

Chief Executive's Department

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To: Councillors McIntyre (Chair), O'Neill, Young, Reeves, W Coffey, Reid, Cree, Weir, Macrae, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, McDill, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael.

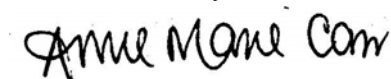
13 April 2007

Dear Councillor

SPECIAL POLICY AND RESOURCES COMMITTEE - 18 APRIL 2007

You are requested to attend a special meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **WEDNESDAY 18 APRIL 2007** at **1030 HOURS** or immediately following the conclusion of the **Special Social Work Committee**, whichever is the later to consider the undernoted business.

Yours sincerely



Elizabeth Morton

Depute Chief Executive/Executive Director of Corporate Support
AMC/SC

B U S I N E S S

INTIMATE APOLOGIES

CIVIC CEREMONIAL

- 1. AYRSHIRE CHAMBER OF COMMERCE AND INDUSTRY - DIAMOND JUBILEE CELEBRATIONS (pages 1-2)** - Submit report dated 28 March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising the Committee of an application received from the Ayrshire Chamber of Commerce and Industry seeking a joint civic drinks reception with both North and South Ayrshire Council to mark their diamond jubilee celebrations.



CORPORATE MANAGEMENT

2. **ACCEPTABLE USE POLICY GOVERNING THE PERSONAL USE OF COMMUNICATIONS SYSTEMS (pages 3-30)** - Submit report dated March 2007 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support seeking approval for the implementation of an "Acceptable Use Policy Governing the Personal Use of Communication Systems".



3. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 11 of Schedule 7A of the Act".

STAFFING

4. **DEPARTMENT OF CORPORATE SUPPORT AND CHIEF EXECUTIVE'S OFFICE (FINANCE AND ASSET MANAGEMENT) - AMENDMENTS TO STAFFING STRUCTURES () (pages 31-35)** - Submit joint report dated 10 April 2007 (copy enclosed) by the Chief Executive and the Depute Chief Executive/Executive Director of Corporate Support seeking approval for amendments to the staffing structures of the Finance and Asset Management Service within the Chief Executive's Office and the Department of Corporate Support.