



# grant assessment form

**1 Aims and objectives of the organisation**

To work for the wellbeing of citizens within Stewarton and District area, by ascertaining, coordinating and expressing the communities views to local councils.

**2 Purpose of the grant (including breakdown of costs)**

To purchase a combined telephone/fax unit. £323.13

**3a How many people are on the organisation's Management Committee?** 4

**3b What is the organisation's total membership?** 25

**3c How many members usually attend the organisation's meetings or events?** 20

**3d How many members of the organisation would benefit from the grant?** 25

**3e How many members of the community would benefit from the grant?** All who needed service

**4 How will the grant :-  
(a) develop the organisation; or**

Will allow the organisation to update 15 year old equipment

**(b) benefit the local community.**

Will give community access to a fax machine for urgent papers etc

5	<b>Total cost of project</b>		£ 323.13
	<b>Amount of grant requested</b>		£ 273.13
	<b>Bank Balance(s)</b>	<b>Date</b> 26/07/06	£ 66.07
	Where the group has more than one bank account all balances should be recorded		
<b>Cash in hand</b>		<b>Date</b>	<b>£</b>
<b>Value of any other financial assets</b>		<b>Date</b>	<b>£</b>
<b>Name of other funding sources</b>			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

7 **Recommendation**

Support \_\_\_\_\_

Refuse \_\_\_\_\_

Defer \_\_\_\_\_

Amount £ 273.13

**Recommended**

**Reason for recommendation**

This facility provides a much needed and used service for the community. Systems are in place that allows use by disabled people even though office is upstairs.

Management Risk Ranking	L ✓ / M / H	Child Protection Risk Ranking	L ✓ / M / H
Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.		Applications with a <b>HIGH</b> ranking are not recommended for support	

8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes  No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Cumnock Area	25	£273.13	100
Doon Valley			
Kilmarnock Central			
Kilmarnock North			
Kilmarnock South			
Irvine Valley			
Northern Area			
Other areas outwith EA			
Method of Division			

All questions on this form must be completed