

EAST AYRSHIRE COUNCIL

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 17 MARCH 2004

INVITATION TO VISIT KULMBACH

Report by Depute Chief Executive/Director of Corporate Resources

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to update the Sub-Committee on discussions with Kulmbach regarding arrangements for the proposed visit in June of this year.

2. BACKGROUND

- 2.1 The Sub-Committee, at its meeting held on 28 January 2004, were advised that an invitation had been received from Kulmbach inviting East Ayrshire Council to visit from 18 to 20 June 2004 to celebrate the 30th Anniversary of the twinning link between Kilmarnock and Kulmbach.

- 2.2 The Sub-Committee agreed:

- (i) to approve the request from Kulmbach for representatives of East Ayrshire Council to attend the 30th Anniversary from 18 to 20 June 2004;
- (ii) to remit to appropriate Officers to liaise with Officers from Kulmbach to discuss the proposed arrangements for the visit; and
- (iii) that a further, more detailed report be submitted to the next meeting of the Sub-Committee.

3. PROPOSED VISIT

- 3.1 Officers from Kulmbach have confirmed that they have provisionally booked three double rooms and three single rooms for use by East Ayrshire Council.

- 3.2 The Town Twinning Association, at their last meeting, have expressed an interest in taking part in the visit and the Sub-Committee is asked to consider whether an invite should be extended to them.

4. FINANCIAL IMPLICATIONS

- 4.1 Officers from Kulmbach have confirmed that they will meet the costs of all accommodation, meals, sightseeing, transport etc and, therefore, the only costs attributable to the Council will be travel to and from Kulmbach.

5. LEGAL/POLICY IMPLICATIONS - Nil.

6. RECOMMENDATIONS

6.1 The Sub-Committee is asked to:

- (i) consider Council attendance on the visit;
- (ii) consider whether an invite be extended to one member of the Town Twinning Association to attend the visit along with Members of East Ayrshire Council, with the costs associated with their travel arrangements being borne by the Town Twinning Association; and
- (iii) if agreed, to remit to the Depute Chief Executive/Director of Corporate Resources to make the appropriate travel arrangements for the party with the costs being kept to a minimum where appropriate.

Fiona Lees
Depute Chief Executive/
Director of Corporate Resources

CB/FM

9 March 2004

LIST OF BACKGROUND PAPERS

1. Letter dated November 2003 from the Mayor of Kulmbach.

Any person wishing to inspect the background papers relative to this report should contact Christine Baillie, Administrative Officer on 01563 576129. Any person wishing further information on this report should contact Bill Walkinshaw, Administration Manager on 01563 576135.

Implementation Officer: Christine Baillie, Administrative Officer