

Julie Armstrong, Direct Dial 01563 576147

To: Councillors McIntyre (Chair), Jackson, Young, D Coffey, W Coffey, Reid, Weir, Wilson, Linton, Darnbrough, Knapp, F MacLean, McDill, Kelly, Farrell, Menzies, Provost Boyd, Councillors Ross, Dinwoodie and Carmichael.

4 April 2003

Dear Councillor

**POLICY AND RESOURCES COMMITTEE - 10 APRIL 2003**

You are requested to attend the meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** on **THURSDAY 10 APRIL 2003** at **1000 HOURS** to consider the undernoted business.

Yours sincerely



Fiona Lees  
Depute Chief Executive/Director of Corporate Resources  
JA/SM











**B U S I N E S S**

**INTIMATE APOLOGIES**


1. **SUB-COMMITTEE MINUTES** - Submit for approval as a correct record and approval of any recommendations contained therein, the undernoted Sub-Committee Minutes, viz:-


- 1.1 **RECRUITMENT SUB-COMMITTEE OF 13 FEBRUARY 2003 (page 1)**  
(copy enclosed).





- 1.2 **APPEALS SUB-COMMITTEE OF 25 FEBRUARY 2003 (pages 2-3)**  
(copy enclosed).  

- 1.3 **RECRUITMENT SUB-COMMITTEE OF 4 MARCH 2003 (pages 4-5)**  
(copy enclosed).  

- 1.4 **CHAIR'S SUB-COMMITTEE OF 12 MARCH 2003 (page 6)** (copy enclosed).  

- 1.5 **MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF 26 MARCH 2003** (copy enclosed).  

- 1.6 **CORPORATE SUB-COMMITTEE OF 8 APRIL 2003** (copy enclosed).  

2. **BUDGET SCRUTINY GROUP (pages 7-9)** - Submit, for noting, the Minutes of the Budget Scrutiny Group meeting held on 19 March 2003 (copy enclosed).  

3. **BUDGETARY CONTROL STATEMENT - GENERAL SERVICES REVENUE ACCOUNT TO 9 FEBRUARY 2003 (PERIOD 11) (pages 10-13)** - Submit report dated 24 March 2003 (copy enclosed) by the Director of Finance on the current budgetary control position of the General Services Revenue Account for the period ended 9 February 2003 (Period 11).  
 
4. **BUDGETARY CONTROL STATEMENT - HOUSING REVENUE ACCOUNT TO 9 FEBRUARY 2003 (PERIOD 11) (pages 14-17)** - Submit joint report dated 11 March 2003 (copy enclosed) by the Directors of Finance and of Homes and Technical Services on the current budgetary control position of the Housing Revenue Account for the period ended 9 February 2003 (Period 11).  

5. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 18-19)**  
- Submit report dated 24 March 2003 (copy enclosed) by the Director of Finance to update Members on the position of the Council with regard to billing and collection of local taxes as at 9 March 2003 (Period 12).  



- 6. INFORMATION AND COMMUNICATIONS TECHNOLOGY - BEST VALUE SERVICE REVIEW AND PERFORMANCE MANAGEMENT AND PLANNING AUDIT PROGRESS REPORT (Item 9, Page 2820, 99/03) (pages 20-28)** - Submit report dated 20 March 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise (i) of progress being made in respect of the actions resulting from the Best Value Service Review of the Information and Communications Technology (ICT) function of Corporate Resources Department; and (ii) of the conclusions reached by the Council's External Auditors in respect of the Performance Management and Planning (PMP) Audit of the IT Services function.


- 7. COMMUNITY PLANNING - TOWARDS A COMMUNITY PLAN (Item 10, Page 2937, 99/03) (pages 29-44)** - Submit report dated 2 April 2003 (copy enclosed) by the Chief Executive to provide a progress report on the community planning process within East Ayrshire and submit for endorsement the main actions contained within the six associated implementation/action plans.


- 8. EAST AYRSHIRE COALFIELD AREA SOCIAL INCLUSION PARTNERSHIP (SIP) CORE FUNDING ALLOCATION FROM COMMUNITIES SCOTLAND (pages 45-46)** - Submit report dated 2 April 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise of Communities Scotland's confirmed financial allocation for the Coalfield Area SIP for 2003/04 and of an indicative core budget allocation for 2004/05.


- 9. EAST AYRSHIRE COUNCIL AS A HEALTH IMPROVEMENT ORGANISATION (pages 47-50)** - Submit report dated 2 April 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to provide an outline of a framework for health improvement within Local Authorities and a development plan for East Ayrshire Council, focusing on both the implementation of the Improving Health theme of the East Ayrshire Community Plan and the development of the Council as a Health Improvement Organisation.


- 10. KILMARNOCK 400 TALENTPLUS AWARDS SCHEME (Item 17, Page 2824, 99/03) (pages 51-56)** - Submit report dated 2 April 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to report the outcome of the assessments and deliberations of the Judging Panel with respect to the applications received to the Kilmarnock 400 Talentplus Awards Scheme.



**11. MATCH-FUND BUDGET**

**11.1 MATCH-FUND BUDGET 2002/03 (Item 12, Page 2644, 99/03) (pages 57-60)** - Submit report dated 2 April 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to report a summary of the expenditure and associated gains in respect of awards made from the Council's Match-Fund Budget in 2002/03 and to seek approval for a proposed variance in the phasing of an award made in respect of the Irvine Valley Path Project and to seek approval for a match-fund bid in respect of Dunlop Village Hall.

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**11.2 MATCH-FUND BUDGET (pages 61-63)** - Submit report dated 2 April 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to recommend awards from the financial year 2003/2004 Matchfund Budget in respect of two new youth projects - The Zone, Dalmellington and New Cumnock Youth Centre.

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**12. LOCAL CODE OF CORPORATE GOVERNANCE (pages 64-86)** - Submit report dated 2 April 2003 (copy enclosed) by the Chief Executive to advise on the progress in the implementation of the Council's Corporate Governance Action Plan and to seek the Committee's approval to the adoption of a revised Local Code of Corporate Governance and revised Action Plan.

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**13. STANDARDS COMMISSION AND THE NEW CODE OF CONDUCT (Item 11, Page 1739, 99/03) (pages 87-92)** - Submit report dated 1 April 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to advise of recent developments in the implementation of the Ethical Standards in Public Life Etc (Scotland) Act 2000, including in particular the new requirements for Registration of Interests and to note the action to be taken to ensure the compliance of the Council with the new legislative requirement.

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**14. AFFILIATIONS TO OUTSIDE ORGANISATIONS (pages 93-104)** - Submit report dated 20 February 2003 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources to invite the Committee to consider the background, aims and objectives and activities of those organisations which have sought association with, and affiliation of, the Council.

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**15. REQUESTS FOR GRANT ASSISTANCE**

**15.1 EAST AYRSHIRE ZERO TOLERANCE GROUP (pages 105-107)** - Submit report dated 18 March 2003 (copy enclosed) by the Director of

Educational and Social Services to provide information in relation to the progress of the Zero Tolerance Group within East Ayrshire and request approval for funding in 2003/04.



- 15.2 ETHNIC MINORITY LAW CENTRE (EMLC) (pages 108-109)** - Submit report dated 21 March 2003 (copy enclosed) by the Director of Educational and Social Services to consider a request for funding from the Ethnic Minorities Law Centre.



- 15.3 EAST AYRSHIRE LOCAL VOLUNTEER DEVELOPMENT AGENCY (pages 110-111)** - Submit report dated 24 March 2003 (copy enclosed) by the Director of Educational and Social Services to provide information on a request for grant received from the East Ayrshire Local Volunteer Development Agency (LVDA) and to make recommendations accordingly.



- 15.4 SCOTTISH REFUGEE COUNCIL (pages 112-113)** - Submit report dated 17 March 2003 (copy enclosed) by the Director of Educational and Social Services to advise of a grant application of £2,000 from the Scottish Refugee Council and to make recommendations accordingly.



- 15.5 SCOTTISH HUMAN RIGHTS CENTRE (pages 114-115)** - Submit report dated 28 February 2003 (copy enclosed) by the Director of Educational and Social Services to provide information in relation to the grant application made to the Council from the Scottish Human Rights Centre and to make recommendations accordingly.



- 16. SERVICE LEVEL AGREEMENTS (Items 20 & 21, Page 2825, 99/03) (pages 116-118)** - Submit report dated 1 April 2003 (copy enclosed) by the Director of Educational and Social Services to seek approval for new Service Level Agreements with Bellsbank Women's Project and North West Youth Project and to confirm funding arrangements for these organisations for 2003/04.



- 17. ANNUAL REVIEW OF CHILDREN AND YOUNG PERSON'S SERVICE PLAN 2001-2004 (Item 8, Page , 99/03) (pages 119-122)** - Submit report dated 24 March 2003 (copy enclosed) by the Director of Educational and Social Services to seek approval for the Annual Review of the Children and Young Person's Service Plan 2001-2004, incorporating the proposals for the Changing Children's Service Fund for 2003/04 and to approve subsequent staffing implications, subject to consultation with Trade Unions.



18. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 6 of Schedule 7A of the Act”.
  
19. **PROPERTY REPAIRS AND MAINTENANCE SERVICE (Item 23, Page 2941, 99/03) (pages 123-127)** - Submit report dated 21 March 2003 (copy enclosed) by the Director of Homes and Technical Services on progress in implementing the agreed improvement plan arising from the Best Value Service Review and to report on the outcome of negotiations with various contractors in relation to building maintenance agreements following the meeting of 28 November 2002 in accordance with the Council’s Standing Orders. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**