

Christine Baillie: Direct Dial Number: (01563) 576129
E-mail: christine.baillie@east-ayrshire.gov.uk

To: Councillors McIntyre (Chair), O'Neill, Reeves, D Coffey, Reid, Wilson, Provost Darnbrough and Councillors Farrell, Ross and Carmichael.

19 January 2005

Dear Councillor

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 26 JANUARY 2005

You are requested to attend a meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 26 JANUARY 2005 at 1045 HOURS**, or at the conclusion of the **Housing Committee**, whichever is the later, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Yours sincerely



Elizabeth Morton
Depute Chief Executive/Executive Director of Corporate Support

CB/SR

B U S I N E S S

INTIMATE APOLOGIES

CONFERENCES/COURSES

1. CONFERENCES AND COURSES BUDGETARY UPDATE

**1.1 BALANCE OF BUDGET REMAINING AS AT 19 JANUARY 2005 -
£12,726.74**

The Sub-Committee is asked to note that the Depute Chief Executive/Executive Director of Corporate Support, in terms of her delegated authority, has vired £3,500 from the Members' Conferences and Courses budget to the Civic Ceremonial budget to meet the costs of forthcoming events.

CONFERENCES/COURSES

- 2.1 TRADING STANDARDS INSTITUTE/LACORS CONFERENCE, 3-4 FEBRUARY 2005, STRATFORD-UPON-AVON (pages 1-2)** - Submit report dated 3 December 2004 (copy enclosed) by the Executive Director of Neighbourhood Services on an invitation to be represented at the Conference.

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- 2.2 REGENERATION SEMINAR, 7-10 FEBRUARY 2005, PEEBLES HYDRO (pages 3-5)** - Submit report dated 22 December 2004 (copy enclosed) by the Executive Director of Neighbourhood Services on an invitation for the Council to be represented at the Annual Seminar and Exhibition of the Association for Public Service Excellence (APSE).

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- 2.3 NATIONAL ASSOCIATION OF COUNCILLORS - ENERGY AND TRANSPORT CONFERENCE, 25-27 FEBRUARY 2005, GLASGOW (pages 6-7)** - Submit report dated 10 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support on an invitation to attend the National Association of Councillors Energy and Transport Conference.

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- 2.4 CHARTERED INSTITUTE OF HOUSING IN SCOTLAND CONFERENCE, 7-10 MARCH 2005, ABERDEEN (page 8)** - Submit report dated 22 December 2004 (copy enclosed) by the Executive Director of Neighbourhood Services asking the Sub-Committee to consider attendance at the Annual Conference of the Chartered Institute of Housing in Scotland.

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- 2.5 CIWM - ANNUAL CONFERENCE AND EXHIBITION 2005, 14-17 JUNE 2005, PAIGNTON, TORBAY (pages 9-11)** - Submit report dated 14 January 2005 (copy enclosed) by the Executive Director of Neighbourhood Services on an invitation for the Council to be represented at the above event.

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- 2.6 CHARTERED INSTITUTE OF HOUSING CONFERENCE, 21-24 JUNE 2005, HARROGATE (page 12)** - Submit report dated 22 December 2004 (copy enclosed) by the Executive Director of Neighbourhood Services asking the Sub-Committee to consider attendance at the Annual Conference of the Chartered Institute of Housing.

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CIVIC CEREMONIAL

3. CIVIC CEREMONIAL BUDGETARY UPDATE

3.1 **BALANCE OF BUDGET REMAINING AS AT 19 JANUARY 2005 - £3,575.38.**

4. CIVIC CEREMONIAL APPLICATIONS

4.1 **DARVEL COMMUNITY COUNCIL - 50TH ANNIVERSARY OF THE DEATH OF SIR ALEXANDER FLEMING (pages 13-14)** - Submit report dated 7 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support on an application received from Darvel Community Council to provide support for an event to be held to celebrate the 50th Anniversary of the death of Sir Alexander Fleming.



4.2 **SCOTTISH ASSOCIATION OF MAGICAL SOCIETIES (pages 15-16)** - Submit report dated 11 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support on an application received from The Scottish Association of Magical Societies for a contribution towards their annual convention to be held on 29 April 2005 at The Park Hotel, Kilmarnock.



4.3 **THE ROTARY CLUB OF KILMARNOCK (pages 17-18)** - Submit report dated 11 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support on an application received from the Rotary Club of Kilmarnock for a contribution towards their centenary celebrations to be held on 18 February 2005 at The Park Hotel, Kilmarnock.



4.4 **FRIENDS OF LOANHEAD PTA (pages 19-21)** - Submit report dated 19 January 2005 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support on an application received from Friends of Loanhead PTA for a contribution towards their open day to celebrate their centenary this year.

