

EAST AYRSHIRE COUNCIL

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 7 SEPTEMBER 2005

BELLSBANK PRIMARY SCHOOL

Report by Depute Chief Executive/Executive Director of Corporate Support

1. PURPOSE OF REPORT

- 1.1** The purpose of the report is to advise the Sub-Committee of a contribution of £150, together with a suitably engraved trophy, up to a value of £100 made in terms of the delegated authority of the Chief Executive, following consultation with the Chair, to Bellsbank Primary School towards the costs involved with their 50th Anniversary celebrations to be held on 24 June 2005.

2. BACKGROUND

- 2.1** Bellsbank Primary School opened in 1975 and celebrates its 50th Anniversary this year.
- 2.2** The school requested that the Council unveiled a plaque and presented a trophy to the school in recognition of their Anniversary at the start of their "Playground Party" event held on 24 June 2005 and also sought a contribution towards the costs associated with a buffet to be served on the day.
- 2.3** The event was to be attended by approximately 340 people including pupils, staff, parents and guests to include the Provost, Chair/Vice-Chair of the Education Committee, Leader of the Council and appropriate Officers who were presented with a memento of the occasion.
- 2.4** The application form was received by the Council at the end of May with the event being held on 24 June 2005. Due to there being no suitable meeting before the date of the event at which the application could have been considered, the Chief Executive, in consultation with the Chair, exercised her delegated authority to deal with the application and awarded the school £150 together with a suitably engraved trophy. This contribution took into account Council policy for dealing with applications for recognition of Anniversary celebrations from local groups, establishments etc, approved by this Sub-Committee on 31 January 2001 and which recommended that 25th to 50th Anniversary celebrations equals £3 per year so, therefore, for a 50th Anniversary the recommended amount would be £3 x 50 equals £150.

3. FINANCIAL IMPLICATIONS

- 3.1** This is the first application for civic hospitality from Bellsbank Primary School.
- 3.2** The school had requested a contribution of £350 with the total cost of the event being approximately £680.

4. POLICY IMPLICATIONS

- 4.1** As detailed above, Council policy for dealing with applications of this type would recommend an amount of £150.
- 4.2** The policy also allows for consideration of a suitably engraved bowl/trophy at a cost of around £100 (dependant upon the length of engraving required) as the appropriate civic gift for such occasion.

5. LEGAL IMPLICATIONS - Nil.

6. RECOMMENDATION

- 6.1** The Sub-Committee is asked to note the contribution to Bellsbank Primary School of £150, together with a suitably engraved trophy made in terms of the delegated authority of the Chief Executive following consultation with the Chair.

Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

CB/SM
10 June 2005

LIST OF BACKGROUND PAPERS

1. Application for civic hospitality from Bellsbank Primary School.

Any person wishing to inspect the background papers relative to this report should contact Christine Baillie, Administrative Officer on Tel No (01563) 576129. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on Tel No (01563) 576135.

Implementation Officer: Christine Baillie, Administrative Officer