2004/2005 |                 |
| £                                  | %                            |                                       | £                     | £                   | £               |
| 128,198                            | 27.6%                        | Chief Executive                       | 464,380               | 454,380             | (10,000)        |
| 24,461                             | 15.6%                        | Central Management Support            | 157,270               | 137,270             | (20,000)        |
| 173,893                            | 26.8%                        | Corporate Development & Communication | 648,920               | 648,920             | -               |
| 273,788                            | 24.0%                        | Personnel                             | 1,141,640             | 1,141,640           | -               |
| 516,443                            | 28.5%                        | Legal & Administration                | 1,810,300             | 1,790,300           | (20,000)        |
| 946,196                            | 33.9%                        | Information Technology                | 2,792,720             | 2,792,720           | -               |
| 210,435                            | 5.2%                         | Finance                               | 4,069,290             | 4,049,290           | (20,000)        |
| 9,041                              | 29.3%                        | Other                                 | 30,830                | 30,830              | -               |
| -                                  | 0.0%                         | Recharges outwith General Fund        | (2,117,090)           | (2,117,090)         | -               |
| <b>2,282,454</b>                   | <b>25.4%</b>                 | <b>NET EXPENDITURE</b>                | <b>8,998,260</b>      | <b>8,928,260</b>    | <b>(70,000)</b> |

## 2.4 Summary of Subjective Codes

| Actual<br>Expend to<br>25-Jul-04<br>Period 4 |              | Actual<br>as % of<br>Ann Est   |  | Revised<br>Annual<br>Estimate<br>2004/2005 | Projected<br>Actual<br>2004/2005 | Variance        |
|--|--------------|--------------------------------|--|--|----------------------------------|-----------------|
| £  | %            |                                |  | £  | £                                | £               |
| 2,979,597                                    | 27.3%        | Employee Costs                 |  | 10,895,907                                 | 10,825,907                       | (70,000)        |
| 330  | 1.6%         | Premises Costs                 |  | 20,320                                     | 20,320                           | -               |
| 18,609                                       | 20.4%        | Transport Costs                |  | 91,190                                     | 91,190                           | -               |
| 707,577                                      | 28.5%        | Supplies & Services            |  | 2,484,243                                  | 2,484,243                        | -               |
| 20,007                                       | 19.9%        | Third Party Payments           |  | 100,610                                    | 100,610                          | -               |
| -  | 0.0%         | Transfer Payments              |  | 0  | 0                                | -               |
| <b>3,726,120</b>                             | <b>27.4%</b> | <b>TOTAL EXPENDITURE</b>       |  | <b>13,592,270</b>                          | <b>13,522,270</b>                | <b>(70,000)</b> |
| (1,443,666)                                  | 58.3%        | Total Income                   |  | (2,476,920)                                | (2,476,920)                      | -               |
| <b>2,282,454</b>                             | <b>20.5%</b> | <b>NET EXPENDITURE</b>         |  | <b>11,115,350</b>                          | <b>11,045,350</b>                | <b>(70,000)</b> |
| 0  | 0.0%         | Recharges outwith General Fund |  | (2,117,090)                                | (2,117,090)                      | -               |
| <b>2,282,454</b>                             | <b>25.4%</b> | <b>TOTAL</b>                   |  | <b>8,998,260</b>                           | <b>8,928,260</b>                 | <b>(70,000)</b> |

## 3 ANALYSIS OF VARIANCES

### 3.1 Chief Executive's Office

There is a favourable variance £10,000 anticipated to 31 March 2005 due to the timing of the filling of the post of Chief Executive.

### 3.2 Central Management Support

There is a favourable variance £20,000 anticipated to 31 March 2005 due to the timing of the filling of the post of Depute Chief Executive/Executive Director of Corporate Support.

### 3.3 Corporate Development and Communication

There are no anticipated material variances to report.

### 3.4 Personnel

There are no anticipated material variances to report.

### 3.5 Legal and Administration Services

It is anticipated there will be a favourable variance of £20,000 at 31 March 2005 which is principally due to the timing of filling of vacancies.

### 3.6 Information Technology

There are no anticipated material variances to report.

**3.7 Finance**

There is an anticipated favourable variance of £20,000 at 31 March 2005 arising from the timing of filling of vacancies.

**3.8 Other**

There are no anticipated material variances to report.

**3.9 Social Inclusion Partnership**

The budget for 2004-05 is £2,343,123. There are no material variances projected at the year-end and it is anticipated that all SIP projects will spend their allocation by the year-end.

**4 FINANCIAL/LEGAL/POLICY IMPLICATIONS**

Nil

**5 RECOMMENDATIONS**

**5.1** It is recommended that Members note the contents of this report.

Alex McPhee  
**Executive Head of Finance**

Elizabeth Morton  
**Executive Director of Corporate Support**

JJ/JP  
1 September 2004

**LIST OF BACKGROUND PAPERS  
NIL**

Members wishing further information should contact Julie Jamieson, Financial Services Manager, Tel: (01563) 576336.