

EAST AYRSHIRE COUNCIL

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 17 MAY 2006

RECEPTION FOR RETIRAL OF LORD LIEUTENANT

Report by the Depute Chief Executive/Executive Director of Corporate Support

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to advise the Sub-Committee that the Chief Executive, in terms of her delegated authority, and following consultation with the Chair and the Provost, agreed to jointly host a reception to mark the retiral of the Lord Lieutenant.

2. BACKGROUND

- 2.1 North, South and East Ayrshire Councils are coming together to arrange a reception to mark the retrial of the Lord Lieutenant, Major Henderson.
- 2.2 The reception will be held in Lochgreen House Hotel, Troon, on Wednesday 21 June 2006.
- 2.3 The agreed guest list for the reception includes the Clerk to Lieutenancy, two Depute Lord Lieutenants, Leader of each Council, Provost (or Depute Provost) of each Council, Chief Executive (or representative), Police representation, two Sheriff Principals, all with partners and family and personal guests of the Lord Lieutenant's choice.
- 2.4 The request to host a joint reception was made by South Ayrshire Council quite recently. Due to South Ayrshire Council needing a quick confirmation of participation, the Chief Executive in consultation with the Chair and the Provost, exercised her delegated authority and agreed to jointly host the reception.

3. FINANCIAL IMPLICATIONS

- 3.1 The estimated cost of the reception is £2,434, with East Ayrshire's share being £811.00.

4. POLICY IMPLICATIONS

- 4.1 Council protocol for determining Council representation at such events was approved by Council on 27 June 2002 and recommends that, where this Sub-Committee does not determine Council representation, the Chief Executive, in consultation with the Chair of the Sub-Committee and the Provost will determine Council representation.

5. LEGAL/ COMMUNITY PLANNING IMPLICATIONS - NIL.

6. RECOMMENDATIONS

- 6.1** The Sub-Committee is invited to note that the Chief Executive, following consultation with the Chair and the Provost, agreed to jointly host a reception to mark the retiral of the Lord Lieutenant.

Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

2 May 2006

CB/SR

LIST OF BACKGROUND PAPERS

1. Correspondence from South Ayrshire Council.

Any person wishing to inspect the background papers relative to this report should contact Christine Baillie, Administrative Officer, on telephone number (01563) 576129. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager, on telephone number (01563) 576135.

Implementation Officer: Christine Baillie, Administrative Officer.