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To: Councillors McIntyre (Chair), O'Neill, Young, Reeves, D Coffey, W Coffey, Reid, Cree, Weir, Macrae, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael.

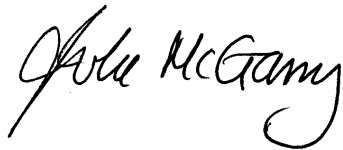
1 February 2006

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 8 FEBRUARY 2006

You are requested to attend the meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **WEDNESDAY 8 FEBRUARY 2006** at **1000 HRS** to consider the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
AMC/FM

BUSINESS

INTIMATE APOLOGIES.

MINUTES

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-

- 1.1 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 25 JANUARY 2006 (pages 1-2)**



2. **BUDGET SCRUTINY GROUP** - Submit, for noting, the Minutes of the Budget Scrutiny Group meetings as follows, viz:-

2.1 **MINUTES OF MEETING HELD ON 20 DECEMBER 2005 (pages 3-6)**



2.2 **MINUTES OF MEETING HELD ON 24 JANUARY 2006 (copy enclosed).**



FINANCE

3. **BUDGETARY CONTROL STATEMENT - GENERAL FUND SERVICES (pages 7-12)** - Submit report dated 16 January 2006 (copy enclosed) by the Executive Head of Finance advising of the projected financial position for Revenue Services and the General Services Capital Programme based on information provided by Executive Directors.



4. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CENTRAL SERVICES) (pages 13-14)** - Submit report dated 17 January 2006 (copy enclosed) by the Executive Head of Finance advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Central Services).



5. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CORPORATE SUPPORT) (pages 15-17)** - Submit joint report dated 17 January 2006 (copy enclosed) by the Executive Head of Finance and the Executive Director of Corporate Support advising Members of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Support).







6. **HOUSING REVENUE ACCOUNT TO 11 DECEMBER 2005 (PERIOD 9) (pages 18-20)** - Submit joint report dated 16 January 2006 by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising of the current budgetary control position of the Housing Revenue Account for the period ending 11 December 2005 (Period 9).





7. **STATISTICAL INFORMATION ON REVENUE COLLECTION AS AT 8 JANUARY 2006 (PERIOD 10) (pages 21-22)** - Submit report dated 20 January 2006 (copy enclosed) by the Executive Head of Finance updating Members on the position of the Council with regard to billing and collection of local taxes as at 8 January 2006 (Period 10).



8. **PERFORMANCE MANAGEMENT - PRUDENTIAL INDICATORS 2006/2007 (pages 23-28)** - Submit report dated 18 January 2006 (copy enclosed) by the Executive Head of Finance seeking Members' approval of the mandatory Prudential Indicators relating to capital expenditure plans, borrowing levels and affordability, which are required to be set and approved by the Council in advance of the new financial year.

9. **PERFORMANCE MANAGEMENT REPORT - FOLLOWING THE PUBLIC POUND - REPORT BY AUDIT SCOTLAND (pages 29-30)** - Submit report dated 17 January 2006 (copy enclosed) by the Executive Head of Finance advising Members of the publication of a report by Audit Scotland which provides information on how Councils manage and account for funding provided to external bodies.

10. **GENERAL SERVICES CAPITAL PROGRAMME 2006/07 - 2008/09 (pages 31-38)** - Submit report dated 26 January 2006 (copy enclosed) by the Executive Head of Finance providing Members with information to allow the setting of the General Services Capital Programme for 2006/07 and an indicative Programme for the financial years 2007/08 and 2008/09.

11. **REVENUE BUDGET 2006/07 - COUNCIL TAX AND RENT LEVELS** - Submit report (copy enclosed) by the Executive Head of Finance to consider the overall General Services Revenue Budget for 2006/07 and to recommend to the Council the level at which Council Tax 'D' should be set for the financial year 2006/07 and to note the Council house rent increase from April 2006.


COMMUNITY PLANNING

12. **RURAL SERVICE PRIORITY AREAS (Item 19, Page 1703, 03/07) (pages 39-43)** - Submit report dated 20 January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support updating Members on developments in relation to the Rural Service Priority Areas.

13. **EAST AYRSHIRE COMMUNITY PLANNING RESIDENTS SURVEY AND RESIDENTS PANEL (Item 18, Page 1412, 03/07) (pages 44-57)** - Submit report dated 20 January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support presenting to Members the findings of the 2005 East Ayrshire Community Planning Residents' Survey and providing a progress report in respect of the proposed Residents' Panel.


14. **COMMUNITY PLANNING IN EAST AYRSHIRE: 4 YEARLY REVIEW (Item 15, Page 1533, 03/07) (pages 58-60)** - Submit report dated 20 January 2006 (copy enclosed) by the Chief Executive advising Members of the planned review of the Community Plan and associated thematic Action Plans.

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CORPORATE MANAGEMENT

15. **FAIR TRADE (pages 61-64)** - Submit report dated 30 January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support requesting the Committee to consider approval of a Resolution in support of Fair Trade.

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16. **ELECTRONIC SERVICE DELIVERY - PERFORMANCE REPORT (Item 18, Page 1535, 03/07) (pages 65-81)** - Submit report dated 20 January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising Members of progress made in respect of developing and implementing the electronic delivery of Council services.

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17. **NATIONAL ENTITLEMENT CARDS (pages 82-87)** - Submit report dated 20 January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising Members of the current position in respect of the Scottish Executive's plans for the implementation of a "National Entitlement Card" in support of the National Concessionary Fares Scheme.

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18. **REVIEW OF THE FIRST YEAR OF IMPLEMENTATION OF FREEDOM OF INFORMATION (Item 23, page 1414, 03/07) (pages 88-125)** - Submit report dated 20 January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support (i) to report on the first year of operation of Freedom of Information; (ii) to confirm existing charging arrangements; and (iii) to seek approval for changes to the Council's Publication Scheme and to seek approval to delegate authority for some future changes to appropriate Offices.

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19. **KILMARNOCK TOWN CENTRE STRATEGY (pages 126-128)** - Submit report dated 27 January 2006 (copy enclosed) by the Executive Director of Development and Property Services requesting that the Committee consider and, if acceptable, endorse the Kilmarnock Town Centre Strategy.

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20. **DEPARTMENT OF CORPORATE SUPPORT AND CHIEF EXECUTIVE'S OFFICE - ABSENCE MANAGEMENT REPORT (QUARTER 4, 2005) (pages 129-131)** - Submit report dated 17 January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising of absence rates for the Department of Corporate Support including the Chief Executive's office for the quarterly period ending 31 December 2005.



21. **INTEGRATED SERVICES PROJECT AND GOVERNANCE MODELLING PROJECT (pages 132-136)** - Submit report dated 1 February 2006 (copy enclosed) by the Depute Chief Executive/ Executive Director of Corporate Support advising of the agreement between the Scottish Executive and CoSLA to work together on the Integrated Service Delivery and Governance Modelling Project, the purpose of which is to investigate models of Integrated service delivery and the implications for Governance from any of the project models and advising that detailed discussions have already taken place between the Executive, CoSLA, SOLACE and the Improvement Service to agree the aims, underlying principles, core outputs and outline design for the project.



CONSULTATION

22. **WHAT CAN WE DO TO HELP COMMUNITY COUNCILS FULFIL THEIR ROLE? - A DISCUSSION PAPER BY THE SCOTTISH EXECUTIVE (pages 137-153)** - Submit report dated 16 January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support informing the Committee of the Scottish Executive's first stage of the Review of Community Councils and to propose the Council's response to the discussion paper.



CONTRACTS

23. **AWARDING OF CONTRACTS (pages 154-158)** - Submit report dated 1 February 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing, for information, details of tenders which have been accepted.



24. **OCCUPATIONAL HEALTH CONTRACT - TEMPORARY EXTENSION OF TERM (pages 159-160)** - Submit report dated January 2006 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval for the extension of the existing contract for Occupational Health Service provision beyond the present contract termination date.



25. **STRATEGIC REVIEW OF THE REVENUE BUDGET - PROCUREMENT OF CONSULTANCY SERVICES (pages 161-165)** - Submit report dated 24 January 2006 (copy enclosed) by the Chief Executive seeking Committee approval for the negotiation of appropriate contractual terms with Professor Arthur Midwinter for the provision of consultancy services to the Council in respect of the proposed Strategic Review of the Revenue Budget.

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26. **NORTHWEST KILMARNOCK PRIMARY CARE NEIGHBOURHOOD SERVICES CENTRE - UPDATE (pages 166-169)** - Submit report dated 31 January 2006 (copy enclosed) by the Chief Executive appraising the Committee of the progress which has been made in respect of the establishment of the new Northwest Kilmarnock Primary Care Neighbourhood Services Centre and of additional funding awarded to facilitate an extension of the project in respect of dental services by the Scottish Executive.

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CIVIC HOSPITALITY

27. **SCOTTISH WHEELCHAIR CURLING CHAMPIONSHIPS 2006 (pages 170-171)** - Submit report dated 27 January 2006 (copy enclosed) by the Depute Chief Executive/ Executive Director of Corporate Support requesting that the Committee consider an application received from the Scottish Wheelchair Curling Association for a contribution towards hospitality for the reception to mark the 2006 Championships to be held on the evening of Saturday 25 March 2006 at the Park Hotel, Kilmarnock.

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PROPERTY

28. **ASSET MANAGEMENT STRATEGY (Item 23, Page 1536, 03/07) (pages 172-183)** - Submit report dated 27 January 2006 (copy enclosed) by the Executive Director of Development and Property Services advising the Committee of the progress that has been made in relation to developing the Council's Asset Management Strategy.

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29. **ASSET MANAGEMENT - INVESTMENT OPTION APPRAISAL (Item 23, Page 1536, 03/07) (pages 184-189)** - Submit report dated 27 January 2006 (copy enclosed) by the Executive Director of Development and Property Services requesting the Committee to consider matters in relation to Asset Management - Investment Option Appraisal.

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30. **ASSET MANAGEMENT - PROJECT MANAGEMENT ARRANGEMENTS (pages 190-192)** - Submit report dated 27 January 2006 (copy enclosed) by the Executive Director of Development and Property Services advising of arrangements required for Project Management under the new Asset Management arrangements and following on from a report produced by the Council's External Auditors, Pricewaterhouse Coopers.
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31. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 9 of Schedule 7A of the Act".
32. **PROPOSED SALE OF THREE AREAS OF LAND AT QUEENS DRIVE, KILMARNOCK (pages 193-199)** - Submit report dated 27 January 2006 (copy enclosed) by the Executive Director of Development and Property Services updating the Committee on the current position regarding the Queens Drive development site and seeking the Committee's approval to the proposed disposal of land at Queens Drive, Kilmarnock. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
33. **PROPOSED LEASE OF DUNLOP VILLAGE HALL, 48 MAIN STREET, DUNLOP (pages 200-202)** - Submit report dated 16 January 2006 (copy enclosed) by the Executive Director of Development and Property Services seeking Committee approval to lease Dunlop Village Hall to the party detailed in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
34. **PROPOSED DISPOSAL OF LAND AT KINGSWAY, CUMNOCK (pages 203-206)** - Submit joint report dated 17 January 2006 (copy enclosed) by the Executive Director of Development and Property Services and the Solicitor to the Council seeking approval to dispose of a site extending to 1.68 hectares, or thereby, at Kingsway, Cumnock as detailed on the plan contained in the report to the party detailed. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
35. **PROPOSED ACQUISITION OF SHOP AND BUSINESS AT 45 AMLAIRD ROAD, KILMARNOCK (pages 207-210)** - Submit joint report dated 17 January 2006 (copy enclosed) by the Executive Director of Development and Property Services and the Solicitor to the Council seeking Committee approval to acquire shop premises and Post Office/newsagent at Amlaird Road, Kilmarnock on terms and conditions as recommended by the District Valuer, to adjust the improved Environmental Initiative budget 2005-06 and to authorise the Solicitor to the Council to conclude the acquisition. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**