

Anne Marie Carr: Direct Dial Number: (01563) 576134
E-mail: annemarie.carr@east-avrshire.gov.uk

To: Councillors McIntyre (Chair) and Reeves.

13 January 2004

Dear Councillor

**CHAIR'S SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE -
14 JANUARY 2004**

You are requested to attend a meeting of the **Chair's Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 14 JANUARY 2004** at **1015 HOURS**, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources
AMC/SR

B U S I N E S S

INTIMATE APOLOGIES

1. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following resolution: "That under Section 50(A)(4) of the Local Government (Scotland) Act 1973, as amended, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7 A of the Act as shown against each item.
2. **REQUEST FOR EARLY RETIREMENT (pages 1-3)** -Submit report dated 8 January 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources seeking the Sub-Committee's approval of a request for voluntary severance from an employee within the Personnel Services (Training and Development Section) of the Department of Corporate Resources, subject to the Corporate Governance Committee approving related staffing adjustments at its meeting of 10 February 2004. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

3. **REQUEST FOR EARLY RETIREMENT (pages 4-5)** - Submit report dated 9 January 2004 (copy enclosed) by the Head of Personnel seeking approval of a request for voluntary severance from a Chief Officer. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

4. **LOCAL GOVERNMENT SUPERANNUATION (SCOTLAND) REGULATIONS - EMPLOYERS' DISCRETION (pages 6-10)** -Submit report dated 12 January 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources asking the Sub-Committee to consider a request from a former employee for the Council to use its discretion under the Pension Regulations to authorise early payment of preserved retirement benefit on compassionate grounds. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**