

EAST AYRSHIRE COUNCIL

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 2 NOVEMBER 2005

ST COLUMBA'S PRIMARY SCHOOL

Report by Depute Chief Executive/Executive Director of Corporate Support

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to advise the Sub-Committee of an application received from St Columba's Primary School for a contribution of £400, which includes a trophy, towards their 50th Anniversary celebrations to take place in November 2005.

2. BACKGROUND

- 2.1 St Columba's Primary School opened in 1955 and celebrates its 50th Anniversary in November this year.
- 2.2 The school has requested that the Council present a trophy to the school which can be awarded to a pupil on an annual basis.
- 2.3 They have also requested that the Provost and Chair of the Education Committee cut the school's anniversary cake during the anniversary open day. This will be followed by a finger buffet.
- 2.4 Approximately 100 people will attend the ceremony and there will be a wider attendance at the open day which follows the ceremony.

3. FINANCIAL IMPLICATIONS

- 3.1 The school has requested a contribution of £400 which would include a finger buffet and a trophy.

4. POLICY IMPLICATIONS

- 4.1 The Council policy for dealing with applications for recognition of anniversary celebrations from local groups, establishments etc, approved by this Sub-Committee on 31 January 2001, recommends that 25th to 50th Anniversary celebrations equals £3 per year so, therefore, for a 50th Anniversary the recommended amount would be £3 x 50 equals £150.
- 4.2 The policy also allows for consideration of a suitably engraved bowl/trophy at a cost of around £100 (dependant upon the length of engraving required) as an appropriate civic gift for such occasion.

5. LEGAL IMPLICATIONS - Nil.

6. RECOMMENDATIONS

6.1 The Sub-Committee is asked to:-

- (i) consider the request from St Columba's Primary School for a contribution of £400 towards their 50th Anniversary celebrations; and
- (ii) remit the necessary arrangements, including Council representation, to the Depute Chief Executive/Executive Director of Corporate Support in consultation with the Chair.

Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

CB/SM
18 October 2005

LIST OF BACKGROUND PAPERS

1. Application for civic hospitality from St Columba's Primary School.

Any person wishing to inspect the background papers relative to this report should contact Christine Baillie, Administrative Officer, on Tel No (01563) 576129. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on Tel No (01563) 576135.

Implementation Officer: Christine Baillie, Administrative Officer