

grant assessment form

1 Aims and objectives of the organisation

To provide in the interests of social welfare a good environment for babies and children up to the age of four by providing parents of such children with a means of alleviation of stress by mutual support where such support is not readily available from within the community and by providing play facilities for the children in which the parents can participate as will improve the physical and intellectual development of the children and strengthen the relationship between parent and child.

2 Purpose of the grant (including breakdown of costs)

To provide a weekly music workshop for the children in participation with their parent/carer from August 2007 – June 2008 facilitated by Naomi Allison of “The Music Box” which is a Stewarton based company.

Cost – 1 session per week x 40weeks @ £15 = £600.

3a	How many people are on the organisation’s Management Committee?	5
3b	What is the organisation’s total membership?	46
3c	How many members usually attend the organisation’s meetings or events?	25
3d	How many members of the organisation would benefit from the grant?	46
3e	How many members of the community would benefit from the grant?	23 parents + 46 children

4 How will the grant :- (a) develop the organisation; or

The grant would enable the group to enhance the provision for the children.

(b) benefit the local community.

5	Total cost of project		£600
	Amount of grant requested		£500
	Bank Balance(s)	Date 15/5/07	£1,126.52
	Where the group has more than one bank account all balances should be recorded		
	Cash in hand	Date 15/5/07	£33.01
Value of any other financial assets		Date	£
Name of other funding sources			

Amount and date of grant	
£	Date

6 **If latest balance (including other financial assets) exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

The group have allocated £100 towards the project with the remaining funds being utilised for insurance costs, rent, to provide a summer trip and to purchase new equipment and art and craft materials for the children with the remaining balance being carried forward to ensure the continuity of the provision for the future.

7 **Recommendation**

Support Yes

Refuse

Defer

Amount Recommended **£500**

Reason for recommendation

This is a busy and well managed group who provide a valuable service within a rural area. The funding would enable the group to provide the services of "The Music Box" for a 3rd year to build on all the good work that has already been done.

Management Risk Ranking (L) / M / H Risk Ranking based on Grant Application and Financial Information used to determine appropriate levels of monitoring and evaluation.	Child Protection Risk Ranking (L) / M / H Applications with a HIGH ranking are not recommended for support
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8 **If there are any revenue implications how will they be met in future years?**

9 **Does the project represent value for money?** Yes No

10 **Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)**

	Nos	Amount	%
Central Local Community Planning Forum	46	£500	100%
Other areas outwith EA			
Method of Division			

All questions on this form must be completed