

## Chief Executive's Department

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To: Councillors McIntyre (Chair), O'Neill, Young, Reeves, W Coffey, Reid, Cree, Weir, Macrae, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, McDill, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael.

20 March 2007

Dear Councillor

### **POLICY AND RESOURCES COMMITTEE - 27 MARCH 2007**

You are requested to attend the meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **TUESDAY 27 MARCH 2007** at **1000 HOURS** to consider the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support  
AMC/SC

## **B U S I N E S S**

### **INTIMATE APOLOGIES**

### **MINUTES**

- 1. SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-

- 1.1 MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE - 21 MARCH 2007 (copy enclosed).**



2. **BUDGET SCRUTINY GROUP** - Submit, for noting, the Minutes of the Budget Scrutiny Group meeting as follows, viz:-

- 2.1 **MINUTES OF MEETING HELD ON 6 MARCH 2007 (pages 1-4)**



### **FINANCE**

3. **BUDGETARY CONTROL SUMMARY STATEMENT - GENERAL FUND SERVICES (pages 5-9)** - Submit report dated 7 March 2007 (copy enclosed) by the Executive Head of Finance advising of the projected financial position for Revenue Services and the General Services Capital Programme based on information provided by Executive Directors.



4. **BUDGETARY CONTROL SUMMARY STATEMENT - HOUSING REVENUE ACCOUNT TO 4 FEBRUARY 2007 (PERIOD 11) (pages 10-11)** - Submit joint report dated 7 March 2007 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position of the Housing Revenue Account for the period ended 4 February 2007 (Period 11).



5. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CENTRAL SERVICES) (pages 12-13)** - Submit report dated 8 March 2007 (copy enclosed) by the Executive Head of Finance advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Central Services).



6. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CORPORATE SUPPORT) (pages 14-16)** - Submit joint report dated 8 March 2007 (copy enclosed) by the Executive Head of Finance and the Executive Director of Corporate Support advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of the Policy and Resources (Corporate Support).



7. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 17-18)** - Submit report dated 13 March 2007 (copy enclosed) by the Executive Head of Finance providing Members with an update on the billing and collection performance of local taxes as at 4 March 2007 (Period 12).



8. **PROPOSED NON-DOMESTIC RATES WRITE OFFS (pages 19-20)** - Submit report dated 7 March 2007 (copy enclosed) by the Executive Head of Finance recommending that non-domestic rates debts relating to years 1998/99 to 2003/04 inclusive is written off within the financial year 2006/07.

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9. **TREASURY MANAGEMENT ANNUAL STRATEGY REPORT FOR 2007/2008 (pages 21-28)** - Submit report dated 2 March 2007 (copy enclosed) by the Executive Head of Finance seeking approval of the proposed Treasury Management strategy for the financial year 2007/08 and the prudential indicators in relation to treasury activity which are required to be set and approved by the Council in advance of the financial year.

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10. **ePS PROJECT - UPDATE (Item 9, Page 2258, 03/07) (pages 29-34)** - Submit report dated 7 March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support which apprised the Committee of the progress made with regard to participation in the eProcurement (ePS) Scotland Programme and implementation of the Council's electronic purchasing system (PECOS).

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11. **AFFILIATIONS TO OUTSIDE ORGANISATIONS (pages 35-49)** - Submit report dated 1 March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support inviting the Committee to consider the background, aims and objectives, and activities of those organisations which have sought association with, and affiliation of, the Council.

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12. **EXTERNAL FUNDING PROTOCOL (pages 50-62)** - Submit report dated 6 March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support recommending approval of (i) an operating protocol for handling external funding enquiries to be piloted on a 12 month basis from 1 April 2007; and (ii) the extension of the current East Ayrshire 4 Funding contract with J4B plc for a further three years at a total cost of £24,120 plus VAT to be split equally across the directorates of Corporate Support, Educational and Social Services and Neighbourhood Services.

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13. **EXTERNAL FUNDING UPDATE 1 OCTOBER - 31 DECEMBER 2006 (pages 63-74)** - Submit report dated 6 March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing an update on progress in relation to external funding activity for the third quarter of 2006/07 and an update on the changes to European Funding Programme 2007-2013.

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14. **WEST OF SCOTLAND RACE EQUALITY COUNCIL - APPLICATION FOR FINANCIAL ASSISTANCE (pages 75-76)** - Submit report dated 28 February 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising the Committee of a request for financial assistance which has been received from the West of Scotland Race Equality Council.



15. **ETHNIC MINORITIES LAW CENTRE - GRANT APPLICATION (pages 77-78)** - Submit report dated 26 February 2007 (copy enclosed) by the Executive Director of Educational and Social Services to consider a request for funding from the Ethnic Minorities Law Centre.



16. **BELLSBANK WOMEN'S PROJECT GRANT FUNDING 2007/08 (pages 79-81)** - Submit report dated 28 February 2007 (copy enclosed) by the Executive Director of Educational and Social Services advising of the outcome of the annual evaluation of Bellsbank Women's Project supported through a Service Level Agreement and confirming funding arrangements for 2007/2008.



17. **MATCHFUND BUDGET (pages 82-86)** - Submit report dated 5 March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support recommending an award from the financial year 2006/2007 matchfund budget in respect of the following applications, viz:-

17.1 **AYRSHIRE RIVERS TRUST, SALMON IN THE CLASSROOM ENVIRONMENTAL EDUCATION PROJECT**

17.2 **COMMUNITY LEARNING AND DEVELOPMENT, GAP FUNDING FOR THE ICT IN THE COMMUNITY PROJECT**

17.3 **DALRYMPLE COMMUNITY COUNCIL, INSTALLATION OF A MULTI-USE GAMES FACILITY FOR THE AREA**



#### **CORPORATE MANAGEMENT**

18. **SCOTTISH CLIMATE CHANGE DECLARATION (pages 87-91)** - Submit report dated 5 March 2007 (copy enclosed) by the Executive Director of Neighbourhood Services advising of the preparation of a Scottish Climate Change Declaration,



19. **GENDER EQUALITY DUTY (pages 92-95)** - Submit report dated 5 March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising of the Gender Equality Duty which comes into place on 6 April 2007.



20. **HEALTH AND SAFETY ACTION PLAN 2007/08 - CHIEF EXECUTIVE'S OFFICE (pages 96-102)** - Submit report dated March 2007 (copy enclosed) by the Chief Executive presenting the Health and Safety Action Plan for the Chief Executive's Office for 2007/08, in response to item '1' of the Corporate Health and Safety Action Plan 2007/2008.



21. **HEALTH AND SAFETY ACTION PLAN 2007/08 - DEPARTMENT OF CORPORATE SUPPORT (pages 103-109)** - Submit report dated March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support presenting the Health and Safety Action Plan for the Department of Corporate Support for 2007/08, in response to item '1' of the Corporate Health and Safety Action Plan 2007/08.



### YOUNG PEOPLE

22. **GETTING IT RIGHT FOR EVERY CHILD - DRAFT CHILDREN'S SERVICES (SCOTLAND) BILL CONSULTATION (pages 110-123)** - Submit report dated 5 March 2007 (copy enclosed) by the Executive Director of Educational and Social Services (i) advising the Committee of the 'Getting it Right for Every Child' policy developments and the significant changes arising from this for Children's Services; (ii) providing the Committee with the details of the consultation exercise in relation to the Getting it Right for Every Child Draft Children's Service (Scotland) Bill Consultation; and (iii) seeking Committee approval for proposals for progressing the policy agenda resulting from Getting it Right for Every Child across East Ayrshire.




23. **NEET STRATEGY (pages 124-138)** - Submit report dated 27 February 2007 (copy enclosed) by the Executive Director of Educational and Social Services seeking approval for a NEET (Not in Education, Employment or Training) Strategy co-ordinated by the Education Service of East Ayrshire Council in respect of the interests that relate to Community Planning.



24. **CHILDREN'S PANEL ADVISORY COMMITTEE (CPAC) - AMENDMENTS TO APPOINTMENT PROCEDURES (pages 139-141)** - Submit report dated 12 March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising the Committee of amendments by the Scottish Executive to the appointment procedure for Scottish Executive appointments to the Children's Panel Advisory Committee and seeking approval for the same amendments to be made to the Local Authority Appointment Procedure.



25. **AWARDING OF CONTRACTS (pages 142-146)** - Submit report dated 27 February 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing, for information, details of tenders which have been accepted.
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26. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 9 of Schedule 7A of the Act”.
27. **SITE OF FORMER MUIRKIRK NURSERY SCHOOL, 124 MAIN STREET, MUIRKIRK (pages 147-150)** - Submit report dated 5 March 2007 (copy enclosed) by the Solicitor to the Council advising of the outcome of the recent marketing of the site of the former Muirkirk Nursery School, 124 Main Street, Muirkirk as shown on the plan detailed in the report and seeking authority to dispose of the subjects to the party identified in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
28. **PROPOSED DISPOSAL OF LAND AT LITTLEMILL ROAD, DRONGAN (pages 151-155)** - Submit joint report dated 2 March 2007 (copy enclosed) by the Acting Executive Director of Development and Property Services and the Solicitor to the Council seeking approval to refund to the party identified in the report a portion of the purchase price to reflect the extraordinary development costs identified in relation to the development of 0.85 hectares of land at Littlemill Road, Drongan as detailed on the plan in the report and to dispose of a site extending to 0.25 hectares or thereby at Littlemill Road, Drongan as shown in the plan detailed in the report to the party identified. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
29. **PROPOSED DISPOSAL OF SITE AT CESSNOCK ROAD, HURLFORD (pages 156-159)** - Submit report dated 6 March 2007 (copy enclosed) by the Solicitor to the Council advising of the outcome of the recent marketing of a site extending to 668 square metres or thereby at Cessnock Road, Hurlford as detailed on the plan in the report and seeking authority to dispose of the subjects to the party identified in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
30. **DISPOSAL OF UNITS 2-4 BONNYTON INDUSTRIAL ESTATE, MUNRO PLACE, KILMARNOCK WITH OPTION TO PURCHASE UNIT 1, BONNYTON INDUSTRIAL ESTATE, MUNRO PLACE, KILMARNOCK (pages 160-165)** - Submit report dated 19 March 2007 (copy enclosed) by the Acting Executive Director of Development and Property Services to consider a request to purchase the Council's interest in Units 2-4, Bonnyton Industrial Estate, Munro Place, Kilmarnock from the party identified in the report, subject to the existing tenancies and an option to purchase Unit 1, Bonnyton Industrial Estate at a future date, subject to the said Unit becoming surplus to the operational requirements of the Council. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**