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To: Councillors McIntyre (Chair), McKay, O'Neill, Young, Reeves, D Coffey, W Coffey, Reid, Cree, Weir, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael

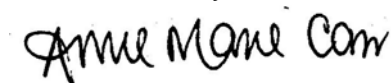
4 June 2004

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 10 JUNE 2004

You are requested to attend the next meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **THURSDAY 10 JUNE 2004** at **1000 HOURS**, in order to consider the undernoted business.

Yours sincerely



David Mitchell
Acting Executive Director of Corporate Support

AMC/SR








B U S I N E S S

INTIMATE APOLOGIES

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-

- 1.1 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 19 MAY 2004 (pages 1-2)** (copy enclosed).



2. **BUDGET SCRUTINY GROUP (pages 3-5)** - Submit, for noting, Minutes of the Budget Scrutiny Group meeting held on 25 March 2004 (copy enclosed).

3. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 6-7)** - Submit report dated 13 May 2004 (copy enclosed) by the Executive Head of Finance updating Members on the position of the Council with regard to billing and collection of local taxes during 2003/04 and reporting on Council Tax collection performance as at 2 May 2004 (Period 1).

4. **WATER BILLING AND COLLECTION ORDER CONSULTATION (pages 8-11)** - Submit report dated 29 April 2004 (copy enclosed) by the Chief Executive proposing a response to the Scottish Executive consultation paper on the Water Services Charges (Billing and Collection) (Scotland) Order.

5. **SUNDRY DEBTORS WRITE-OFF (pages 12-13)** - Submit report dated 18 May 2004 (copy enclosed) by the Executive Head of Finance seeking authority for the write-off of a number of sundry debts for which bills were raised prior to 31 March 2004 and which are now considered to be irrecoverable.

6. **AWARDING OF CONTRACT (pages 14-16)** - Submit report dated 19 May 2004 (copy enclosed) by the Acting Executive Director of Corporate Support providing, for information, details of a tender which has been accepted.

7. **AFFILIATION TO OUTSIDE ORGANISATION (Item 11, Page 699, 03/07) (pages 17-18)** - Submit report dated 8 April 2004 (copy enclosed) by the Acting Executive Director of Corporate Support requesting the Committee to consider Council affiliation to the Scottish Out-of-School Care Network.

8. **SIP TRANSITION/INTEGRATION TO COMMUNITY PLANNING DRAFT STATEMENT OF READINESS (Item 18, Page 321, 03/07) (pages 19-33)** - Submit report dated 21 May 2004 (copy enclosed) by the Head of Corporate Development and Communication presenting to Members for consideration and endorsement the draft Statement of Readiness in respect of the Social Inclusion Partnership (SIP) transition/integration with Community Planning (CP) as required by Communities Scotland.

9. **EXTERNAL FUNDING UPDATE (Item 11, Page 319, 03/07) (pages 34-37)** - Submit report dated 18 May 2004 (copy enclosed) by the Head of Corporate

Development and Communication reporting on progress made in securing external funding to the East Ayrshire area.

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10. **EAST AYRSHIRE COMMUNITY PLANNING PROCESS - FIRST ANNUAL PERFORMANCE REPORT - 2003/04 (pages 38-55)** - Submit report dated 2 June 2004 (copy enclosed) by the Chief Executive presenting to Members the First Annual Performance Report for Community Planning in East Ayrshire.

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11. **2004/05 INFORMATION TECHNOLOGY CAPITAL EXPENDITURE PROGRAMME (pages 56-59)** - Submit report dated 21 May 2004 (copy enclosed) by the Acting Executive Director of Corporate Support proposing the Information Technology capital expenditure programme for 2004/05.

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12. **ELECTRONIC GOVERNMENT (Item 6, Page 127, 03/07) (pages 60-74)** - Submit report dated 19 May 2004 (copy enclosed) by the Acting Executive Director of Corporate Support advising of progress being made in respect of the Council's E-Government Strategy, the achievement of Scottish Executive targets for electronic service delivery and the implementation of MGF 2 projects for which the Council has secured Scottish Executive funding.

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13. **EAST AYRSHIRE DOMESTIC ABUSE FORUM (Item 16, Page 2824, 99/03) (pages 75-77)** - Submit report dated 14 May 2004 (copy enclosed) by the Executive Director of Educational and Social Services advising Members of the first annual report produced for the East Ayrshire Domestic Abuse Forum for 2003/04.


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14. **MATCH FUND APPLICATION (pages 78-79)** - Submit joint report dated 24 May 2004 (copy enclosed) by the Executive Director of Educational and Social Services and the Acting Executive Director of Corporate Support recommending an award from the financial year 2004/05 match fund budget in respect of a domestic abuse proposal.

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15. **ANNUAL REVIEW OF CHILDREN AND YOUNG PERSONS' SERVICE PLAN 2001/2005 (Item 17, Page 3227, 03/07) (pages 80-82)** - Submit report dated 14 May 2004 (copy enclosed) by the Executive Director of Educational and Social Services seeking approval for the annual review of the Children and Young Persons' Service Plan 2001/2005, incorporating the proposals for the changing Children's Service Fund for 2004/2005.

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16. **CONSULTATION ON DRAFT PROTOCOL FOR MULTI-MEMBER WORKING (pages 83-86)** - Submit report dated 25 May 2004 (copy enclosed) by the Chief Executive informing the Committee of a Scottish Executive consultative exercise on a draft protocol for multi-member working.

17. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 9 of Schedule 7A of the Act".
18. **PROPOSED DISPOSAL OF 84 IRVINE ROAD, KILMARNOCK (pages 87-90)** - Submit report dated May 2004 (copy enclosed) by the Solicitor to the Council advising the Committee of the outcome of the recent marketing of the subjects at 84 Irvine Road, Kilmarnock, and seeking authority to dispose of the subjects shown hatched on the plan detailed in the report to the party or parties detailed in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
19. **PROPOSED DISPOSAL OF LAND AT 133/141 MAIN STREET, MUIRKIRK (Item 8, Page 746, 99/03) (pages 91-93)** - Submit report dated 21 May 2004 (copy enclosed) by the Executive Director of Development and Property Services seeking approval to dispose of an area of land at 133-141 Main Street, Muirkirk, to the party named in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
20. **PROPOSED DISPOSAL OF LAND AT CARRUTHERS PARK, WELLWOOD STREET AND KIRKGREEN, MUIRKIRK () (pages 94-97)** - Submit joint report dated 20 May 2004 (copy enclosed) by the Executive Director of Development and Property Services and the Executive Director of Neighbourhood Services seeking authority to implement the marketing strategy detailed within the report for the disposal of land at Carruthers Park, Wellwood Street and Kirkgreen, Muirkirk, comprising seven individual house plots as detailed on the plan attached to the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
21. **PROPOSED DISPOSAL OF LAND AT DALSALLOCH WOOD, RUNNELS ROAD, AUCHINLECK () (pages 98-101)** - Submit report dated 20 May 2004 (copy enclosed) by the Executive Director of Development and Property Service seeking authority to enter into a pre-marketing agreement for the disposal of land at Dalsalloch Wood, Runnels Road, Auchinleck, with the parties detailed in the report and thereafter market for sale on a joint basis the combined subjects detailed in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
22. **PROPOSED DISPOSAL OF LAND FORMING PART OF THE CHURCHYARD, ST ANDREW'S GLENCAIRN CHURCH, ST ANDREW'S STREET, KILMARNOCK (pages 102-105)** - Submit report dated 21 May

2004 (copy enclosed) by the Executive Director of Development and Property Services seeking authority to re-convey an area of ground forming part of the Churchyard of St Andrew's Glencairn Church, St Andrew's Street, Kilmarnock, to the organisation detailed in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

23. **PROPOSED WAIVER OF TITLE CONDITIONS AT THE FORMER GROUGAR PRIMARY SCHOOL, MOSCOW (pages 106-109)** - Submit report dated 21 May 2004 (copy enclosed) seeking approval to the granting of a Minute of Waiver to remove title conditions affecting the use of the subjects known as and forming the former Grougar Primary School, Moscow. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

24. **PROPOSED LEASE OF LAND ADJACENT TO GAVIN HAMILTON SPORTS CENTRE, JAMIESON ROAD, DARVEL (pages 110-113)** - Submit report dated 24 May 2004 (copy enclosed) by the Executive Director of Development and Property Services to lease an area of ground of land adjacent to Gavin Hamilton Sports Centre, Jamieson Road, Darvel, to the organisation detailed in the report in accordance with the Council's Concessionary Rental Policy. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**