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To: Councillors McIntyre (Chair), O'Neill, Young, Reeves, D Coffey, W Coffey, Reid, Cree, Weir, Macrae, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael

1 February 2005

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 8 FEBRUARY 2005

You are requested to attend the next meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **TUESDAY 8 FEBRUARY 2005** at **1000 HRS**, in order to consider the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
AMC/FM

BUSINESS

INTIMATE APOLOGIES.

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record, and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-
 - 1.1 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 26 JANUARY 2005 (pages 1-4).**

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FINANCE 2004/05

2. **BUDGET SCRUTINY GROUP (pages 5-7)** - Submit, for noting, the Minutes of the Budget Scrutiny Group meeting held on 22 December 2004 (copy enclosed).

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3. **BUDGETARY CONTROL STATEMENT - GENERAL FUND SERVICES (pages 8-12)** - Submit report dated 27 January 2005 (copy enclosed) by the Executive Head of Finance advising of the projected financial position for Revenue Services and the General Services Capital Programmes based on information provided by Executive Directors.

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4. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CENTRAL SERVICES) (pages 13-15)** - Submit report dated 27 January 2005 (copy enclosed) by the Executive Head of Finance advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Central Services).

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5. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CORPORATE SUPPORT) (pages 16-18)** - Submit joint report dated 27 January 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Corporate Support advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Support).

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6. **HOUSING REVENUE ACCOUNT TO 14 NOVEMBER 2004 (PERIOD 8) (pages 19-21)** - Submit joint report dated 27 January 2005 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising Members of the current budgetary control position of the Housing Revenue Account for the period ended 14 November 2004 (Period 8) and the projected out-turn for the year.

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7. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 22-23)** - Submit report dated 10 January 2005 (copy enclosed) by the Executive Head of Finance providing an update on the position of the Council with regard to billing and collection of local taxes as at 9 January 2005 (Period 10).

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8. **WEST OF SCOTLAND RACE EQUALITY COUNCIL - APPLICATION FOR FINANCIAL ASSISTANCE (pages 24-25)** - Submit report dated 20 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising of a request for financial assistance from the West of Scotland Race Equality Council.



FINANCE 2005/06 - 2007/08

9. **TREASURY MANAGEMENT ANNUAL STRATEGY REPORT FOR 2005/06 (pages 26-37)** - Submit report dated 16 January 2005 (copy enclosed) by the Executive Head of Finance to seek the approval of the Committee of the proposed Treasury Management Strategy for the financial year 2005/06 which incorporates certain mandatory prudential indicators which are required to be set and approved by the Council in advance of the financial year.



10. **GENERAL SERVICES CAPITAL PROGRAMME 2005/06 AND 2007/08 (pages 38-44)** - Submit report dated 26 January 2005 (copy enclosed) by the Executive Head of Finance to provide Elected Members with information to allow the setting of the General Services Capital Programme for 2005/06, and an indicative programme for the financial years 2006/07 and 2007/08.



11. **GENERAL SERVICES REVENUE ESTIMATES 2005/06 - 2007/08 - SETTING THE COUNCIL TAX** - Submit report (copy enclosed) by the Executive Head of Finance to request that the Committee agree the overall General Services Revenue budget for 2005/06 and projection for 2006/07 and recommend to the Council the level at which Council Tax Band D should be set for the financial year 2005/06 and the indicative level of Council Tax for 2007/08.



12. **HOUSING REVENUE ACCOUNT ESTIMATES AND ASSOCIATED RENT LEVELS FOR 2005/06** - Submit report (copy enclosed) by the Executive Director of Neighbourhood Services and the Executive Head of Finance regarding the outcome of the consultation exercise for the Housing Revenue Account on the draft Estimates for 2005/06 and the associated possible rent levels for 2007/08.



13. **EFFICIENT GOVERNMENT FUND (Item 12, Page 1016, 03/07) (pages 45-49)** - Submit report dated 11 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support (i) advising of the submission, in conjunction with other partners, of a bid to the 1st Tranche of the first round of the Scottish Executive's Efficient Government Fund for Information and Communications Technology (ICT) related project; (ii) advising of the submission of a joint bid by Glasgow City and Renfrewshire

Councils as lead authorities for the 12 West of Scotland authorities, in respect of a proposed procurement related bid; and (iii) advising of the preparations for bid in Tranche 2 of the Fund.



COMMUNITY PLANNING

14. **REGENERATION OUTCOME AGREEMENT AND ASSOCIATED FUNDING (Item 27, Page 1021, 03/07) (pages 50-59)** - Submit report dated 26 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support presenting to Members for consideration and endorsement, a summary of East Ayrshire Community Planning Partners' Regeneration Outcome Agreement and associated programme of funding from the new Community Regeneration Fund.



15. **SETTING UP OF COMMUNITY HEALTH PARTNERSHIPS IN AYRSHIRE AND ARRAN (pages 60-64)** - Submit report dated 25 January 2005 (copy enclosed) by the Executive Director of Educational and Social Services (i) to advise Committee of progress in establishing East Ayrshire Community Health Partnerships; and (ii) to seek Committee endorsement of a draft Scheme of Establishment for Community Health Partnerships (CHPs) across Ayrshire and Arran.



CORPORATE MANAGEMENT

16. **DEPARTMENT OF CORPORATE SUPPORT - HEALTH AND SAFETY ACTION PLAN 2005/06 (Item 17, Page 1018, 03/07) (pages 65-69)** - Submit report dated January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support presenting the Health and Safety Action Plan for the Department of Corporate Support for 2005/06, in response to Item 1 of the Corporate Health and Safety Action Plan 2005/06.



17. **DEPARTMENT OF CORPORATE SUPPORT AND CHIEF EXECUTIVE'S OFFICE - ABSENCE MANAGEMENT REPORT - QUARTER 3, 2004 (pages 70-73)** - Submit report dated 24 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising of absence rates for the Department of Corporate Support and the Chief Executive's office for the quarterly period ending 30 December 2004.



18. **IMPLEMENTATION OF THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 - RECORDS MANAGEMENT UPDATE (Item 10, Page 699, 03/07) (pages 74-79)** - Submit report dated 25 January 2005 (copy enclosed) by the Depute Chief Executive/ Executive Director of Corporate Support (i) to update the Committee on the steps taken to implement the Freedom of Information

(Scotland) Act 2002 including issues surrounding records management; and (ii) to consider an appropriate fee structure for dealing with requests.

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19. **STATUTORY PERFORMANCE INDICATORS 2005/06 - DIRECTION 2004 (Item 4, Page 126, 03/07) (pages 80-82)** - Submit report dated 12 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising of the publication of Information (Standards of Performance) Direction 2004 by the Accounts Commission.

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20. **CCTV MONITORING STATION AND RISK MANAGEMENT CENTRE (Item 4, Page 126, 03/07) (pages 83-90)** - Submit report dated 27 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing an update on progress and revised estimated costs associated with the development of a dedicated Closed Circuit Television (CCTV) Monitoring Station and Risk Management Centre together with additional office accommodation.

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21. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 9 of Schedule 7A of the Act".

22. **PROPOSED LEASE OF LAND AT RECREATION PARK, DARVEL TO DARVEL JUNIORS FC (pages 91-93)** - Submit report dated 17 January 2005 (copy enclosed) by the Executive Director of Development and Property Services seeking approval to lease Recreation Park, Darvel and associated land at Darvel Juniors FC in accordance with the Council's concessionary rental policy. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

23. **GRANT OF SERVITUDE RIGHT OF ACCESS AT GALSTON ROAD, HURLFORD (pages 94-97)** - Submit report dated 11 January 2005 (copy enclosed) by the Executive Director of Development and Property Services seeking approval to authorise the Solicitor to the Council to grant a Servitude Right of Access over ground at Galston Road, Hurlford to the parties detailed in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

24. **DISPOSAL OF UNIT 1, CUMNOCK BUSINESS PARK, GLAISNOCK ROAD, CUMNOCK (pages 98-101)** - Submit report dated 12 January 2005 (copy enclosed) by the Executive Director of Development and Property Services seeking approval (i) to obtain a renunciation from the party detailed in the report in connection with their lease of Unit 1, Cumnock Business Park; and (ii) thereafter, to dispose of the Council's interest in Unit 1, Cumnock Business

Park, Glaisnock Road, Cumnock and associated land to the party detailed in the report, all as shown hatched on the plan attached to the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

25. **PROPOSED RENT REVIEW AND ASSIGNATION OF UNIT 2, GLAISNOCK SHOPPING CENTRE, TOWNHEAD STREET, CUMNOCK (pages 102-105) -** Submit report dated 24 January 2005 (copy enclosed) by the Executive Director of Development and Property Services seeking approval for (a) the revised rental for Unit 2, Glaisnock Shopping Centre, Cumnock; and (b) for the assignation of the lease of the Unit from the current tenant to the prospective tenant detailed in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**