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To: Councillors McIntyre (Chair), McKay, O'Neill, Young, Reeves, D Coffey, W Coffey, Reid, Cree, Weir, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael

25 March 2004

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 1 APRIL 2004

You are requested to attend the meeting of the **Policy and Resources Committee** to be held on **THURSDAY 1 APRIL 2004** at **1000 HRS**, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to consider the undernoted business.

(Members are asked to note that immediately following the Policy and Resources Committee there will be a seminar/presentation to Elected Members entitled "Social Inclusion Transition/Integration with Community Planning").

Yours sincerely











Fiona Lees
Depute Chief Executive/
Director of Corporate Resources
AMC/FM

BUSINESS

INTIMATE APOLOGIES.

1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-
 - 1.1 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE OF 17 MARCH 2004 (pages 1-2)** (copy enclosed).



2. **BUDGET SCRUTINY GROUP (pages 3-4)** - Submit, for noting, the Minutes of the Budget Scrutiny Group meeting held on 5 February 2004 (copy enclosed).

3. **BUDGETARY CONTROL STATEMENT - GENERAL FUND SERVICES (pages 5-9)** - Submit report dated 15 March 2004 (copy enclosed) by the Director of Finance advising of the current budgetary control position of the General Services Revenue Account.

4. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CORPORATE RESOURCES) (pages 10-12)** - Submit joint report dated 10 March 2004 (copy enclosed) by the Director of Finance and the Director of Corporate Resources advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Resources).

5. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CENTRAL SERVICES) (pages 13-15)** - Submit report dated 10 March 2004 (copy enclosed) by the Director of Finance advising of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Central Services).

6. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 16-17)** - Submit report dated 14 March 2004 (copy enclosed) by the Director of Finance updating Members on the position of the Council with regard to billing and collection of local taxes as at 7 March 2004 (Period 12).

7. **AWARDING OF CONTRACT (pages 18-20)** Submit report dated 9 March 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources providing, for information, details of a tender which has been accepted.

8. **RECORDS MANAGEMENT POLICY (pages 21-28)** - Submit report dated 2 March 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources seeking approval of a Records Management Policy as part of the Council's progress towards effective implementation of the Freedom of Information (Scotland) Act 2002.

9. **2004/05 INFORMATION TECHNOLOGY CAPITAL EXPENDITURE PROGRAMME (Item 2, Page 567, 03/07) (pages 29-32)** - Submit report dated 2 March 2004 (copy enclosed) by the Depute Chief Executive/Director

of Corporate Resources proposing the Information Technology Capital Expenditure Programme for 2004/05.

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- 10. AFFILIATIONS TO OUTSIDE ORGANISATIONS (pages 33-43)** - Submit report dated 15 March 2004 (copy enclosed) by the Depute Chief Executive/ Director of Corporate Resources inviting the Committee to consider the background, aims and objectives, and activities of those organisations which have sought association with, and affiliation of, the Council.

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11. APPLICATIONS FOR FINANCIAL ASSISTANCE -

- 11.1 ETHNIC MINORITIES LAW CENTRE (pages 44-45)** - Submit report dated 10 March 2004 (copy enclosed) by the Director of Educational and Social Services to consider a request for funding from the Ethnic Minorities Law Centre.

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- 11.2 SCOTTISH HUMAN RIGHTS CENTRE (pages 46-47)** - Submit report dated 10 March 2004 (copy enclosed) by the Director of Educational and Social Services to consider a request for funding from the Scottish Human Rights Centre.

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- 11.3 SCOTTISH REFUGEE COUNCIL (pages 48-49)** - Submit report dated 10 March 2004 (copy enclosed) by the Director of Educational and Social Services to consider a request for funding from the Scottish Refugee Council.

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- 11.4 EAST AYRSHIRE VOLUNTEER CENTRE (pages 50-51)** - Submit report dated 10 March 2004 (copy enclosed) by the Director of Educational and Social Services to consider a request for funding from the Volunteer Centre.

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- 12. SERVICE LEVEL AGREEMENTS - BELLSBANK WOMEN'S PROJECT AND NORTHWEST YOUTH PROJECT (Item 16, Page 3227, 99/03) (pages 52-55)** - Submit report dated 19 March 2003 (copy enclosed) by the Director of Educational and Social Services advising of the successful annual evaluations of the projects supported through Service Level Agreements and to confirm funding arrangements for these organisations for 2004/05.

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- 13. COMMUNITY BUDGETING PILOT (Item 16, Page 2939, 99/03) (pages 56-58)** - Submit report dated 19 March 2004 (copy enclosed) by the Depute Chief

Executive/Director of Corporate Resources advising of the Scottish Executive's decision to close the Community Budgeting pilot programme.

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14. **EVALUATION OF EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION PARTNERSHIP (SIP) (pages 59-61)** - Submit report dated 19 March 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the positive outcome of the independent evaluation commissioned by Community Scotland of the East Ayrshire Coalfield Area Social Inclusion Partnership (SIP).

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15. **BETTER NEIGHBOURHOOD SERVICES FUND (BNSF) - ADDITIONAL FINANCIAL ALLOCATION (Item 2, Page 468, 03/07) (pages 62-67)** - Submit report dated 19 March 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources presenting for consideration proposals to utilise the additional BNSF financial allocation from the Scottish Executive for 2004/05.

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16. **MODERNISING GOVERNMENT FUND (MGF) (pages 68-75)** - Submit report dated 8 March 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources advising of the third round of the Modernising Government Fund (MGF3) and seeking approval to submit an Outline Bid to the Fund for Information and Communications Technology related (ICT) projects.

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17. **THE BOYS BRIGADE - EAST AYRSHIRE BATTALION (pages 76-77)** - Submit report dated 26 March 2004 (copy enclosed) to request that the Committee consider an application from the Boys Brigade - East Ayrshire Battalion for a buffet meal to be held before the hosting of the national final of a quiz called Masterteam to take place on 24 April 2004.

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