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To: Councillors McIntyre (Chair), O'Neill, Reeves, D Coffey, Reid, Wilson, Provost Darnbrough and Councillors Farrell, Ross and Carmichael.

10 March 2004

Dear Councillor

**MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE - 17 MARCH 2004**

You are requested to attend a meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 17 MARCH 2004 at 1045 HOURS** or at the conclusion of the **Housing Committee, whichever is the later**, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/SR

B U S I N E S S

INTIMATE APOLOGIES

CONFERENCES

1. CONFERENCES AND COURSES BUDGETARY UPDATE

**1.1 BALANCE OF BUDGET REMAINING AS AT 2 MARCH 2004 -
£11,095.50.**

2. CONFERENCES/COURSES

- 2.1 **ASSOCIATION OF DIRECTORS OF SOCIAL WORK (ADSW) ANNUAL CONFERENCE 2004: 12-14 MAY 2004 - "CHALLENGING VALUES" (pages 1-2)** - Submit report dated 1 March 2004 (copy enclosed) by the Director of Educational and Social Services on the ADSW Annual Conference 2004, to be held at the Crieff Hydro, Perthshire, from 12 to 14 May 2004.



- 2.2 **CIWM - ANNUAL CONFERENCE AND EXHIBITION 2004, PAIGNTON, TORBAY - 15-18 JUNE 2004 (pages 3-4)** - Submit report dated 24 February 2004 (copy enclosed) by the Director of Community Services advising of an invitation to be represented at the above Conference.



CIVIC CEREMONIAL

3. CIVIC CEREMONIAL BUDGETARY UPDATE

- 3.1 **BALANCE OF BUDGET REMAINING AS AT 2 MARCH 2004 - £1,602.96.**

4. CIVIC CEREMONIAL APPLICATION

- 4.1 **MAKING MUSIC (SCOTLAND) (pages 5-6)** - Submit report dated 23 February 2004 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources on an application from Making Music (Scotland) for a contribution towards their AGM and Conference to be held in the Grand Hall, Kilmarnock, on 5 June 2004.



- 4.2 **INVITATION TO VISIT KULBACH** - Submit report (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources updating the Committee on discussions with Kulmbach regarding arrangements for the proposed visit in June of this year.

