

EAST AYRSHIRE COUNCIL

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE

**MINUTES OF MEETING HELD ON WEDNESDAY 2 NOVEMBER 2005 AT 1055
HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD,
KILMARNOCK**

PRESENT: Councillors Drew McIntyre, Jim O'Neill, Brian Reeves, Daniel Coffey, Douglas Reid, Harry Wilson, Tommy Farrell and Eric Ross.

ATTENDING: Bill Stafford, Executive Director of Neighbourhood Services; David Mitchell, Head of Administrative and Legal Services; and Christine Baillie, Administrative Officer.

APOLOGIES: Provost Jane Darnbrough and Councillor Jimmy Carmichael.

CHAIR: Councillor Drew McIntyre, Chair.

CHAIR'S REMARKS

1. The Chair welcomed Fallon Spencer from Loudoun Academy who was attending the Committee whilst on work experience with Administrative and Legal Services.

CONFERENCES AND COURSES

- 2.1 It was reported, and noted, that the balance of the Conferences and Courses budget for financial year 2005/2006 was £12,838.41 as at 26 October 2005.
- 2.2 It was agreed to vire £5,000 from the Conferences and Courses budget to the civic ceremonial budget to meet the costs of any forthcoming civic ceremonial events.

CONFERENCES/COURSES

- 3.1 **THE ROYAL ENVIRONMENTAL HEALTH INSTITUTE OF SCOTLAND - 23RD
ANNUAL CONFERENCE, PERTH, 16-18 NOVEMBER 2005**

There was submitted a report dated 7 October 2005 (circulated) by the Executive Director of Neighbourhood Services on an invitation for the Council to be represented at the above Conference.

It was agreed that there be no Elected Member representation at the above Conference.

CIVIC CEREMONIAL BUDGETARY UPDATE

4. It was reported, and noted, that the Civic Ceremonial budget for financial year 2005/2006 was £1,042.99 as at 26 October 2005.

CIVIC CEREMONIAL APPLICATIONS

- 5.1 **AUCHINLECK COMMUNITY DEVELOPMENT INITIATIVE**

There was submitted and noted a report dated 18 October 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised of a

contribution of £150.00 made in terms of the delegated authority of the Chief Executive, following consultation with the Chair, to Auchinleck Community Development Initiative in respect of the official opening of their Community Gardens.

5.2 ST COLUMBA'S PRIMARY SCHOOL

There was submitted a report dated 18 October 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which advised of an application received from St Columba's Primary School for a contribution of £400.00, which included a trophy, towards their 50th Anniversary celebrations to take place in November 2005.

It was agreed:-

- (i) to award St Columba's Primary School an award of £150.00, together with a suitably engraved trophy up to a value of £100.00 towards their 50th Anniversary celebrations; and
- (ii) to remit the necessary arrangements, including Council representation, to the Depute Chief Executive/Executive Director of Corporate Support, in consultation with the Chair.

5.3 CUMNOCK COMMUNITY COUNCIL

There was submitted a report dated 24 October 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support on an application received from Cumnock Community Council which sought a contribution of £250.00 towards a retiral presentation for two long standing members.

It was agreed that no award be made to Cumnock Community Council on this occasion.

5.4 CROSSHOUSE BOYS CLUB

There was submitted a report dated 25 October 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support on an application from Crosshouse Boys Club which sought a contribution of £50.00 towards an event to celebrate their 25th Anniversary and also the Under 16's winning the Scottish Cup this year.

It was agreed:-

- (i) to award Crosshouse Boys Club a contribution of £50.00 to mark their 25th Anniversary and the Under 16's winning the Scottish Cup; and
- (ii) to remit the necessary arrangements, including Council representation, to the Depute Chief Executive/Executive Director of Corporate Support, in consultation with the Chair.

ELECTED MEMBERS TRAINING AND DEVELOPMENT

- 6. There was submitted a report dated 18 October 2005 (circulated) by the Depute Chief Executive/Executive Director of Corporate Support which provided an update and overview of training and development for Elected Members and which submitted for consideration of the Sub-Committee, proposals for future training and development initiatives.

It was agreed:-

- (i) to remit to the Depute Chief Executive/Executive Director of Corporate Support to develop a systematic and tailored approach to assess Members' development needs and to prepare a training programme for Members which meets their priorities;
- (ii) to establish a Members' Development Forum as outlined in Paragraph 4 of the report but that the number of Elected Members to serve on the Forum be submitted to Council for consideration;
- (iii) to recommend to Council to make the necessary appointment and agree the number of Elected Members to the Members' Development Forum; and
- (iv) otherwise, to note the contents of the report.

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The meeting terminated at 1110 hours.