

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair), Young, D Coffey, W Coffey, Reid, Weir, Macrae, Wilson, Linton, Darnbrough, Knapp, F MacLean, McDill, Jackson, Kelly, Farrell, Provost Boyd and Councillors Ross, Dinwoodie and Taylor.

27 September 2001

Dear Councillor

**POLICY AND RESOURCES COMMITTEE - 4 OCTOBER 2001**

You are requested to attend a meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 4 OCTOBER 2001** at **1000 HOURS**, in order to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY JULIE ARMSTRONG

Fiona Lees  
Depute Chief Executive/Director of Corporate Resources

AMC/SR

**B U S I N E S S**

**INTIMATE APOLOGIES.**

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-

1.1 **RECRUITMENT SUB-COMMITTEE OF 11 JUNE 2001 (page 1)** (copy enclosed).



1.2 **RECRUITMENT SUB-COMMITTEE OF 26 JUNE 2001 (pages 2-3)** (copy enclosed).



1.3 **APPEALS SUB-COMMITTEE OF 5 JULY 2001 (pages 4-5)** (copy enclosed).



1.4 **APPEALS SUB-COMMITTEE OF 10 AUGUST AND 17 AUGUST 2001 (pages 6-7)** (copy enclosed).



1.5 **CHAIRS' SUB-COMMITTEE OF 5 SEPTEMBER 2001 (page 8)** (copy enclosed).



1.6 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF 12 SEPTEMBER 2001 (pages 9-11)** (copy enclosed).



1.7 **CORPORATE SUB-COMMITTEE OF 25 SEPTEMBER 2001** (copy enclosed).



2. **BUDGET MONITORING/SCRUTINY GROUPS** - Submit Minutes, for noting, of the undernoted Budget Monitoring/Scrutiny Groups, viz:-

2.1 **BUDGET MONITORING GROUP OF 21 JUNE 2001 (pages 12-15)** (copy enclosed).



2.2 **BUDGET SCRUTINY GROUP OF 30 AUGUST 2001 (pages 16-19)** (copy enclosed).



3. **BUDGETARY CONTROL STATEMENT - GENERAL SERVICES REVENUE ACCOUNT TO 29 JULY 2001 (PERIOD 4) (pages 20-22)** - Submit report dated 6 September 2001 (copy enclosed) by the Director of Finance on the current budgetary control position of the General Services Revenue Account as at Period 4.





4. **BUDGETARY CONTROL STATEMENT - HOUSING REVENUE ACCOUNT TO 29 JULY 2001 (PERIOD 4) (pages 23-25)** - Submit joint report dated 5 September 2001 (copy enclosed) by the Director of Finance and Director of Homes and Technical Services on the current budgetary control position of the Housing Revenue Account as at Period 4.





5. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 26-27)** - Submit report dated 13 September 2001 (copy enclosed) by the Director of Finance on the position of the Council with regard to billing and collection of local taxes as at 24 August 2001 (Period 5).

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6. **TREASURY MANAGEMENT POLICY STATEMENT (Item 4.7, Page 277, 96/98) (pages 28-47)** - Submit report dated 26 July 2001 (copy enclosed) by the Director of Finance seeking approval of a proposed update to the Treasury Management Policy Statement 2001/02 incorporating a recommended lending list.

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7. **CONSULTATION DOCUMENT BY THE SCOTTISH EXECUTIVE “STRIKING THE BALANCE: A NEW APPROACH TO DEBT MANAGEMENT” (pages 48-66)** - Submit report dated 7 September 2001 (copy enclosed) by the Director of Finance proposing a response to the Scottish Executive consultation document outlining proposals for the management of debt following the introduction of the Abolition of Poidings and Warrant Sales Act 2000 which comes into effect on 31 December 2002.

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8. **PUBLICATION OF THE CORPORATE ICT SECURITY POLICY (Item 16, Page 2763, 96/98) (pages 67-69)** - Submit report dated 14 September 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources reporting on progress on the review and update of the Council's Corporate Information and Communications Technology (ICT) Security Policy.







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9. **RAISING THE STANDARD OF INTERNAL AUDIT IN SCOTTISH COUNCILS (pages 70-75)** - Submit report dated 26 September 2001 (copy enclosed) by the Chief Auditor submitting details of the Audit Scotland study on internal audit services.

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10. **INTERNAL AUDIT - ANNUAL REPORT 2000/01 (pages 76-87)** - Submit report (copy enclosed) by the Chief Auditor providing details of the Internal Audit Annual Report for the financial year 2000/01.

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11. **ACCOUNTS COMMISSION FOR SCOTLAND - LOCAL GOVERNMENT ACT 1992 - CONSULTATION ON THE 2001 DIRECTION (pages 88-99)** - Submit report dated 3 September 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the consultation paper issued by the Accounts Commission containing proposals for its 2001 Direction and requesting approval of the Officers' response to the consultation document.  

12. **EXTERNAL FUNDING** - Submit report (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing a report on the actions to secure increased external funding within East Ayrshire, and the gains to date.  

13. **MATCH FUND BUDGET** - Submit report (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the submissions made to the match fund budget and recommending projects for grant support.  

14. **LOCAL GOVERNMENT PLANNING AND LAND ACT 1980 - SECTION 19B DIRECTION (pages 100-101)** - Submit report (copy enclosed) by the Chief Executive advising the Committee of the lifting of the Direction imposed on the Council by the then Secretary of State for Scotland on 23 July 1998 in respect of Building Maintenance and General Highways with immediate effect from 24 August 2001.  

15. **PERFORMANCE MANAGEMENT AND PLANNING AUDIT (pages 102-117)** - Submit report dated 25 September 2001 (copy enclosed) by the Chief Executive advising the Committee of the outcome of the 2000/01 Performance Management and Planning (PMP) Audit carried out by Audit Scotland on behalf of the Accounts Commission and to advise the Committee of the requirements for the PMP Audit to be conducted in 2001/2002.  

16. **DARVEL IMPROVEMENT GROUP HERITAGE COMMITTEE (pages 118-119)** - Submit report dated 18 September 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources requesting that the Committee consider an application from Darvel Improvement Group Heritage Committee for a financial contribution towards a reception and buffet to be held on Saturday 27 October 2001, to mark the unveiling of a memorial cairn to the SAS, a regiment which trained in Darvel in 1944.  


17. **CONTAMINATED LAND INSPECTION STRATEGY (FINAL DRAFT) (Item 16, Page 1742, 99/02) (pages 120-121)** - Submit report dated 14 September 2001 (copy enclosed) by the Director of Community Services regarding East Ayrshire Council's Contaminated Land Inspection Strategy (Final Draft) document for consideration and formal adoption prior to publication in October 2001.
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18. **AYRSHIRE ELECTRONIC COMMUNITY (pages 122-123)** - Submit report dated 25 September 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources seeking agreement, in principle, to support a bid for external funding for a new or revised project to continue the advances made by the Ayrshire Electronic Community Project beyond December 2001.
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19. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 6 of Schedule 7A of the Act".
20. **PANEL OF SAFEGUARDERS (pages 125-131)** - Submit report dated 10 September 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising the Committee of (i) the outcome of a review of existing East Ayrshire Safeguarders; and (ii) of new applications received for membership of East Ayrshire's Panel of Safeguarders. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**